

**TOWN of BIG LAKE**  
*"Sherburne County's First 5-Member Township Board"*  
21960 County Road 5 ~ PO Box 75, Big Lake, Minnesota 55309

**MONTHLY MEETING**  
**WEDNESDAY JULY 26, 2017**

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The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday July 26, 2017, at the Town of Big Lake Town Hall, located in the Big Lake Lions Park Community Center, 21960 County Road 5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Hofer and the Pledge of Allegiance was recited. Chair Bob Hofer, Supervisors Larry Alfords, Norm Leslie, Bruce Aubol, Treasurer Kenneth Warneke, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel and Fire Chief Paul Nemes were in attendance along with one (1) audience member. Supervisor Steve Pflgebraar, and Clerk Brenda Kimberly-Maas were absent.

**APPROVAL OF MEETING AGENDA**

Motion/Second to accept Agenda as presented by: Aubol/Leslie. Motion Prevailed.  
The meeting proceeded in accordance with the agenda.

**ADOPT RESOLUTION 2017-13 INITIATING ROAD VACATION**

Motion/Second to accept Resolution 2017-13 by: Alfords/Aubol. Motion Prevailed.

**PUBLIC HEARING** - Vacation of Road Easement – 7<sup>th</sup> Ave. NW – Birch Lake Beach

Chair Hofer opened the public hearing and called for any comments. No comments were made by attendees. Motion/Second to Call for Dedication of Land for Town Road, Adopt Resolution 2017-14 Accepting Dedication of Land for Town Road, Adopt Resolution 2017-15 Accepting Dedication of Land for Town Road, Adopt Resolution 2017-16 Vacating Town Road and Adopt Order Vacating Town Road by: Aubol/Alfords. Motion Prevailed. Motion/Second to close public hearing made by: Aubol/Alfords. Motion Prevailed. Chair Hofer closed the public meeting at 6:04

**APPROVAL OF CONSENT AGENDA**

The Consent Agenda consisted of: a) Approval of the Minutes: Regular Monthly Meeting 07/12/2017. d) Approve list of Claims (Disbursement list provided in meeting packet).

Motion/Second to approve presented Consent Agenda by: Leslie/Alfords. Motion Prevailed.

**FIRE CHIEF'S REPORT**

Chief Nemes informed the Board that there were 18 fire calls in June. Seven (7) in the City of Big Lake, three (3) in Orrock Township, and eight (8) in Big Lake Township. For the month of July there has been 11 calls to date. The training has been on the new air packs, which have a 'buddy hose' to share the oxygen if necessary. There has also been training on Fire Fighter Survival and Rapid Intervention. Chief Nemes also shared that the Big Lake Fire Department were the Lead department for the 2017 Sherburne County Fair. Fire fighters from BLFD as well as surrounding departments volunteer their time to provide EMS services. In appreciation for the volunteered time, the Sherburne County Fair will make a donation to the Department. There have been seven (7) new hire applicants to date. Currently the Department is at 34 members. The Joint Powers Agreement (JPA) between the City and Township is progressing and there will be another meeting in August.

**OPEN FORUM**

No business brought forth.

#### **BUSINESS FROM CLERK**

Deputy Clerk Swenson addressed the Board regarding the possible need for used charcoal receptacles near the grills within Lions Park. Supervisor Leslie will follow-up on the matter.

Deputy Clerk Swenson informed the Board that there has been a request from the Highway 25 Coalition for an estimated Big Lake Township population in 2040. The Board does not have any input on the 2040 population at this time as the date is so far in the future.

Deputy Clerk Swenson requested that the Board Appoints a member and alternate member to the City and Town Joint Powers Agreement (JPA) Architectural Review Board. The Board appointed Supervisor Norm Leslie with Supervisor Steve Pflgebraar as his alternate to the JPA Architectural Review Board.

Tuesday August 1 there will be events throughout the Township for Night to Unite, the Board has been invited to attend the events. Deputy Clerk Swenson shared the locations and times.

#### **BOARD BUSINESS, UPDATES, COMMITTEE REPORTS**

Supervisor Hofer had no updates for the Board this evening.

Supervisor Alfords had no updates for the Board this evening.

Supervisor Aubol reiterated that the JPA for the Fire Department is in progress with the goal of having it in place by January 1, 2018.

Supervisor Leslie announced that construction on the dog park should be started within the next couple weeks. Supervisor Leslie also shared that he gave a presentation about Lions Park to the group that attended the Bike with the Mayor event. He also brought to attention that the Board may want to consider rebranding Lions Park to better incorporate the Town of Big Lake.

#### **TOWN ROADS**

Town Engineer Ross Abel updated the board on the 2017 road projects; there have been inquiries regarding 169<sup>th</sup> Street and the time frame for when the driveway approaches will be completed. The vendor is scheduled to return to the job with class 5 and apply where necessary until work is completed. The vendor working on 156<sup>th</sup> Street will return to complete ditch cleanup work within the next couple of weeks. The change order for 146<sup>th</sup> has been received at the Oliver and Associates Office.

#### **TREASURER BUSINESS**

Treasurer Warneke reviewed the financial statements. He stated that due to refinancing the Bond Fund is in a deficit but will rebound. Motion/Second to approve the Treasurer's report by: Leslie/Aubol. Motion Prevailed

#### **ANNOUNCEMENTS**

The Sherburne County Historical Society will have a fundraiser September 30, 2017

#### **ADJOURNMENT**

Motion/Second to adjourn the Wednesday July 26, 2017 Regular Meeting at 6:58PM by: Leslie/Alfords. Motion Prevailed.

Respectfully Submitted,  
Jayme Swenson  
Town of Big Lake, Deputy Clerk

Accepted this 9<sup>th</sup> day of August 2017, by the Town of Big Lake Board of Supervisors.

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Robert Hofer, Chairman

Attest: \_\_\_\_\_  
Brenda Kimberly-Maas, Clerk