

# ACM WORKS

## AGENDA FOR PROGRESS MEETING NO.25

|                         |   |                              |                                 |  |
|-------------------------|---|------------------------------|---------------------------------|--|
| <b>SUBJECT:</b>         | 20:20 BUILDING ACM REMEDIATION WORKS – PROGRESS MEETING NO.25 |                              |                                 |  |
| <b>MEETING NO:</b>      | P25   |                              |                                 |  |
| <b>DATE OF MEETING:</b> | 24/11/2021  | <b>REF:</b>                  | 11741                           |  |
| <b>VENUE AND TIME:</b>  | MEETING ON SITE @ 10.30hrs                                    |                              |                                 |  |
| <b>INVITE:</b>          |   |                              |                                 |  |
| <b>Initials</b>         | <b>Name</b>   | <b>Company</b>               | <b>Role</b>                     | <b>Email</b>   |
| NM                      | Nick Massingham   | 20:20 Residential Management | Client                          | <a href="mailto:nick@2020leeds.co.uk">nick@2020leeds.co.uk</a>                         |
| PP                      | Philip Power  | Homes England                | Homes England                   | <a href="mailto:Philip.power@homesengland.gov.uk">Philip.power@homesengland.gov.uk</a> |
| MB                      | Martin Burke  | Faithful & Gould             | Homes England Project Manager   | <a href="mailto:Martin.Burke@fgould.com">Martin.Burke@fgould.com</a>                   |
| SH                      | Stuart Hailey   | Cushman and Wakefield        | Homes England technical advisor | <a href="mailto:stuart.hailey@cushwake.com">stuart.hailey@cushwake.com</a>             |
| VR                      | Vincent Rafferty  | IFC                          | Fire Engineer                   | <a href="mailto:Vincent.Rafferty@ifcgroup.com">Vincent.Rafferty@ifcgroup.com</a>       |
| HH                      | Holly Hawksworth  | IFC                          | Fire Engineer                   | <a href="mailto:Holly.hawksworth@ifcgroup.com">Holly.hawksworth@ifcgroup.com</a>       |
| HB                      | Harvir Bansal   | Wintech                      | Façade Engineer                 | <a href="mailto:h.bansal@wintech-group.com">h.bansal@wintech-group.com</a>             |
| AB                      | Alex Blenard  | Rex Proctor                  | Quantity Surveyor               | <a href="mailto:a.blenard@rpp.co.uk">a.blenard@rpp.co.uk</a>                           |
| SB                      | Sam Berryman  | Rex Proctor                  | Quantity Surveyor               | <a href="mailto:S.Berryman@rpp.co.uk">S.Berryman@rpp.co.uk</a>                         |
| PT                      | Phil Timms  | Habito Limited               | Letting Agent                   | <a href="mailto:phil@habitoliving.co.uk">phil@habitoliving.co.uk</a>                   |
| PB                      | Philip Baker  | Bell Group                   | Principal Designer              | <a href="mailto:p.baker@bellgroup.co.uk">p.baker@bellgroup.co.uk</a>                   |
| ML                      | Marcia Lake   | Bell Group                   | Principal Designer              | <a href="mailto:m.lake@bellgroup.co.uk">m.lake@bellgroup.co.uk</a>                     |
| DG                      | David Gee   | LABC                         | Building Control                | <a href="mailto:David.gee@leeds.gov.uk">David.gee@leeds.gov.uk</a>                     |
| CB                      | Chris Briggs  | Leeds Planning               | Planner                         | <a href="mailto:Chris.briggs@leeds.gov.uk">Chris.briggs@leeds.gov.uk</a>               |
| JM                      | James McCallan  | Ballymore                    | Principal contractor            | <a href="mailto:James@ballymorecivils.com">James@ballymorecivils.com</a>               |
| HM                      | Hugh McCann   | Ballymore                    | Site Manager                    | <a href="mailto:hugh@ballymorecivils.com">hugh@ballymorecivils.com</a>                 |
| RM                      | Rory McCallan   | Ballymore                    | Principal contractor            | <a href="mailto:rory@ballymoreservices.com">rory@ballymoreservices.com</a>             |
| AM                      | Anthony Marley  | Ballymore                    | Principal contractor            | <a href="mailto:Anthony@ballymorecivils.com">Anthony@ballymorecivils.com</a>           |
| BM                      | Brian McCallan  | Ballymore                    | Principal contractor            | <a href="mailto:Brian@ballymorecivils.com">Brian@ballymorecivils.com</a>               |
| JE                      | John Easton   | A J Cladding                 | Sub-contractor                  | <a href="mailto:john@ajcladding.co.uk">john@ajcladding.co.uk</a>                       |
| LR                      | Lee Rhodes  | Cardoe Martin                | Employers Agent                 | <a href="mailto:l.rhodes@cardoemartin.co.uk">l.rhodes@cardoemartin.co.uk</a>           |
| JP                      | Jo Pearson  | Cardoe Martin                | Employers Agent                 | <a href="mailto:j.pearson@cardoemartin.co.uk">j.pearson@cardoemartin.co.uk</a>         |

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|     |   |  |
| 1.0 | GENERAL INTRODUCTIONS   |  |
|     |   |  |
| 2.0 | APOLOGIES   |  |
|     |   |  |
| 3.0 | MINUTES FROM PREVIOUS MEETING AND MATTERS ARISING   |  |
|     |   |  |
| 4.0 | REVIEW OF WORKS   |  |
|     |   |  |
| 5.0 | CONTRACT AND COMPLETION INFORMATION   |  |
| 5.1 | Contract and Warranties   |  |
| 5.2 | Completion reports <ul style="list-style-type: none"> <li>• Building Control</li> <li>• IFC – EWS1 Form</li> <li>• Wintech</li> <li>• SideRise</li> </ul> |  |
| 5.3 | Rectification Period  |  |
|     |   |  |
| 6.0 | O&Ms  |  |
|     |   |  |
| 7.0 | COST CONSULTANCY AND FINANCIAL REVIEW   |  |
| 7.1 | Funding   |  |
| 7.2 | Final account and retention   |  |
|     |   |  |
| 8   | ANY OTHER BUSINESS  |  |
|     |   |  |