

Scott M. Raymond

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WORK EXPERIENCE

Freelance Web Developer

Jan. 2021 – Present

Developer

Remote

- Develop and maintain custom websites for small businesses, artists, and educators using HTML, CSS, JavaScript, and PHP.
 - Built custom inventory systems, web tools, and portfolio websites tailored to each individual client.
- Provide hands-on training and documentation to empower clients to manage their websites independently.

Hokkaido Board of Education

Jun. 2021 – Aug. 2024

Assistant Language Teacher

Noboribetsu, Hokkaido, Japan

- Delivered English language instruction and led cultural programs across 6 high schools, engaging thousands of students.
- Advised students preparing for study abroad with interview prep, documentation, and cultural readiness.
- Introduced digital tools (videos, slides, games) into lessons to improve classroom engagement.

Bento Box Entertainment

Nov. 2018 – Jan. 2021

Information Technology Specialist

North Hollywood, California

- Delivered end-user support to artists, producers, directors, actors, and administrative staff in a fast-paced animation studio.
 - Provided solutions across macOS, Windows, and Linux systems in both creative and business environments.
- Supported a wide array of industry tools, including Adobe Creative Suite, Harmony, Storyboard Pro, Zoom, Slack, and proprietary animation pipelines.
- Maintained core infrastructure: Active Directory, servers, software licenses, and cloud-based collaboration tools.

California State University, San Bernardino

Mar. 2016 – Jun. 2018

Information Technology Student Assistant

San Bernardino, California

- Provided front-line technical support for students, faculty, and staff across diverse academic and cultural backgrounds.
 - Resolved hardware, software, and networking issues in labs, classrooms, and offices.
- Fostered positive working relationships with faculty and staff, ensuring seamless IT integration into teaching and research environments.

EDUCATION

California State University, San Bernardino

Mar. 2018

B.A. in Computer Systems

San Bernardino, California

- **GPA: 3.89; Magna Cum Laude**

Victor Valley College

Jun. 2015

A.S. in Computer Information Systems

Victorville, California

- **GPA: 3.65; Phi Theta Kappa Honor's Society**

SKILLS & INTERESTS

- **Technologies:** Active Directory, FTPS, Virtualization, VPN, Adobe Creative Suite, Imaging, Remote Desktop
- **Skills:** Tech Support, Systems Admin, Web Development, Cross-Cultural Communication, Project Planning
- **Interests:** Traveling, Language Exchange, Hiking, Film, Music and Record Collecting