### **Sarah Clopine**

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### **Experience**

### **Lead Sales Associate** Leslie's Pool Supplies

February, 2018 — April, 2018 (2 months)

* Flex in as required to maintain Store Operations
* Hardware Diagnostics
* Onsite Support
* Onsite Hands for Corporate Support
* Organized Service Calls for Customers
* Managed Warranty Replacements for Customers

### **Cashier** Dollar Tree

September, 2017 — February, 2018 (5 months)

* Provided Professional Customer Service
* Helped customers find items
* Helped with nightly deposits

### **Food Runner** Deli Dun Right

April, 2017 — April, 2018 (1 year)

* Served Customers reduced staffing
* Set up hardware for POS
* Maintained POS and Hardware

### **Volunteer** Young Quality Academy Foundation

May, 2016 — October, 2016 (5 months)

* Helped set up the office computers
* Maintained computers
* Ran computers for classroom training
* Designed business cards
* Aided in setting up the website

**Tutor** Wayland Baptist University

December, 2014 — May, 2015 (5 months)

* Helped a student in reading her textbook material

### **Book Store Associate** Wayland Baptist University

June, 2014 — July, 2014 (1 month)

* Helped cashed customers out
* Stocked shelves
* Cleaned the store
* Innovatory the store
* Fronted the store
* Filed invoices

### **Bookstore Associate** Texas Book Company

January, 2014 — May, 2014 (4 months)

* Greeted customers
* Stocked Shelves
* Reshelved and reorganized books stacks in support of our organization
* Helped students and customers find what they are looking for
* Charged items to department account
* Cashed customers and students out

**Education**

### **GED**

#### Diploma Degree date: 2012

Degree in progress from Wayland Baptist University