# Scott M. Raymond

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## WORK EXPERIENCE

**Freelance Web Developer**                                                          Jan. 2021 – Present
*Developer*                                                                                          *Remote*
- Develop and maintain custom websites for small businesses, artists, and educators using HTML, CSS, JavaScript, and PHP.
    - Built custom inventory systems, web tools, and portfolio websites tailored to each individual client.
- Provide hands-on training and documentation to empower clients to manage their websites independently.

**Hokkaido Board of Education**                                              Jun. 2021 – Aug. 2024
*Assistant Language Teacher*                                          *Noboribetsu, Hokkaido, Japan*
- Delivered English language instruction and led cultural programs across 6 high schools, engaging thousands of students.
- Advised students preparing for study abroad with interview prep, documentation, and cultural readiness.
- Introduced digital tools (videos, slides, games) into lessons to improve classroom engagement.

**Bento Box Entertainment**                                                   Nov. 2018 – Jan. 2021
*Information Technology Specialist*                                      *North Hollywood, California*
- Delivered end-user support to artists, producers, directors, actors, and administrative staff in a fast-paced animation studio.
    - Provided solutions across macOS, Windows, and Linux systems in both creative and business environments.
- Supported a wide array of industry tools, including Adobe Creative Suite, Harmony, Storyboard Pro, Zoom, Slack, and proprietary animation pipelines.
- Maintained core infrastructure: Active Directory, servers, software licenses, and cloud-based collaboration tools.

**California State University, San Bernardino**                        Mar. 2016 – Jun. 2018
*Information Technology Student Assistant*                           *San Bernardino, California*
- Provided front-line technical support for students, faculty, and staff across diverse academic and cultural backgrounds.
    - Resolved hardware, software, and networking issues in labs, classrooms, and offices.
- Fostered positive working relationships with faculty and staff, ensuring seamless IT integration into teaching and research environments.

## EDUCATION

**California State University, San Bernardino**                                      Mar. 2018
*B.A. in Computer Systems*                                                 *San Bernardino, California*
- **GPA: 3.89**; *Magna Cum Laude*

**Victor Valley College**                                                                        Jun. 2015
*A.S. in Computer Information Systems*                                      *Victorville, California*
- **GPA: 3.65**; *Phi Theta Kappa Honor Society*

## SKILLS & INTERESTS

- **Technologies:** Active Directory, FTPS, Virtualization, VPN, Adobe Creative Suite, Imaging, Remote Desktop
- **Skills:** Tech Support, Systems Admin, Web Development, Cross-Cultural Communication, Project Planning
- **Interests:** Traveling, Language Exchange, Hiking, Film, Music and Record Collecting