

# The Institution of Engineers (India)

An ISO 9001:2008 Certified Organisation

8 GOKHALE ROAD, KOLKATA 700 020

Application for Member (MIE)

# M

For Office Use only

For Office use only

Name : \_\_\_\_\_  
Last Name Remaining Name

In Capitals (As indicated in BE/B.Tech/Equivalent Certificate)

Specimen Signature →  
of the Applicant  
(preferably in English)

The signature should not touch the box  
(Use black ink only)

Passport or stamp sized  
photograph to be  
pasted here  
(Please do not sign on the  
photograph)

Encl : (A) Draft or Cheque no. \_\_\_\_\_ for ₹ \_\_\_\_\_ Date \_\_\_\_\_

Name of the Bank & Branch (in Capitals) \_\_\_\_\_

\_\_\_\_\_

IFS Code : \_\_\_\_\_

(B) Credit/Debit Card No. \_\_\_\_\_

(if you want to make payment through Credit/Debit Card, please send the authorization form after duly filling it along with the Application Form).

(c) Request Reference No. \_\_\_\_\_

(if paid online)

**Note : Please mention your DD/Cheque No./Credit/Debit Card No./Online Reference No. for future queries/communication, if any.**

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Name : \_\_\_\_\_  
Last Name Remaining Name

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of the Applicant  
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photograph to be  
pasted here  
(Please do not sign on the  
photograph)

## Privileges for Corporate Members of IEI

- a. Corporate Members are entitled to receive Chartered Engineer certificate on payment of requisite fee.
- b. Corporate Members are eligible for exemption from appearing in Section A and may appear directly in Section B in additional branch examination of IEI.
- c. IEI has forged partnership with the globally renowned journal publishing house: SPRINGER. Corporate Members are entitled to enjoy following benefits regarding IEI journals:-
  - i) Make free e-access by logging in through [www.ieindia.org](http://www.ieindia.org).
  - ii) Can avail the journal hard copies at a concessional rate.
- d. Corporate Members may access the IEI Library (Engineering Information Service Centre) at the headquarters as well as State and Local Centres of IEI.
- e. Corporate Members are entitled to receive the monthly tabloid 'IEI NEWS' and yearly publication 'TECHNORAMA' free of cost.
- f. Opportunity to participate in technical events e.g. Seminars, Symposia, Conventions, Workshops etc. organized by various IEI centres at State, National and International levels at a concessional rate of 20%.
- g. Corporate Members may be empanelled as internal project guide in Section B examination conducted by IEI, as per norms.
- h. Corporate Members may avail the opportunity of staying in the IEI guest houses spread over all important locations in India. A list of all the guest houses is available at IEI website ([www.ieindia.org](http://www.ieindia.org)).
- i. Corporate Members employed in Educational Institutes are normally given preference in the disbursement of grant-in-aid for R&D activities.
- j. Corporate Members may participate / contest in IEI elections as per Bye- Laws of the Institution.



#### 4.0 Chronological Engineering Career (from the year of passing of BE/B.Tech/Equivalent)

Exact Designation	From (Date)	To (Date)	Place of Posting	Full Name and Address of the Employer

(PI attach separate sheet in the same format, if required)

#### 5.0 Choice of Engineering Discipline/Division: \_\_\_\_\_

**Note 1:** A Member can't be attached with more than one Engineering Discipline/Division.

**Note 2:** An Applicant should not opt for the Engineering Division in which he/she wants to appear as additional branch in Section B Examination of the Institution.

#### 6.0 Declaration:

- After having fully understood the Information and instruction as given in the Annexure, I hereby apply for election as a **Member** of the Institution of Engineers (India) in accordance with the Charter of Incorporation and the Bye-Laws as they now stand or as they may be legally altered hereafter.
- I also do hereby undertake that in the event of my election as a **Member**, I will be governed by the Bye-Laws and the Regulations of the Institution as they now are or they may hereafter be legally altered and that I will accept as final and binding the decisions of the Council in all matters dealt with by them in accordance with the provisions of the Charter, Bye-Laws and Regulations, and will forthwith cease to describe myself as a **Member** or to designate myself as belonging to the Institution in any other form, on receipt of a notice from the Secretary and Director General that acting under the powers conferred upon them by the Bye-Laws and Regulations the Council have declared myself to be no longer as a **Member** of the Institution. I further undertake that I will promote the objects of the Institution, as far as may be in my power, provided that whenever I shall signify in writing to the Secretary and Director General that I am desirous of withdrawing from the Institution, I shall after the payment of any arrears which may be due by me at that period be free from this obligation.
- I have noted that the decision of the Council of the Institution shall be final in granting the Membership and the District Court at Alipore, 24 Parganas (South) shall have the exclusive jurisdiction in settlement of the dispute, if any, arising out of this Membership.
- I accept the responsibility for the accuracy of the particulars contained in the Application Form with regard to my qualifications and experience and agree that if I am elected, the validity of my election shall depend upon the accuracy of such particulars as required in the Bye-Laws. I also undertake to abide by Professional Conduct rules and/or Code of Ethics that the Council may frame from time to time.

Yours Faithfully,

Date:

Signature of the Applicant

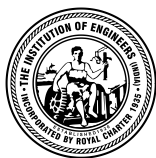
#### 7.0 Supporter: From personal knowledge of the Applicant and in consideration of his/her qualifications and professional attainments, I recommend him/her to the Council as being in every way a fit and proper person to be admitted to the Institution as a Member.

Name	Membership No.	Signature with date
	F/M-	

#### 8.0 Application for Chartered Engineer Certificate

I also wish to avail Chartered Engineer Certificate. I have made additional payment (as mentioned in 7.0 of the Annexure) for the Certificate. ☐ Yes / ☐ No

Signature of the Applicant



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# M

## IMPORTANT INFORMATION AND INSTRUCTIONS FOR MIE APPLICANTS (The pages of Instructions sheet should not be attached with the Application)

### 1.0 Fee Payable along with Application

Application		Fee for Applicants from India & Nepal (₹)	Fee for Applicants from SAARC Countries (US \$)	Fee for Applicants from any other Countries (US \$)
For Direct Enrolment (paying in single remittance)		3650	200	465
For transfer from AMIE to MIE	For those who paid Composite Subscription in existing grade	1450	90	240
	For those who paid Life Compounding Subscription in existing grade	1950	115	290

#### N.B.

- In case of member elected AMIE after April 1, 1989, the total composite subscription in the existing grade must be cleared before transferring to a higher class of membership.
- Modes of payment are:  
By Cash at 8 Gokhale Road, Kolkata 700 020 on any working day between 10.00-13.30 hrs and 14.00-17.00 hrs, or  
By Demand Draft drawn in favour of 'THE INSTITUTION OF ENGINEERS (INDIA)', payable at KOLKATA, or  
By 'At Par' outstation/multicity cheque, or  
By Credit Card authorisation proforma given at the last page of this Annexure, or

### 2.0 Personal Information

- Age : Minimum 30 years on the date of Application.
- Name should be as per BE/B.Tech/Equivalent Certificate. Pin Code no. must be mentioned by the Applicant correctly for attachment of Centre. **Mobile No. and e-mail are mandatory requirements.**

### 3.0 Educational Qualification

B.E./B.Tech or equivalent qualification recognized by the Institution. Other qualification may be accepted in consultation with the Equivalence Committee.

### 4.0 Experience

Minimum post qualification experience should be 8 years.

In case of Self-Employed/ Consultant Engineers or those holding relatively lower position of responsibility like Sub Asst Engineer, Supervisor, Overseer etc. minimum requirement of post qualification experience should be 10 years.

In case of persons having passed Sections A and B of the Institution Examinations, period of experience shall be reckoned from the date of passing Section A Examination subject to a maximum one year prior to the passing of Section B Examination.

### 5.0 Documents to be attached [Photo copies to be either self attested or to be attested by the supporter (FIE/MIE)]

- Certificate in support of Date of Birth.
- Certificate in support of examinations passed including BE/B.TECH final pass certificate (or marksheets with Provisional Certificate).
- Documentary proof in support of Present Position/Designation. For retired persons, proof in support of last held position/designation.

- d. For Self Employed Persons, following additional documents should be attached:  
 i) Company Profile, ii) Age of the Organisation, iii) Annual Turnover of the Organisation for last 3 years (duly certified by a Chartered Accountant), iv) Number of Technical Personnel Engaged in the Organization with details of hierarchy and the Position of the Applicant therein, v) Important jobs/projects executed during last five years and the involvement of the Applicant therein, vi) Contribution to the society through the product or service of the Company, and vii) Administrative/Management experience and/or Professional Attainments, if any.
- e. Attested copy of Documentary Evidence (e.g. Marriage Certificate or Affidavit from First Class Magistrate) must be enclosed in support of Change in Name (if any). (No request for change in name is entertained after enrolment).

**N.B. : ALL OF THE ABOVE DOCUMENTS MUST BE EITHER SELF ATTESTED OR ATTESTED BY THE SUPPORTER OF THE APPLICATION.**

#### 6.0 Choice of Engineering Discipline/Division

- a. The applicant shall be attached to any one of the following Engineering Divisions as per his/her engineering qualification and professional experience. Choice of attachment to any Division needs to be supported by adequate proof of qualification/ expertise/experience in that Division.
- Aerospace ● Agricultural ● Architectural ● Chemical ● Civil ● Computer ● Electrical ● Electronics and Telecommunication ● Environmental ● Marine ● Mechanical ● Metallurgy & Materials Science ● Mining ● Production ● Textile
- b. Applicant should not opt for the engineering division in which he/she wants to appear in additional branch in Section B examination of the Institution.
- c. Many Membership Applicants may have engineering qualification in specialized branches which are not available in the above list of Engineering Divisions. Following is the mapping tables for such Engineering Disciplines/Divisions.

Engineering Specialization	Engineering Division to be attached with
Petroleum, Petrochemical, Biotechnology, Food Technology, Biochemical Engineering, Pulp and Paper Technology, Sugar Technology, Leather Technology, Plastics & Rubber Technology, Polymer Engineering, Polymer Science & Rubber Technology, Oil Technology, Paint Technology	Chemical Engineering
Ceramic Engineering / Technology, Material Science & Technology	Metallurgy & Materials Science
Information Technology	Computer Engineering
Instrumentation & Measurement, Instrumentation	Electronics & Telecommunication Engineering/Electrical Engineering
Bio-medical Engineering, Applied Electronics & Instrumentation Engineering	Electronics & Telecommunication Engineering
Industrial Engineering, Automation & Robotics Engineering, Industrial Engineering and Management, Printing Technology	Production Engineering
Power Engineering, Electrical & Electronics Engineering Instrumentation & Control Engineering	Electrical Engineering
Automobile Engineering, Energy	Mechanical Engineering
Transportation Engineering	Civil Engineering

## 7.0 Application for Chartered Engineer Certificate

As per the Declaration No.16 of the Royal Charter, 1935 and Clause 69(i) of the Bye Laws & Regulations of the Institution, every life Corporate Member (FIE/MIE/AMIE) is entitled to use the style and title of Chartered Engineer (India) and can use the description as C.Eng(I) after his/her name. Soft copies of The Royal Charter and the Bye Laws & Regulations of the Institution are available at IEI website [www.ieindia.org](http://www.ieindia.org). Any Life Corporate Member may apply for Chartered Engineer Certificate with necessary fee as per the Table below.

Fees for Life Corporate Members who are applying for the first time		Fees for Life Corporate Members who have enclosed copy of the Chartered Engineer Certificate issued earlier	
Applying from India/Nepal	Applying from other Countries	Applying from India/Nepal	Applying from other Countries
Rs. 7500	US\$ 750	Rs.2000	US\$ 200

It has been observed that the Chartered Engineer certificate is often useful for the following purpose:-

- To be empaneled as Valuer, Loss Assessor in various financial institutions like Banks, Insurance companies etc.
- To be empaneled as Chartered Engineer in the Original Side of High Courts, Central Excise and Customs and other similar govt concerns.
- To win contract of civil works from Municipal Corporation and similar govt bodies.
- To have better opportunity of being employed and/or promoted in foreign companies.
- To practice as self employed consultant in India and abroad.

In general, the Chartered Engineer certificate being issued by the IEI, plays the role of recognition and acceptance of one's techno-academic qualification and professional attainment on a global platform.

The proforma application for Chartered Engineer Certificate is available at our website [www.ieindia.org](http://www.ieindia.org)

## 8.0 Other Information

- Applicants residing in abroad must remit the fee in US \$ only.
- Complete Application Form along with all necessary Documents duly signed by existing Corporate Member (FIE/MIE) must be sent by the Applicant directly to the Headquarters of the Institution at 8 Gokhale Road, Kolkata 700 020 **and NOT through any Agency.**
- Applicants are advised to keep the photocopies of the filled in Application Form along with the demand draft and all documents attached therewith for information and future reference.
- Any deficiency/discrepancy in the Application Form is intimated by sending a Letter to the Applicant. Also, month wise list of such 'Discrepancy in Application' with details are available at our website [www.ieindia.org](http://www.ieindia.org). Every applicant should positively comply his/her discrepancy (if any) within One year. Failure may liable the application to be cancelled.
- In case a candidate is not eligible for election, he/she is eligible for refund of his/her Entrance Fee and the amount deposited for Composite Subscription, without any interest thereon, after deducting non-refundable Registration Fee and General Office Charges as per Regulation. The same is also applicable for applications cancelled because of non-receipt of compliance of discrepancy within the stipulated timeline.
- Every Applicant should carefully note the DD/Cheque no. and the unique Reference No. received by SMS/IVRS and refer the same for all future correspondence with IEI.
- The decision on every Application rests with the Council of IEI only, which is final and binding on the Applicant.**

## 9.0 Acknowledgement for Receipt of Payment

### a. *Through SMS:*

Acknowledgement is sent by SMS regarding receipt of payment within seven working days after receiving the documents. Please quote mobile number to get SMS acknowledgement of receipt of payment as well as other important announcements. The SMS message containing the Reference No. should be noted for any future queries/ communications, if any.

### b. *Through IVRS:*

Receipt of payment may also be ascertained through our Interactive Voice Response System (IVRS). To receive the acknowledgement, Applicant should dial **(033) 40155400** and follow the Instructions as guided by the system.

## 10.0 Query for the Status of Application

### a. *Through Internet:*

The processing of Application for enrolment normally takes two months time after receipt of the Application. The list of 'New Enrolment' and the list of 'Discrepancies in Applications' are available at our website. To know the status of application (after allowing the usual processing period) please visit: [www.ieindia.org](http://www.ieindia.org) and click on the 'Membership' Tab on the Homepage. In case of further query/clarification, applicants may feel free to contact the Membership Department in the Headquarters through the email id: [supdt1\\_memb@ieindia.org](mailto:supdt1_memb@ieindia.org). Please quote your Mobile number and DD/Cheque/Credit/Debit Card/Online Reference No. of remittance in all such communications.

### b. *Through IVRS:*

Applicants may also get their queries answered through our Interactive Voice Response System (IVRS). To know the status of Application (after allowing the usual processing period), Applicants should dial **(033) 40155400** and follow the Instructions as guided by the system.

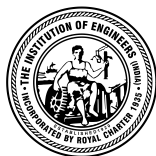
## 11.0 Post Enrolment

- i) After enrolment, system generated letter of election and money receipt will be sent by e-mail.
- ii) The membership certificate and photo identity card are expected to be delivered at the registered address within 2-3 months from the date of enrolment.
- iii) Any Change in Address should be updated by Corporate Members by logging in through our website [www.ieindia.org](http://www.ieindia.org).

### *Procedure to Log in:*

On clicking the 'Log In' tab on the homepage, a 'Member Login' window will appear on the right side. Membership Category should be entered along with seven digits continuously (e.g. M-0123456) as the Login id. To avail password, the 'Get Password' option should be clicked and the Password will be automatically sent via SMS/e-mail. If unable to do so for any reason, an e-mail should be sent to [edp@ieindia.org](mailto:edp@ieindia.org) requesting for password by giving membership no, mobile no. and e-mail id.





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Please fill-up both copies of the Form

1st Copy

## AUTHORISATION OF PAYMENT BY CREDIT/DEBIT CARD

### AUTHORISATION

Credit/Debit Card

☐  
MASTERS

☐  
VISA

☐  
OTHERS

Please charge Rs. .... against Card No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Amount in Word .....

Card Expiry Date

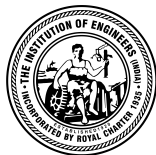
M	M

Y	Y	Y	Y

Card Holder's Signature .....

Card Holder's Name .....

Applicant's Name ..... Membership Grade & No. ....  
[If applicable]



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Please fill-up this Form as well

2nd Copy

## AUTHORISATION OF PAYMENT BY CREDIT/DEBIT CARD

### AUTHORISATION

Credit/Debit Card

☐  
MASTERS

☐  
VISA

☐  
OTHERS

Please charge Rs. .... against Card No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Amount in Word .....

Card Expiry Date

M	M

Y	Y	Y	Y

Card Holder's Signature .....

Card Holder's Name .....

Applicant's Name ..... Membership Grade & No. ....  
[If applicable]