

Second Monthly Board Meeting
Minutes
October 27, 2010

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, October 27, 2010 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 3 people in the audience at the start of the meeting. Roll call was taken by the chairperson.

Board Members Present:

- Bob Hofer, Chairman
- Mike Hayes, Supervisor
- Norm Leslie, Supervisor
- Larry Alfords, Supervisor
- Jim Stahlmann, Supervisor
- Ken Warneke, Treasurer
- Laura Hayes, Clerk
- Kristie Woolard, Deputy Clerk
- Todd McLouth, Engineer

All present stood and recited the pledge of allegiance to the flag of the United States of America.

Supervisor Leslie motioned to approve the Second Monthly Meeting agenda. Supervisor Hayes seconded. All present were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Stahlmann motioned to approve consent agenda items: a) Approve List of Claims (Disbursement List will be Received at Meeting). Supervisor Hayes seconded. Supervisor Hayes abstained from approval of Clerk Hayes payroll claim. All present were in favor. The motion carried.

OPEN FORUM

Penney Leadens, 22735 147th Street NW, Big Lake Township appeared before the Board to discuss the restoration work following the 2010 Road Improvements on 147th Street. She advised that during the project, she and her husband gave the construction company permission to use approximately 5-acres of the their unimproved property to park machinery with the understanding that it would be returned to its pre-construction state. Following the completion of the road improvement, the 5 –acres has very deep ruts in it, resulting in areas of standing water. The culvert that was re-installed does not have rocks at the aprons as it did prior to the road project. Chairman Hofer and Township Engineer, Todd McLouth advised the culvert and ditches would be completed in the spring. It was further noted that the ruts would be leveled and graded back to its pre-construction state.

Sherburne County Sheriff's Deputy, Captain Steve Doran appeared before the Board to present quarterly call information. He advised the Sheriff's Department is confirming with each Township the policy regarding emergency veterinarian care for dogs that the Sheriff's Department uses when they respond to a call. Captain Doran summarized the Sheriff's Department policy. There was discussion. The Board unanimously agreed to continue with the current policy.

BUSINESS FROM THE CLERK

1) Other-Updates-Meetings -

-Clerk Hayes advised there are no 3rd Quarter 2010 Amendments to Sherburne County Zoning Ordinances that need to be adopted by the Town of Big Lake.

-Sherburne County Commissioner, Ewald Petersen advised the Clerk that funding has been obtained that has enabled the County to move up the County Road 5 and 73 bridge reconstructions to the summer of 2011.

-Clerk Hayes advised that she and Treasurer Warneke have completed the computation of the 2009-2010 Aspen Hills Wastewater Treatment Facility Project Cost. All 78-property owners in Aspen Hills have been advised in writing of the amount of the project and the portion of the project cost they are responsible for. The total cost of the project was \$307,216.75 which is \$3,938.68 for each of the 78 lots. Most property owners have already either made payments to the Town or the Homeowner's Association, (or both) to reduce the balance due. The remaining balance due can be paid to the Town before 2:30 p.m. November 24, 2010. After that date, the amount will be certified to the County Auditor for collection on the property tax statements over the next four years.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Updates-Meetings – Township Engineer, Todd McLouth advised he had nothing to report at this time. Supervisor Alfords advised two trees fell onto Township roads after strong winds, further noting this low number may be the result of good maintenance over the last couple of years.

-Supervisor Alfords advised the Road Committee and Township Engineer, Todd McLouth met with a representative from Compass Tools regarding integrating GPS and GIS tools for sign maintenance software. The cost of the system is approximately \$8,000. A less expensive system could be purchased; however, there would be a loss of accuracy. The system is also compatible with Auto Cad and includes 2 days of training for 2 people. It was further noted the Arcview software for the system is an additional \$1,600. Treasurer Warneke inquired about sharing the system with another government entity, noting once our inventory is completed it may not be used as much after the initial inventory. Supervisor Alfords noted that it is possible that both partners may want to use the system at the same time, which is not possible.

CHAIRMAN'S REPORT

1) Other-Updates-Meetings – Chairman Hofer advised he had nothing specific to report on at this time.

SUPERVISOR REPORTS

1) Other-Updates-Meetings – The Supervisors advised they had nothing specific to report at this time.

BUSINESS FROM THE TREASURER

a) Other-Updates-Meetings – Treasurer Warneke advised there were no changes to the investments, and tonight's claims were minimal. He further advised he will be looking at the Road Fund budget and may discuss changes to that budget at the November 10, 2010 meeting. Treasurer Warneke reviewed the budget year to date noting the Road Fund disbursements total \$691,000. on an \$837,000. budget. Treasurer Warneke advised there was some cost overage regarding the 2010 Road Improvements for

overlays; however, the road budget as a whole reflects under-spending. The current total fund balance is \$1,959,236.50. The second half 2010 property taxes will be received in December 2010.

ADJOURNMENT

A motion was made by Supervisor Hayes to adjourn the meeting. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting adjourned at 7:41 p.m.

Respectfully Submitted,

Laura Hayes, Clerk