

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

MONTHLY MEETING
WEDNESDAY APRIL 26, 2017

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday April 26, 2017, at the Town of Big Lake Town Hall, located in the Big Lake Lions Park Community Center at 21960 County Road 5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Vice Chair Aubol and the Pledge of Allegiance was recited. Supervisors Bruce Aubol, Norm Leslie, Steve Pflieger, Larry Alfords, Treasurer Kenneth Warneke, Deputy Clerk Jayme Swenson, Fire Captain Chris Brezinka and Great River Regional Library Director Karen Pundsak were in attendance. Chair Bob Hofer arrived 15 minutes after meeting commenced. Clerk Brenda Kimberly-Maas was absent. Two residents and observers were in the audience.

APPROVAL OF MEETING AGENDA

Motion/Second to accept Agenda as presented by: Leslie/Pflieger. Motion Prevailed.
The meeting proceeded in accordance with the agenda.

APPROVAL OF CONSENT AGENDA

The Consent Agenda consisted of: a) Approval of the Minutes: Regular Monthly Meeting 03/22/2017, Joint LISI Meeting and Annual Board of Appeal & Equalization Meeting. b) Approve Sherburne County IT Contract. c) Approve list of Claims (Disbursement list provided in meeting packet).
Motion/Second to Approve Presented Consent Agenda by: Pflieger/Alfords. Motion Prevailed.

OPEN FORUM

No OPEN FORUM business brought forth.

CLERK BUSINESS

Great River Regional Library (GRRL) Director Karen Pundsak was present to review the Donation Policy. Ms. Pundsak informed the Board how the GRRL functioned in regards to programs and facilities. The GRRL serves six (6) counties and has 32 libraries with approximately one million books that circulate between the branches. The facilities that house the Libraries are owned and maintained by the hosting cities. The Donation Policy in the Board packet was reviewed. Ms. Pundsak explained that money donated to the GRRL would help the programming and library collection. Money donated to the hosting city would help the facility which houses the Library.

BUSINESS, UPDATES, COMMITTEE REPORTS

Supervisor Hofer informed the Board that the 2017 Spring Road Tour maps have been completed and a meeting will be set between the Road Committee and the Street Vendor to discuss a plan for items identified.

Supervisor Alfords informed the Board that he was contacted by a gentleman that was looking to move forward with preliminary plans for a plat that had been drawn approximately six (6) years prior. Supervisor Alfords directed him to Sherburne County to restart the process since much time has lapsed.

Supervisor Aubol informed the Board that the Big Lake Fire Board (BLFB) met on April 13. Discussion took place about creating a Joint Powers Agreement (JPA) between The Town of Big Lake and the City of Big Lake. A JPA would create a separate entity for the Fire Department, better define the accounting books and ownership of Fire Department property. A JPA would also have its own insurance policy that would release the City of Big Lake from possible increased premiums for potential claims submitted by the Fire Department. Treasurer Warneke advised the Board that a JPA has been approached in the past but is now being strongly encouraged by the Auditors. There is a preliminary draft of a JPA and the Town and City would review and adjust the JPA as needed if a JPA moves forward. The BLFB is asking for comment from the Board regarding moving forward with a JPA. Motion/Second to pursue a Fire Department Joint Powers of Agreement between the Town of Big Lake and the City of Big Lake: Aubol/Alfords. Motion Prevailed. Also discussed at the BLFB meeting were the terms for the Department's key positions, which are currently on a two (2) year rotation.

The BLFB is looking to revise the term limits to reduce frequent turn over for key positions. Supervisor Alfords added that he believes that the key positions for the Fire Department could fall more in line with a performance based end dated versus a calendar end date. Also, there will be future discussion to revise the current fees for false alarms, which activate Fire Response, to better support the costs accrued by the Fire Department. The next BLFD meeting is scheduled for May 11.

Supervisor Leslie informed the Board that a new application of aggregate has applied to the ball field on the west side of the park. Also, the new parking lot for the East ball field has been staked out and will begin next week.

TOWN ROADS

Supervisor Alfords restated that the 2017 Spring Road Tour has been completed and items identified. A meeting will be set with the Street Vendor to compose a plan. The Town Engineer currently has bidding open for current Town road projects, those bids will be opened on May 09 and brought forth to the Board at the next Meeting, May 10. Chair Hofer suggested for future Road Tours to possibly have more than one map to help differentiate the items identified.

TREASURER BUSINESS

Treasurer Warneke reviewed the Financial Records and informed the Board that most of the contributions for the Hwy 25 Coalition fund, that the Town is the fiscal agent for, have been received. Also, in the end of June or beginning of July the Town should be receiving the tax collections.

Motion/Second to Approve Treasurer's Report dated 04/26/2017 by: Pflagher/Leslie. Motion Prevailed

FIRE DEPARTMENT REPORT

Fire Captain Chris Brezinka addressed the Board and reported on the activities of the Department. There were a total of 13 calls in March – 12 within City limits and four (4) in the Township, one (1) in Orrock and one (1) in Becker. The Department has received 11 calls to date in April. With the ongoing rain there are hopes that the grass fire season will be coming to an end soon. The most recent training was for Building Size-Up. The training provided experience for a live routine fire call from arrival to completion. During training the Fire Fighters were able to rotate roles to get experience in different areas. Captain Brezinka answered questions from the Board regarding Turn-Out Gear and Self Contained Breathing Apparatus (SCBA). He confirmed that each Fire Fighter has two sets of gear and the Department has adequate SCBA.

OTHER BUSINESS/ANNOUNCEMENTS

The Highway 25 Coalition Meeting scheduled for April 27, 2017 has been canceled.

ADJOURNMENT

Motion/Second to adjourn April 26, 2017 6:45PM, on by: Leslie/Aubol. Motion Prevailed.

Respectfully Submitted,
Jayme Swenson
Deputy Clerk, Town of Big Lake

Accepted this 10th day of May 2017, by the Town of Big Lake Board of Supervisors.

Robert Hofer, Chairman

Attest: _____
Brenda Kimberly-Maas