

Monthly Board Meeting
Minutes
September 9, 2010

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, September 9, 2010, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There was 1 person in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present:

- Bob Hofer, Chairman
- Norm Leslie, Supervisor
- Jim Stahlmann, Supervisor
- Mike Hayes, Supervisor
- Larry Alfords, Supervisor
- Ken Warneke, Treasurer
- Laura Hayes, Clerk
- Kristie Woolard, Deputy Clerk
- Todd McLouth, Township Engineer

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Hayes motioned to approve the agenda. Supervisor Leslie seconded. All were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Stahlmann motioned to approve consent agenda items: a) Approval of Minutes: Regular Monthly Board Meeting 8-11-10, and Second Monthly Meeting 8-25-10. b) Approve List of Claims (Disbursement List Received at Meeting). Supervisor Alfords seconded. Each Supervisor abstained from approval of their payroll claim. Supervisor Hayes abstained from approval of Clerk Hayes payroll claim. All were in favor. The motion carried.

BUSINESS FROM THE CLERK

a) Gregory & Christine Maros and Rich & Debora H. Krieg - Preliminary & Final Plat Approval of "Sherburne Woods Third Addition" - Clerk Hayes advised the Board their recommendation of approval was made July 14, 2010. The request has since had it public hearing and received approval from the Sherburne County Board of Commissioners on August 3, 2010. Final approval from the Town Board is being requested tonight. Clerk Hayes read the two conditions required by the Sherburne County Board of Commissioners. Supervisor Hayes motioned to approve the

Preliminary and Final Residential Replat approval of Sherburne Woods Third Addition consisting of 2 lots (2 existing residences). Altering property lines with the following conditions: 1. Existing house on Lot 1 does not meet current setbacks required from the Sand Dunes State Forest. It is considered legal non-conforming. If the structure were to be destroyed it must be rebuilt meeting current setback requirements. 2. Developer has one year to record the plat per Section 4, Subd 3 of the Subdivision Ordinance. Supervisor Leslie seconded the motion. All voted in favor. The motion carried.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Updates-Meetings – Township Engineer, Todd McLouth advised the 2010 Road Improvement Project Pay Application #1 has been received. He advised this is approximately 95% of the project. Shouldering and seeding are not included in the pay application. He advised shouldering was completed yesterday. He further advised the final cost of the project is above the estimate due to the amount of bad subgrade material that was removed. Supervisor Alfords motioned to approve payment of the 2010 Road Improvement Project Pay Application #1 in the amount of \$265,513.69. Supervisor Hayes seconded. All were in favor. The motion carried. Todd McLouth advised the 2010 seal coat projects are finished. A pay application will be presented at the next Town Board Meeting.

-Supervisor Alfords reported on a sign management and inventory tool used by Sherburne County. He advised it works in conjunction with the GIS system. There was brief discussion regarding the Township sign reflectivity requirements. Treasurer Warneke advised the Township is required to have a sign maintenance plan in place by January 2011. Supervisor Alfords advised using this program would require the purchase of a GPS and software. The estimated cost starts at \$3,000.

CHAIRMAN'S REPORT

1) Other-Updates-Meetings – Chairman Hofer advised that he had nothing to report at this time.

SUPERVISOR'S REPORTS

1) Update-Road Committee Meeting with Gordon Vosberg, New River Ambulance Coordinator - Treasurer Warneke advised the Road Committee members met on Tuesday with Gordy Vosberg regarding the New River Medical Center's Primary Service Area (PSA). During the meeting it was learned that several years ago a change was made at the state level directing that North Ambulance dispatched from Zimmerman serves Sections 2 & 11. Following this meeting, Chairman Hofer, Supervisor Alfords and Treasurer Warneke met with Jennifer Callahan, Sherburne County Sheriff's Office Dispatch, to review the ambulance service dispatch and how it is determined who should be contacted to respond to calls. Jennifer provided the Township a dispatch service map. The committee will be scheduling a meeting with the

coordinators of all three ambulance service providers to determine who can respond to the calls with the quickest, most efficient service for specific sections in the East side of the Township.

BUSINESS FROM THE TREASURER

a) Monthly Report – Treasurer Warneke reviewed the cash balance statement. The total fund balance is \$2,125,545.28. Treasurer Warneke reviewed the 101,102, 103 and 402 funds, noting all funds are on track. He advised a CD had been cashed for payment of the 2010 Road Improvement pay application in tonight's claims. He further noted, in the near future, the budget will be reviewed and adjusted where necessary. Supervisor Stahlmann motioned to approve the Treasurer's Report. Supervisor Hayes seconded. All were in favor. The motion carried.

OTHER BUSINESS FROM THE BOARD

Treasurer Warneke inquired if there was any interest in pursuing anything in regard to limiting the number of garage haulers traveling on Township roads, noting having multiple garage services on the same street is additional wear and tear on the township roads. He further noted the Township could contact the haulers and find out how many routes they have in the township, when they run and how many customers they have in Big Lake Township. Supervisor Stahlmann advised the city he lived in before moving to Big Lake Township, considered this issue. He noted it was a very emotional issue, further noting he was personally in favor of contracting with a single hauler or at least creating service areas to reduce the traffic and wear and tear. He further advised this was how it was handled in that community; however, eventually the service was provided by only one hauler and then it became difficult to hold down the service rates. Audience member, Jennifer Edwards advised the City of Big Lake used to have a single vendor service; however, this has since been discontinued. Supervisor Alford noted gathering information mentioned by Treasurer Warneke would be good; but the movement should happen at the County level, most specifically with Dave Lucas, noting his department issues the hauling licenses. It was determined the Road Committee will review this issue and inquire with the City of Big Lake regarding what their rationale was for discontinuing single vendor and opening it up to a choice of haulers. Other sources, such as the Minnesota Association of Townships will also be contacted for information.

ADJOURNMENT

A motion was made by Supervisor Hayes to adjourn the meeting. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting adjourned at 7:38 p.m.

Respectfully Submitted,

Laura Hayes, Clerk