

JOHN LUCAS SCICLUNA

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Summary

Enthusiastic and passionate individual seeking a junior software engineer position to work closely with professionals to develop and create applications and programs; test and update products.
Over five years' experience as an Accounts Payable Associate in finance and accounting.

Tech Proficiencies

- Javascript
- React
- ExpressJS
- HTML
- CSS
- SQL
- Bootstrap
- PWA
- MongoDB
- NodeJS
- Microsoft Word
- Microsoft Excel

Education

- **Edex MSU Fullstack Coding Bootcamp**, 2022-2023
- **Michigan State University, Eli Broad School of Business**, East Lansing, MI, Bachelor of Arts: Accounting 05/2015. Overall GPA 3.7/4.0

Experience

Accounts Payable Associate | Delta Dental of Michigan - Okemos, MI | 03/2020 – 11/2022

- Paid vendors and verified accounts and payment totals.
- Carefully went over each invoice and requisition for payment.
- Reviewed invoices and expense reports to monitor expenditures.
- Worked with procurement to build payment vouchers and establish chains of approval.
- Managed vendor details, facilitating onboarding and collection of required documentation.
- Resolved various invoice issues driving on time entry and payment.
- Communicated and partnered with internal business partners to reduce roadblocks.
- Worked with vendors regarding AP functions by responding to email and telephone inquiries.
- Reconciled accounts by identifying errors or omissions, applying accounting standards.
- Approved payments and funding across departments to ensure that they met up audit-standards.

Casino Accounting Clerk | MGM Grand Detroit Casino - Detroit, MI | 07/2016 - 07/2019

- Organized and checked audit materials for lawful compliance.
- Analyzed end of month totals and reconciled inconsistencies throughout other departments.
- Cross trained in multiple internal auditing tasks.
- Supported clerical and administrative needs of senior department staff.