The work is basically to maintain the static webpages, written in HTML and maybe a bit of CSS.

There isn't a constant stream of work, there is maybe a couple of hours of work a month, broken into

15-30 min chunks.

If you go to SG main landing page @ [http://sciencegurus.org](http://sciencegurus.org/)

Some of the tasks involved:

1) Under the programs drop-down menu, update the FAQs, Syllabus, About, Interns, Internship reports etc. as required

Raji and Jagath will provide the input in word doc. form to which HTML tags have to be added to make it consistent with the existing look/feel of the page.

2) Update the events under the Events drop-down menu, once a year with the yearly events

Jagath will provide the input in word doc. form to which HTML tags have to be added to make it consistent with the existing look/feel of the page.

3) Update the contents of the links under the About Us drop-down menu, as required

Jagath will provide the input in word doc. form to which HTML tags have to be added to make it consistent with the existing look/feel of the page.

I will provide you the required html files, and you can make the additions or updates.

To get an idea of the work involved just view any page from the 3 categories I mentioned above, do a right click and "View Source" .

4) Update the photos in the carousel on the main page, as required

As and when an event is held, the person running the event will send you photos. You have to remove some of the older photos

and insert the new ones with a caption (you can ask the person giving you the photos to provide the captions). The idea is

to have about 10-12 of the latest photos in the carousel at any given time.

5) Update the Current Events/Upcoming Events/Past Events side column.

As and when a new event is announced update the Current and Upcoming events. Move events that are over to Past Events.

Again, idea is to keep about 5-6 past events in the Past Events column.

As you can see it is pretty straight forward. Poke around the website and use "View Source" to look at the contents.

Once you are comfortable doing a couple of rounds of updates and familiar with the look and feel of the website, we can

start exploring how to make the website more appealing, more colorful, present the content in new ways etc.

Jagath also mentioned adding a blog to the website. We can explore that.

I don't think we have anyone taking care of the SG Facebook page. Let me know if you are interested in maintaining that as well.

If yes, we can also explore how to build synergy between the website and the Facebook page.

Of course, these new projects will take more time, so we can look at them based on your availability.