

Safety Standards Review

Notification

To ensure that stores are providing and operating in a safe environment, please ensure that the following standards are being met. Failure to provide safe working conditions/environment can cause serious injury and potential violations of local/state/federal code.

The Monthly Safety Standards Walk and the Operational Standards Audit include some of the most key safety standards to which stores must adhere to.

Safety

Instructions:

- The Store Manager should walk the three areas noted below. If any deficiencies are identified, correct the violation/hazard and/or submit a work order immediately. Make note of any deficiencies.
- Review the Safety Standards Walk (attached) and ensure it is being completed each month, in CAMS.
- Review the Operational Standards Audit (attached) for additional safety related topics. Address any deficiencies as needed.
- Upon completion, sign/date at the "Completed By" signature line below. Upon completion, sign off in TEAM and submit this signed copy to your DM/DLPM.

Safety:

- Are all emergency exit doors and pathways (both interior and exterior) clear and easily accessible? Check egress pathways including stairwells; paths must be clear to same width as doorway. No blockage.
 - Detail: Visually inspect emergency exit doors and pathways (interior and exterior). Must be clear at all times. Clear pathway must be maintained and match the width of the doorway. Store can adhere DSG approved yellow/black tape to floor to denote clearance areas.
- Are electrical panels and electrical room doorways clear and easily accessible?
 - Detail: Electrical panel doors must be closed; maintain 3' clearance around electrical panels; electrical room doorway must be clear. Store can adhere DSG approved yellow/black tape to floor to denote clearance areas.
- Are fire extinguishers properly charged, inspection tags current, wall mounted and hung, identified with wall/column sign or label, and not missing or blocked in any fashion? Initial and date back of tag to affirm inspection. Store must inspect monthly.
 - Detail: Check fire extinguisher tags to ensure inspection is current; check indicator meter to ensure proper charge. Verify that an extinguisher is present at all marked locations (i.e. red arrow, tape/painted pole). Make sure the fire extinguisher is not blocked in any way. Initial and date back of tag to affirm inspection monthly.

Reminder / Review

- The Safety Standards Walk should be completed monthly by the store. CAMS is functioning properly at this time. Past and current audits should be entered into CAMS.
- The Operational Standards Audit also includes additional safety standards which should be adhered to.

2018 OSA.pdf



Safety Standards Walk.pdf



Completed By: Vernica Torres

Date: 3/27/18

Timeline

- Start: 03/27/18
- End: 3/28/18

Contact

- Contact your DM/DLPM with questions