



2012 annual report

WE HELP NORTHERN VIRGINIA WORK.

January 2013

To Northern Virginia Business Leaders and Fellow Citizens:

The Northern Virginia Workforce Investment Board is one of 15 local Workforce Boards in the Commonwealth of Virginia, serving over 1.9 million residents and thousands of businesses in Fairfax, Loudoun and Prince William counties and the cities of Falls Church, Fairfax, Manassas and Manassas Park. **SkillSource** Centers offer multiple free services to businesses seeking to hire and retain good workers while also providing opportunities for job seekers to prepare and find jobs that can support themselves and their families.

We remain grateful that our region is recognized as one of the strongest local economies in the nation. Yet, for the fiscal year that ended in June 2012, our five (5) Northern Virginia **SkillSource** Centers had nearly 90,000 adult job seeker visits, an increase of 170% since 2007 and clear evidence that our efforts to expand workforce services to tens of thousands of job seekers remains critically important to the future success of many businesses and family budgets alike.

The workforce and job training services provided by **SkillSource** and its multiple State, local and community-based partner organizations substantially expanded in 2012 and is continuing to meet growing local community needs. In particular, we embrace our new and continued services supporting Northern Virginia military veterans with their training and job placement, assisting new business owners expand and hire additional workers, guiding local adults with disabilities back into permanent long-term employment, while continually responding to a dynamic and diversified regional economy.

In our 2012 Annual Report, you can learn more about:

- The selection of the **SkillSource** Group and its partners for an \$8.3 million Federal Workforce Innovation Fund grant to plan and deliver entrepreneurship development services within the local public workforce system in three urban areas of Virginia, including Northern Virginia, the Capital Region (Richmond) and Hampton Roads.
- Expanding our workforce services to military veterans through a \$1.1 million program called the Northern Virginia Jobs For Veterans initiative.
- Hosting national and international leaders visiting the Northern Virginia **SkillSource** Centers to learn about promising workforce practices, in addition to testifying to a U.S. Senate Subcommittee focusing on innovative workforce partnerships.
- Continuing the difficult, but important effort to transition former offenders and adults with disabilities back into the local workforce.
- Planning for new State and Federal efforts to expand career workforce pathways and other innovative methods of enhancing training and employment services.

As the President and Congress work to respond to our nation's budget deficit and debt challenges, you should know that **SkillSource** programs and services could be subject to Federal funding reductions that would have a negative impact on our ability to serve the businesses and citizens of Northern Virginia.

We welcome your support of our ongoing efforts to help Northern Virginia work. Please join us at this critical time.

Northern Virginia Workforce Investment Board

The **SkillSource** Group, Inc.



Dr. David C. Miles
Chairman



Todd Rowley
Vice Chairman



Janet Samuelson
Chairman



Karla Leavelle
Vice Chairman

Who We Are

The **SkillSource** Group, Inc. is the non-profit arm and fiscal agent for the Northern Virginia Workforce Investment Board (NVWIB). **SkillSource** and the NVWIB administer Federal Workforce Investment Act (WIA) programs at its five **SkillSource** One-Stop Employment Centers. The **SkillSource** Centers offer free employment and training services to job seekers, as well as to businesses seeking to hire and retain qualified workers.

Vision

We envision a vibrant business and workforce region that is globally competitive.

Mission

To facilitate and enhance the employability of individuals seeking employment and employer access to a qualified workforce.

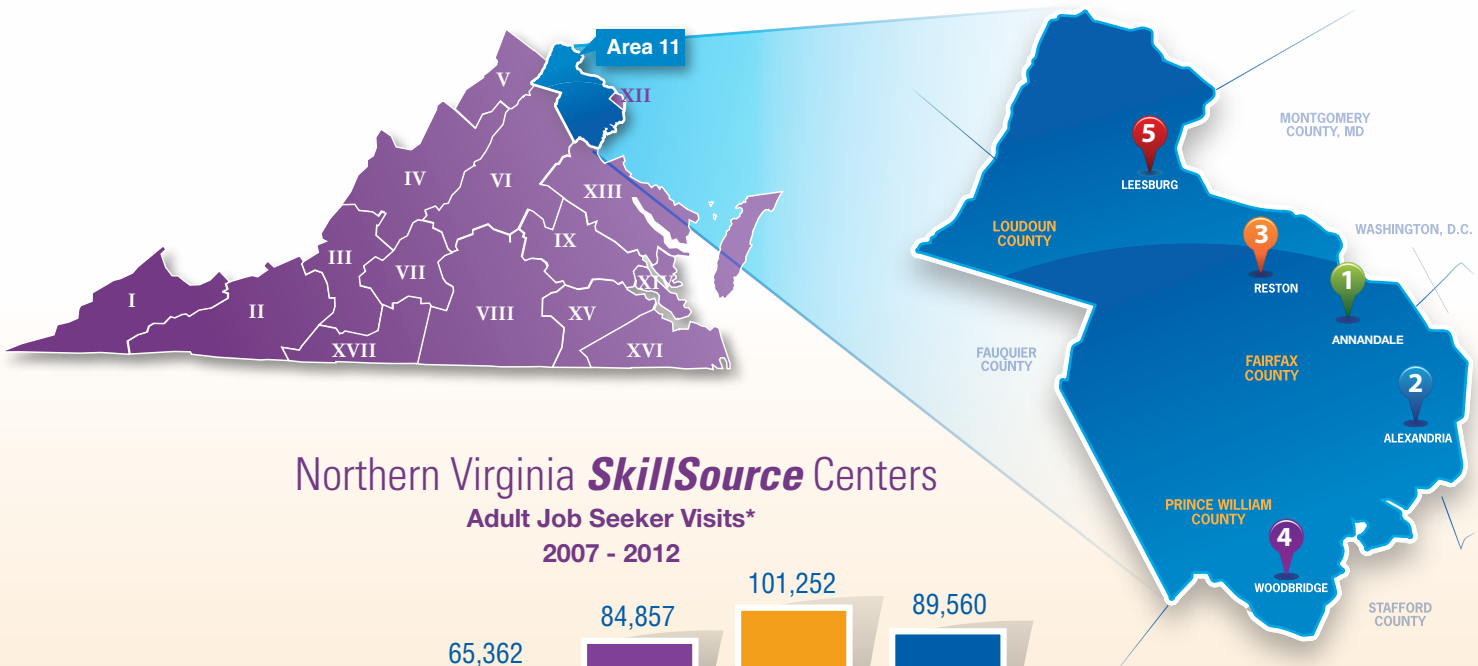
What is WIA?

The Federal Workforce Investment Act (WIA) provides funding for comprehensive employment services and job skills training to assist eligible adults, dislocated workers and youth obtain and retain employment, while increasing their earnings and occupational skill attainment. WIA programs are administered by a local Workforce Investment Board (WIB) in each region.

In Virginia, there are 15 local workforce areas. The Northern Virginia Workforce Area #11 is the most populated workforce area, representing over 1.9 million residents in three counties and four cities. Our workforce area is also home to tens of thousands of businesses.

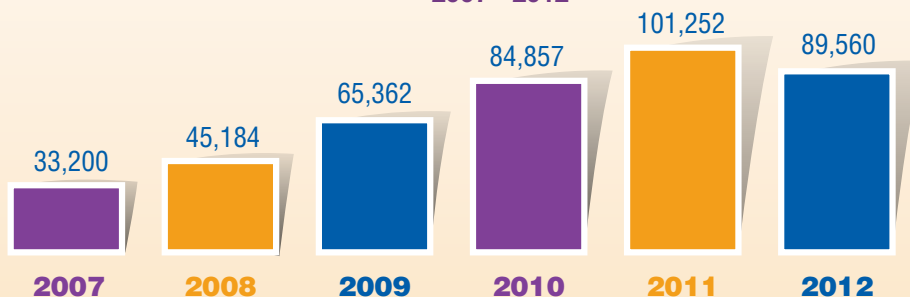
Virginia Local Workforce Areas

Northern Virginia Workforce Area 11 and **SkillSource** Center Locations



Northern Virginia **SkillSource** Centers

Adult Job Seeker Visits*
2007 - 2012

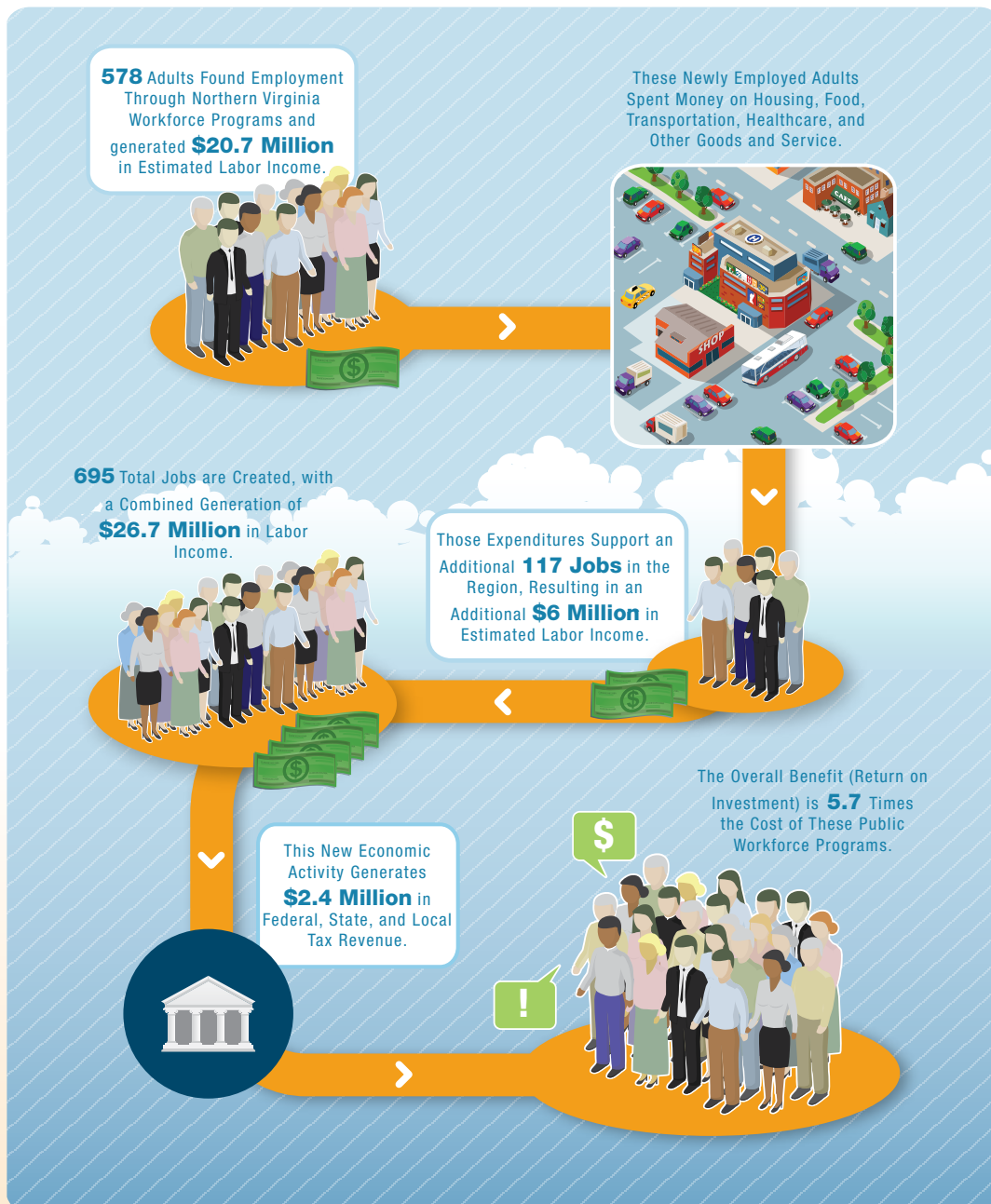


Total job seeker visits increased 170% between 2007 and 2012.

*Numbers include multiple visits by individual job seekers.


























The **SkillSource** Group, Inc. Issues FY 2012 Economic Impact Study, Highlighting Strong Return on Investment for Public Workforce Services

In 2012, the **SkillSource** Group, Inc. contracted with Mangum Economic Consulting, based in Richmond, Virginia, to estimate the Return on Investment (ROI) from new adult workers entering the Northern Virginia workforce after participating in workforce training programs at the **SkillSource** Centers. The entire 2012 Economic Impact Study is available online at the **SkillSource** Group website. The diagram below summarizes the Study Highlights and reflects the method by which public workforce programs and services support the continued growth of the Northern Virginia regional economy.



Performance Benchmark Summary

The Commonwealth of Virginia utilizes the Federal Workforce Investment Act Common Measures, nine (9) different performance benchmarks that monitor local and State-wide outcomes associated with targeted adult and youth workforce programs and services. In 2012, the Northern Virginia Workforce Area #11 exceeded all nine performance benchmarks, one of the highest performing local workforce areas in the Commonwealth.

	Northern Virginia Workforce Area #11	State Average	
ADULT			
Entered Employment Rate			 = Exceeds
Employment Retention Rate			 = Meets
Average Earnings			 = Fails To Meet
Dislocated Workers			
Entered Employment Rate			
Employment Retention Rate			
Average Earnings			
New Youth Common Measures			
Literacy/Numeracy Gains			
Placement in Employment or Education			
Attainment of Degree or Certificate Rate			
Employment and Credential Measures			
Adult			
Dislocated Worker			

SkillSource Chosen as One of Three Nonprofits for United Way Campaign Video to Businesses in 2012

The United Way of the National Capital Area (UWNCA) invited **SkillSource** to participate in their 2012 Workplace Campaign video. **SkillSource** was one of only three organizations selected, among 730 nonprofits. City Year and the American Red Cross were also featured. Todd Rowley, Northern Virginia Workforce Investment Board Vice Chairman, represented **SkillSource** in the video.



International Interest in **SkillSource** Centers

International leaders from Eastern Europe and China visited Northern Virginia **SkillSource** Centers, seeking best practices and center operations insight applicable in their home countries.



*Romanian Minister of Labour, Family and Social Protection, Ms. Claudia Boghicevici led a delegation of Romanian officials on a visit to the Falls Church **SkillSource** Center in March 2012.*



*18 Chinese local government officials from the Huangpu District of the City of Shanghai, visit **SkillSource**, Vienna, VA offices in June 2012. Another delegation from Henan Province visited **SkillSource** in December 2012.*

Programs

SkillSource Leads Virginia Consortium with \$8.3M U.S. Department of Labor Grant for Entrepreneurship Services

In June 2012, **SkillSource** was awarded \$8,355,590 through the U.S. Department of Labor's National Workforce Innovation Fund to lead a collaborative effort with the Capital Region Workforce Partnership in Richmond and Opportunity, Inc. in Virginia Beach and Norfolk. The project, named the **Virginia Employment Through Entrepreneurship Consortium (VETEC)**, will provide 1,000 adult and dislocated job seekers, eligible for Federal Workforce Investment Act (WIA) services, with comprehensive entrepreneurial training and technical assistance, over the 52 month grant period, to directly assist with new job creation and small business growth.



VETEC participants, identified through a random selection process, will participate in training such as Business Planning; Finance and Credit; Sales and Marketing; and several other courses specifically designed to educate on the necessities for successful self-employment. A third-party group will conduct a rigorous Project evaluation.

VETEC follows the successful completion of the Growing America Through Entrepreneurship (GATE) projects in Northern Virginia and Richmond for the past four years. The GATE project, also funded by the U.S. Department of Labor, focused on transitioning older job seekers (45 years and older) into self-employment and resulted in the creation of 88 new businesses in Northern Virginia and 56 in Richmond. Additional participant demographic and outcome charts can be viewed at www.myskillsource.org. More information on the Virginia GATE project will be released in the months ahead following the completion of a rigorous program evaluation on behalf of the U.S. Department of Labor.



The 2012 Summer Youth Employment Program

The 2012 **SkillSource** Educating Youth through Employment (EYE) Program, successfully placed 102 young adults into summer employment. Since program inception in 2006, **SkillSource**, in collaboration with Fairfax County Department of Family Services, has provided young adults with professional, paid employment opportunities at county agencies, non-profit organizations and private sector companies. In addition to six to eight weeks of work experience, youth receive workforce development training focused on critical job readiness skills including workplace behavior, resume building, networking, and fiscal responsibility. The Northern Virginia Gang Task Force, Monster Government Solutions, and Goodwill of Greater Washington represent some of the participating sponsors, employers and contributors. Most EYE participants returned to school at the end of the program; however, 15 youth attained employment.

From 2006 to 2012, over 600 young adults have participated in the Northern Virginia EYE Program and earned a combined total of \$610,500 in wages.



The **SkillSource** Group Expands Portfolio of Veterans Employment and Training Services

In little over a year, **SkillSource** has added Microsoft Elevate America and J4VETS, two significant training and employment programs for Northern Virginia veterans. In 2012, **SkillSource** was awarded \$1,103,940 through U.S. Department of Labor's Veterans Workforce Investment Program (VWIP). The Northern Virginia Jobs 4 Veterans (J4VETS) Initiative delivers employment and training services to approximately 395 eligible veterans over a three-year period. The project is expected to result in veterans earning industry-recognized credentials and employment in high demand local businesses.



In November 2011, the **SkillSource** Group partnered with Microsoft Corporation to provide eligible veterans and their spouses with no-cost training vouchers that build skills in Microsoft software technologies, and prepare recipients for industry certification exams. As of December 2012, over 800 veterans have received Microsoft training vouchers. In November 2012, Microsoft awarded **SkillSource** an additional 1,000 training vouchers to be used throughout the next year.



Jobseekers at the **SkillSource** Pre-Release Employment Center at the Fairfax Alternative Incarceration Branch use computers for their job search activities, assisted by Fairfax Sheriff Captain Sean Whitmore and other staff.

SkillSource and Partner Organizations Continue Offender Re-Entry Initiatives

SkillSource and several partner organizations continued targeted offender re-entry employment programs, focusing on skills training and job placements for incarcerated adults within the Northern Virginia region. **SkillSource** operates an Affiliate One Stop Center at the Fairfax County Alternative Incarceration Branch, adjacent to the Fairfax County Jail. Overseen by the Fairfax County Sheriff's Office, the Fairfax Pre-Release Employment Center has enrolled over 460 participants since its inception in 2008. In FY 2012, 94 Fairfax inmates enrolled in the SkillSource program, and 82 found employment.

A similar program was also started in Loudoun County, with inmates from the Loudoun County Sheriff's Office utilizing workforce and employment services at the Loudoun Workforce Resource Center, administered by the Loudoun County Department of Family Services. In FY 2012, 70 Loudoun inmates utilized these **SkillSource** employment services, and 58 found employment.



Congressman Gerry Connolly (Virginia – 11th District) speaks at the Virginia Workforce Center, in Woodbridge, Virginia. Standing next to Congressman Connolly is Supervisor John Jenkins, the Neabsco District Supervisor of the Prince William Board of County Supervisors.



Northern Virginia Workforce Investment Board member Donna Motsek (Prince William Public Schools).



Northern Virginia Workforce Investment Board member Chau Tran (Asian Pest Services).

Programs



Ticket to Work Program Registers Favorable Results

The **SkillSource** Ticket to Work (TTW) program maintained strong growth in its second year. 40 new customers were enrolled and 50% or 20 obtained employment. TTW is a voluntary program for Social Security Administration (SSA) disability beneficiaries to receive free employment support to return to

work. Ticket support services were expanded through a Metropolitan Washington Council of Governments grant that provides transportation assistance for working TTW customers in the Washington Metropolitan area.

SkillSource leverages existing programs and community partnerships to connect TTW customers with additional resources and supports needed for a successful return to work. Vocational training, benefits counseling and workplace assessments are examples of the supports beneficiaries received while working toward their employment goals and financial independence.

TTW Program Totals

(as of 12/31/12)



SkillSource Recognized by Virginia Community College System for Grant Outcomes

Dr. Glenn Dubois, Chancellor of the Virginia Community College System, recently congratulated **SkillSource** for “leading the State with the highest number of dislocated worker placements in meaningful training positions” and stated “the project would not have exceeded its goals... without [**SkillSource's**] dedicated efforts.” **SkillSource** and four other local workforce areas in Virginia, supported and implemented a grant award to the Virginia Community College System by a U.S. Department of Labor National Emergency Grant to provide On-the-Job Training (OJT) opportunities for jobseekers who had been unemployed for 27 weeks or longer. Upon grant completion in September 2012, **SkillSource** had surpassed its original goal by placing 54 long-term unemployed dislocated workers into employment with salaries averaging \$34,278 annually.



Dr. David C. Miles (Chairman, Northern Virginia Workforce Investment Board and Chairman, The Miles Lebane Companies) and U.S. Secretary of Labor Hilda L. Solis.



U.S. Secretary of Labor Hilda L. Solis and Mr. Huey Battle (Chairman, Virginia Workforce Council, Member, Northern Virginia Workforce Investment Board and Washington Gas).

SkillSource and Northern Virginia Community College Officials Testify to U.S. Senate Subcommittee

The U.S. Government Accountability Office (GAO) issued Report GAO-12-97 which highlighted **SkillSource** and Northern Virginia Community College for their joint effort in creating and sustaining NoVaHealthFORCE, the initiative to enhance registered nursing training capacity among higher education institutions in Northern Virginia.

On February 16, 2012, **SkillSource** President and CEO, David Hunn, and the NoVaHealthFORCE Program Manager, Geraldine Hofler, testified as part of a local workforce expert panel before the U.S. Senate Health, Education, Labor and Pensions Committee, Subcommittee on Employment and Workforce Safety hearing in Washington, D.C. Their testimony focused on lessons learned from effective collaborations between local workforce boards, community colleges and employers in addressing employment needs at the local level. The Senate Subcommittee Hearing can be viewed at www.help.senate.gov.



NoVaHealthFORCE Helps Stem Nursing Shortage

NoVaHealthFORCE is Northern Virginia's regional coalition of private sector, business, government, community, healthcare, and educational leaders whose mission is to establish a long-term, business-driven, sustainable strategy to address Northern Virginia's healthcare worker shortage. The **SkillSource** Group, Inc. serves as its fiscal agent and is a member of the CEO Roundtable.



NoVaHealthFORCE is overseen by the CEO Roundtable. Provider and higher education members include:

- INOVA Health System
- Virginia Hospital Center
- Novant/Prince William Health System
- HCA Reston Hospital
- Sentara Northern Virginia Medical Center
- Kaiser Permanente of the Mid-Atlantic
- George Mason University
- Marymount University
- Northern Virginia Community College
- Old Dominion University
- Shenandoah University

In academic year 2011, there were 762 regional registered nurse (RN) student admissions, an increase of almost 37%, since the 2007 NoVaHealthFORCE nursing education expansion initiative. Total RN graduates for academic year 2012, was 635, or an increase of 28% since the expansion.

The nursing education expansion project received \$196,200 funding in FY 2012 from the Virginia General Assembly to Northern Virginia Community College. The NoVaHealthFORCE provider members generously contributed \$132,300 to this effort enabling NoVaHealthFORCE to fund faculty positions at Marymount University, Northern Virginia Community College, and at Shenandoah University's Leesburg Campus.

SkillSource Success Stories

NOVAGATE Cultivates Entrepreneurial Reality

Gary worked 12 years at USA TODAY, as Director of Circulation Marketing, responsible for subscription sales, marketing and customer service. When his position was eliminated in a corporate consolidation, Gary knew exactly what he wanted to do – turn his work experience into a business. He enrolled in the Northern Virginia Growing America Through Entrepreneurship (NOVAGATE) program and created International Media Consulting (IMC), which specializes in assisting associations, news media and organizations to build their audience and membership.

“I knew I would have to do a lot of things myself that I used to have staff to do. It was overwhelming at times with all of the details that go into starting, selling and managing a business. [The] NOVAGATE program provided moral support as well as practical support with website design and marketing collateral for my business.”

As a new entrepreneur, Gary had concerns about having enough customers, however, his business took off almost immediately and he is now working with several firms, including SiriusXM Radio. Gary has added support staff on a contract basis and looks forward to building his business.



Job Security Offered to On-the-Job Training Participant

From 2010 to 2011, Antonia was employed as a Security Officer at Command Security earning \$10.50 an hour. Lack of work resulted in Antonia being laid off. After being deemed eligible for unemployment benefits (UI), Workforce Investment Act (WIA) services, and having conducted an intensive job search, she expressed an interest in the On-the-Job training (OJT) program. Antonia had a High School Diploma but no formal training. OJT offered the opportunity to gain essential transferable skills.

Working closely with a **SkillSource** Center Job Developer and Case Manager to address her pre-employment needs, an interview was arranged with Securitas Security Services. Soon after, Securitas offered Antonia an opportunity as a full-time Security Officer earning \$13.70 an hour with benefits. She accepted and began three months of training. With both the help of WIA services, and successful completion of OJT, Antonia obtained a Department of Criminal Justice Services (DCJS) License and was offered a permanent position.



Training Futures and Ticket to Work Participant Retools for Career Change

Kevin came to the **SkillSource** Group, Inc. in November 2010 seeking assistance returning to the workforce. He had worked in the remodeling industry, when a medical condition necessitated two, major neck surgeries. After a month in rehabilitation, he returned home uncertain about his future. The physical demands of Kevin's remodeling job prevented him from returning.

In March 2009, Kevin applied for and was granted Social Security Administration (SSA) disability benefits and was encouraged to pursue the Ticket to Work (TTW) program. He contacted **SkillSource** and met with the TTW Project Director. She introduced Kevin to both free employment services and workshops at the **SkillSource** Centers, and a program called Training Futures, which provides candidates clerical training and job placement support while earning college credits. Operated by Northern Virginia Family Service, in partnership with Northern Virginia Community College, Training Futures placed Kevin as a Surgery Billing intern at Sentara Northern Virginia Medical Center in Woodbridge. After completing his internship, Sentara offered him a full-time position with benefits.

Kevin has been employed at Sentara Northern Virginia Medical Center for ten months and has regained his confidence and looks forward to a promising new career path.



Grantors and Contributors

The **SkillSource** Group, Inc. honors and recognizes our grantors, contractors and other financial contributors for 2011-2012. Our initiatives and programs reflect a public and private workforce partnership in support of the entire Northern Virginia community.

Combined Federal Campaign of the National Capital Area
Commonwealth of Virginia, Department of Corrections
Commonwealth of Virginia, Department for Aging and Rehabilitative Services
Commonwealth of Virginia, Virginia Community College System
Commonwealth of Virginia, Virginia Workforce Council
Fairfax County Government, Virginia
George Mason University, Office of Continuing Professional Education
Global Link Solutions
Goodwill of Greater Washington
Manpower North America
Microsoft Corporation
Monster Government Solutions
National Capital Region Transportation Planning Board
Network for Good (Powered by Groundspring.org)
Northern Virginia Community Foundation
Northern Virginia Electric Cooperative (NOVEC)
Northern Virginia Regional Gang Task Force
Project Management Institute, Washington D.C. Chapter

ServiceSource, Inc.
United States Department of Labor, Employment and Training Administration (ETA)
United States Department of Labor, Office of Disability Employment Programs (ODEP)
United State Department of Labor, Veterans' Employment and Training Services (VETS)
United States Social Security Administration
United Way of the National Capital Area

Contributions received on behalf of NoVAHealthFORCE.

INOVA Health System
Kaiser Permanente of the Mid-Atlantic
Northern Virginia Community College
Novant/Prince William Hospital System
HCA Reston Hospital Center
Sentara Northern Virginia Medical Center
Virginia Hospital Center



Northern Virginia Workforce Board members Luke Howe (Sagent Corporation) and Douglas James (Virginia Department for Aging and Rehabilitative Services).



Northern Virginia Workforce Board members William Gary (Northern Virginia Community College) and Louis Cernak (Northern Virginia Central Labor Council).



SkillSource Group Vice President for Finance Tyna Gaylor and Northern Virginia Workforce Board member Louis Gerber (Communications Workers of America).

Sponsors

The **SkillSource** Group, Inc. extends our gratitude and appreciation to the 2011-2012 Corporate Sponsors for their outstanding leadership in helping us to keep Northern Virginia working.

Platinum Sponsor: ServiceSource

ServiceSource is a leading nonprofit disability resource organization providing a wide range of customized programs for individuals with disabilities and their families, employers and corporate partners. With regional offices and programs located in nine states and the District of Columbia, the organization serves more than 14,000 individuals with disabilities annually through a range of innovative and valued employment, training, habilitation, housing and other support services. ServiceSource directly employs more than 1,500 individuals with disabilities on government and commercial affirmative employment contracts.

ServiceSource's proven collaborative approach helps foster a more inclusive and supportive community where individuals with disabilities can succeed and thrive. By developing strategic partnerships with local community businesses, government entities and nonprofits, ServiceSource helps to bridge the gaps for individuals with disabilities and create sustainable opportunities that benefit the entire community. Learn more by visiting www.servic-source.org or calling 703-461-6000.

As part of its commitment to meet the growing needs of individuals with disabilities in the community, ServiceSource launched a Capital Campaign in 2012 to establish a Disability Resource Center in Fairfax County. The Disability Resource Center will allow ServiceSource to expand capacity as well as broaden and improve programs and services through upgraded design and technology. With a new Disability Resource Center, ServiceSource will be able to better serve individuals with disabilities and impact our community through local and national impact programs. By supporting the ServiceSource Disability Resource Center Capital Campaign, you can help ensure people with disabilities have access to the services they need and have the opportunity to be active and engaged members of the community. Learn more at www.servic-source.org/giving.



ServiceSource

A LEADING RESOURCE FOR PEOPLE WITH DISABILITIES

Silver Sponsors:

Marymount University

Micron Technology Foundation, Inc.

Bronze Sponsors:

Goodwill of Greater Washington

Northern Virginia Community College – Workforce Development Division

Washington Gas Light Company

Friends of **SkillSource**:

Dr. David and Melanie Miles

Asian Pest Services, LLC (Chau Tran)

Human Capital Advisors (Karla Leavelle)

John and Sandra Ritzert

Strategic Organization Solutions (Kim Clark-Pakstys)

David A. and Jocelyn B. Hunn

HireStrategy (Hector Velez)

Capital One Bank, NA (Todd Rowley)

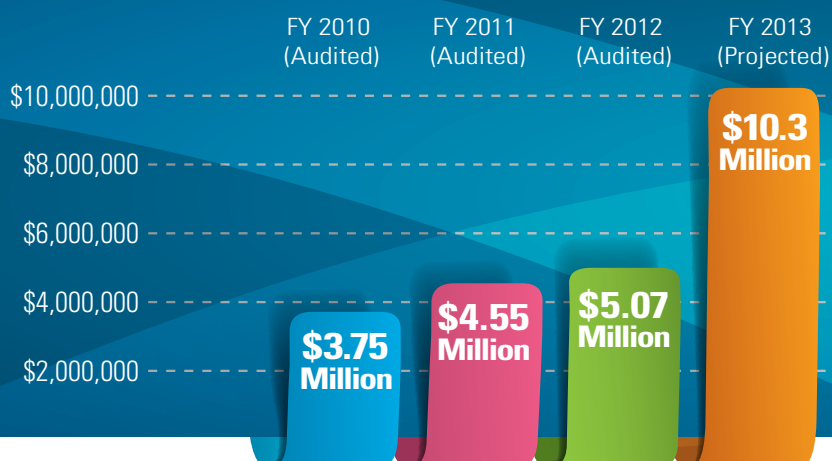
2012 Financial Results

SkillSource continues to grow, posting revenues of \$5.07 million in fiscal year 2012, an increase of 11% over the prior fiscal year. Two new grants, VETEC and J4Vets, and available WIA funding from PY11 and PY12 pushes the fiscal year 2013 budget to \$10.3 million, an increase of over 100%.

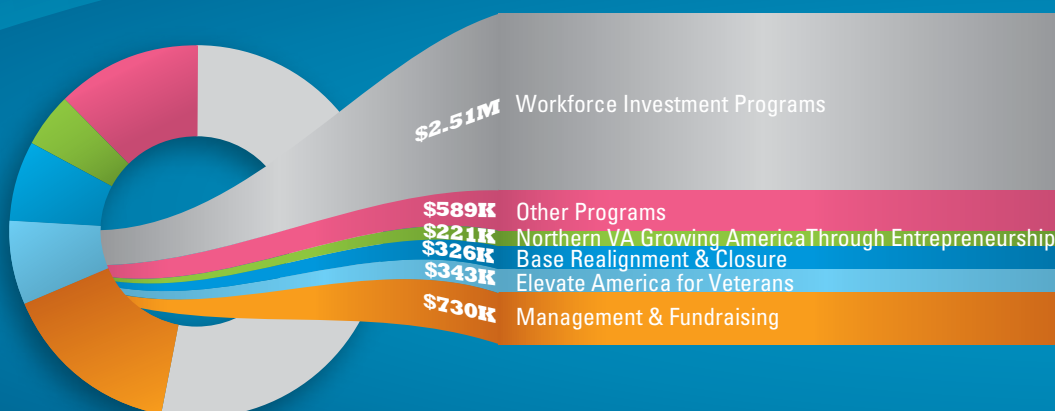
The WIA program accounts for 50% of **SkillSource** expenses as noted on the adjacent chart. Other significant programs include Elevate America for Veterans, Base Realignment & Closure and Northern Virginia Growing America Through Entrepreneurship. **SkillSource** spends less than 15% of its budget on Management and Fundraising costs.

Each year, **SkillSource** is audited by an independent public accounting firm. For the fiscal year ending June 30, 2012, **SkillSource** received an unqualified audit opinion. Current and prior year audited financial statements and Forms 990 can be found on our website.

FY 2012 Revenues



FY 2012 Expenses



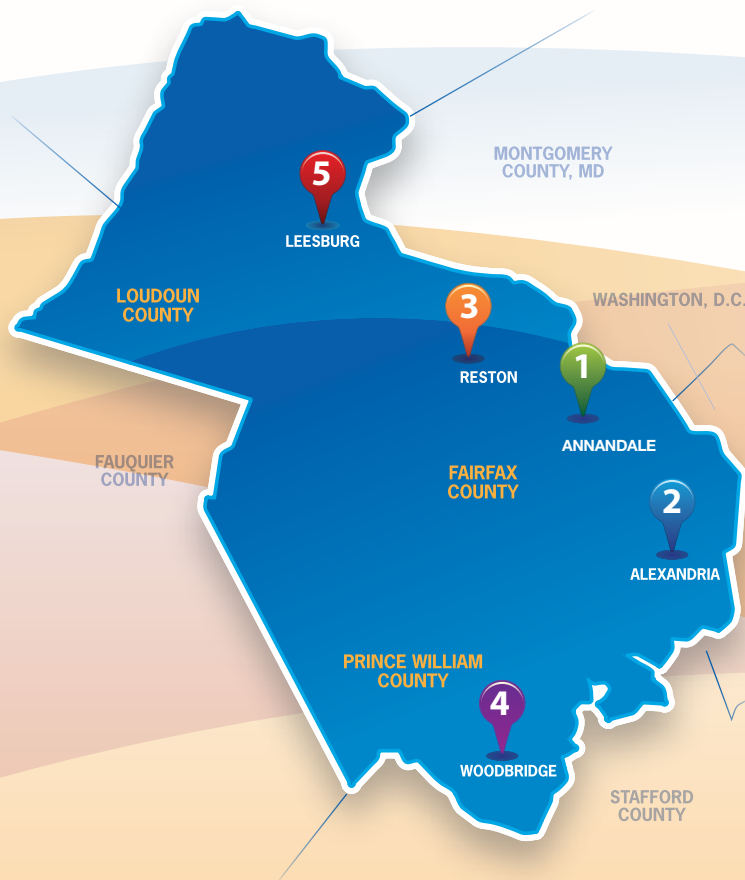
Northern Virginia Workforce Investment Board Board of Directors as of December 2012

Huey Battle Washington Gas	Sheryl E. Granzow Fairfax County Public Schools	Bill Mountjoy AFL-CIO (Retired)
Shirley Bazdar Loudoun County Public Schools	George N. Harben Prince William County Department of Economic Development	Janet Niblock George Mason University
Bridget Bean U.S. Small Business Administration	Patricia Harrison Fairfax County Government	Mark Pelesh Corinthian Colleges/Everest College
Dr. Michael Bear BAE Systems	Larry Hoffman Marymount University	Scott Price Office of Senator Mark Warner
Stephanie Berkowitz Northern Virginia Family Service	Douglas Holl Workforce Policy and Evaluation Associates	Charles Ray Manpower, Inc.
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Louis J. Cernak, Jr. Northern Virginia Central Labor Council	Douglas James Virginia Department for Aging and Rehabilitative Services (DARS)	Janet Samuelson ServiceSource
Lesley N. Channell HCA/Northern Virginia Market Dominion Hospital and Reston Hospital Center	Karla S. Leavelle Human Capital Advisors	Gilbert J. Sanchez Virginia Employment Commission
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Meti Fekadu AOC Key Solutions, Inc. (AOC-KSI)	Tara Melvin Perfect Planning	Mary Ann Shurtz Stratford University
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Louis Gerber Communications Workers of America	Donna L. Motsek Prince William Public Schools	Hector Velez HireStrategy

The **SkillSource** Group, Inc. Board of Directors as of December 2012

Huey Battle Washington Gas	Rebecca Hughes SAP Public Sector Industry Business Solutions	John E. Ritzert, Jr. Ritzert & Leyton, P.C.
Mark Birmingham Jack Kent Cooke Foundation	Peter Joyce MPR Associates	Todd Rowley Capital One Bank
Sharon Bulova Fairfax County Board of Supervisors	Sang Kim Global Link Solutions	Janet Samuelson ServiceSource
Kim Clark-Pakstys Strategic Organization Solutions	Karla S. Leavelle Human Capital Advisors	Marc Tate Booz Allen Hamilton
Linda Gentry Center for Innovative Technology	Dr. David C. Miles The Miles LeHane Companies	Hector Velez HireStrategy
Todd R. House Micron Technology, Inc.	Scott Price Office of Senator Mark Warner	Michael Zeiders Zeiders Enterprises, Inc.





1 **Fairfax SkillSource Center : Annandale**

7611 Little River Turnpike,
Heritage Building, Suite 300 W
Annandale, VA 22003
(703) 533-5400
TTY: 711 VA Relay

HOURS:

Mon, Tue, Thu: 8:30 am to 5:00 pm
Wed: 8:30 am to 7:00 pm
Fri: 10 am to 5 pm

2 **Fairfax SkillSource Center : Alexandria**

8350 Richmond Highway, Suite 327
Alexandria, VA 22309
(703) 704-6286
TTY: 711 VA Relay

HOURS:

Mon—Thu: 8:30 am to 5:00 pm
Fri: 10 am to 4:30 pm

3 **Fairfax SkillSource Center : Reston**

11484 Washington Plaza West, Suite 110
Reston, Virginia 20190
(703) 787-4974
TTY: 711 VA Relay

HOURS:

Mon—Thu: 8:00 am to 4:30 pm
Friday: 10:00 am to 4:30 pm

4 **Prince William SkillSource Center**

13370 Minnieville Road
Woodbridge, Virginia 22192
(703) 586-6800
TTY: (703) 583-6850

HOURS:

Mon, Tue, Thu, Fri: 8:30 am to 4:30 pm
Wed: 9 am to 4:30 pm

5 **Loudoun Workforce Resource Center**

A **SkillSource** Affiliate
102 Heritage Way, N.E.
1st Floor, Rear Entrance
Leesburg, VA 20176
(703) 777-0150
TTY: 711 VA Relay

HOURS:

Mon, Tue, Thu, Fri: 9:00 am to 4:30 pm
Wed: 9:00 am to 12:30 pm
1st Fri of the month: 1:00 pm to 4:30 pm



For more information on donating to **SkillSource**
or becoming a corporate sponsor, please visit
www.myskillsource.org.

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Phone: 703-752-1606 • Toll-Free: 877-545-1462 • Fax: 703-752-1609 •
TTY: 711 VA Relay