

Humanities Research Lab Computer Summer Lending Program Device Lending Agreement

Please print this form and take it to Systems and Technology in Jerome Richfield 353 to borrow the device.

Name_____ CSUN ID_____ Faculty/Graduate/Undergraduate

E-Mail_____ Device Name_____

Asset Tag_____ Serial Number_____

Checkout Date_____ Expected Return Date_____

Staff: Note any damage or imperfections to the device prior to checkout on the reverse side of this page.

Conditions of Use:

- Borrowers must be current CSUN students or faculty and must hold a valid CSUN ID card.
- Checked out items must be returned one full week before the beginning of the Fall semester following the summer in which they are checked out.
- Only one device per person may be checked out.
- All checked out items must be returned to the Research Lab (SH 194) or Systems and Technology, JR 353.

Before signing, read the following carefully and initial where indicated:

1. I am personally responsible if the equipment checked out to me or any part of it is lost, stolen, or damaged. I agree to pay CSUN for any costs incurred due to loss or damage while the item is checked out to me, up to the total cost of replacement. INITIAL HERE_____

2. I agree to return devices checked out to me in the condition they were in when I checked them out. INITIAL HERE_____

3. Users may load software and applications on checked out devices at their own expense. I understand that if I purchase applications CSUN will not reimburse me and I am responsible for any damage or loss due to malware or viruses I introduce. INITIAL HERE_____

4. CSUN accepts no responsibility for any damage or loss of data arising directly or indirectly from the use of this device or any consequential loss or damage. INITIAL HERE_____

Any violation of the above policy may result in a loss of future borrowing privileges. By signing below, I agree to all the terms and conditions stated above.

BORROWER SIGNATURE _____

RESEARCH LAB SIGNATURE AUTHORIZATION _____

STAFF USE ONLY

DATE RETURNED _____

RESEARCH LAB SIGNATURE ACKNOWLEDGEMENT _____