

# Scott Hall

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## EXPERIENCE

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### Financial Analyst II, Participations

Apr. 2019 - Sep. 2022

*Warner Music Group* | Nashville, TN

- Prepare income statements in Excel for artist and label accounts in accordance with financial terms; manage payment requests and distribution for each statement
- Review artist contracts and prepare contract briefs for first-time statements to facilitate accurate reporting
- Reconcile statement data with various supporting sales data and handle ad hoc requests from internal and external stakeholders
- Create liability schedules, accrual files, and true-up files for individual labels during month-end close process
- Consolidate teams's cash forecast and communicate with team leads to identify discrepancies
- Increased on-time reporting of statements by 22% and initial statement completion accuracy by 35% through statement simplification process
- Park and certify team's journal entries through Blackline during month-end close

### Accounting Intern

Oct. 2017 - Apr. 2019

*Bellhops Moving Company* | Chattanooga, TN

- Managed receipt reconciliation for the entire company and assigned spending to proper expense accounts
- Processed invoices totaling over 1 million dollars according to various financial terms
- Posted journal entries to handle amortized expenses
- Created expense schedules every month's end close to track company spending and communicated with department heads to eliminate unnecessary spending
- Automated expense schedules in Excel to speed up month-end close process by 3 hours every month

### Lead Mover

Aug. 2016 - Oct. 2017

*Bellhops Moving Company* | Chattanooga, TN

- Created action plans and formed strategies to assure moves would be done according to company guidelines and the demands of the customer
- Managed team to ensure moves went safely and efficiently under time constraints

### Server

May 2015 - Aug. 2015

*Fairvue Country Club* | Gallatin, TN

- Handled order tracking in a fast-paced environment to ensure orders were correct every time
- Executed excellent customer service to fulfill customers' wants and needs

## EDUCATION

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**University of Tennessee, Chattanooga** | B.S in Business Administration: Finance

Dec. 2018

- Graduated Cum Laude
- Trading and Investing Club, Financial Management Association

## TECHNICAL SKILLS

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- Javascript, HTML, CSS, React, Redux, Node.js, Express, Typescript, NPM, Git, Github, Sass, Jest, MongoDB