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Fairfax SkillSource Center - Reston

A Comprehensive One-Stop Center

www.myskillsource.org

11484 Washington Plaza West, Suite 110

Reston, VA 20190

703-787-4974 FAX: 703-787-9232

TDD/TTY VA- 711

Hours of Operation: Monday -Thursday 8:00am-4:30pm

Friday 10:00am- 4:30pm

September 2014



Monday	Tuesday	Wednesday	Thursday	Friday	PARTNERS
1 Center is closed Labor Day	2 SNAPET 9:00am – 2:00pm WIA Youth Program 10:00am – 2:00pm WIA Assistance for Walk-Ins (Orientation & Screening Required) 10:00am – 3:00pm Work Keys (INOVA) Assessment 9:00am – 12:00noon	3 Career Assessment by appointment 9:00am-10:00am	4 Job Club 9:30am -11:00am Resume Critique 2:00pm-3:30pm by appointment only	5 Center Opens at 10:00 AM Computer Basics 10:30am-12:00pm EOS THE ZONE 10:30am – 2:00pm	PARTNERS Fairfax County Public Schools Adult Education Debbie Hill (703) 533-5466 Department for Aging & Rehabilitative Services Linda Barajas (571) 377-9031 Ticket to Work Program Lauren Parker (703) 752-1606 SNAPET Lucy Aliaj (703) 324-7659 WIA Adult & Dislocated Worker Program Screener Mo Lanzas (703) 704-6208 WIA Youth Program Rebecca Arnold (703) 533-5731
8 VEC- VET Representative 9:00am-12:00pm WIA Youth Program 10:00am – 2:00pm	9 SNAPET 9:00am – 2:00pm WIA Youth Program 10:00am – 2:00pm WIA Assistance for Walk-Ins (Orientation & Screening Required) 10:00am – 3:00pm	10	11 Job Club 9:30am -11:00am ENOVATE Presentation 9:30am-12:30pm Resume Critique 2:00pm-3:30pm by appointment only	12 Center Opens at 10:00 AM Microsoft Class 10:30- 12:00pm NCOA/ SCSEP by appointment 10:30am -2:00pm EOS Hyatt Hotel-Reston 11:00am – 2:00pm	Virginia Employment Commission UI & Reemployment Services www.vawc.virginia.gov Tax Representative for Employers Hiuber Letona (703) 813-1321 Veterans Employment Rep. Louie Perkins (703) 897-0438
15 WIA Youth Program 10:00am – 2:00pm EOS CREWS 10:00am – 2:00pm	16 SNAPET by appointment 9:00am – 12:00pm Youth Program 10:00am – 2:00pm WIA Assistance for Walk-Ins (Orientation & Screening Required) 10:00am – 3:00pm	17 Job Corps 2:00pm – 3:00pm	18 Job Club 9:30am -11:00am Resume Critique 2:00pm-3:30pm by appointment only	19 Center Opens at 10:00 AM	Job Corps Admissions Counselor (703) 671-5300 http://www.jobcorps.gov/Home.aspx
22 WIA Youth Program 10:00am – 2:00pm EOS GATEGOURMET 10:00am-12:00pm	23 SNAPET 9:00am – 2:00pm WIA Youth Program 10:00am – 2:00pm WIA Assistance for Walk-Ins (Orientation & Screening Required) 10:00am – 3:00pm	24 Online Application Assistance 9:30am – 3:00pm EOS Dulles Airport 10:00am – 2:00pm	25 Job Club 9:30am -11:00am Resume Critique 2:00pm-3:30pm by appointment only	26 Center Opens at 10:00 AM NCOA/ SCSEP by appointment 10:30am -2:00pm	Service Source (703) 461-6000 http://www.servicesource.org/
29 WIA Youth Program 10:00am – 2:00pm	30 SNAPET 9:00am – 2:00pm WIA Youth Program 10:00am – 2:00pm WIA Assistance for Walk-Ins (Orientation & Screening Required) 10:00am – 3:00pm				National Council on Aging/SCSEP Matthew McCloy (571) 335-4027 http://www.ncoa.org/ Description of Acronyms EOS Employer on Site Event SNAPET Supplemental Nutrition Assistance Program Employment and Training WIA Workforce Investment Act NCOA National Council on Aging

Fairfax County is committed to nondiscrimination on the basis of disability in all county programs, services and activities. Reasonable accommodations will be provided upon request. For information, or to request this information in an alternate format, please call 703-787-4974 TTY 711



Equal Opportunity Employer/Program Auxiliary aids & services are available upon request. For information on how to reach this location using public transportation, visit www.fairfaxconnector.com or call (703) 339-7200; TTY (703) 339-1608 or www.wmata.com (202) 637-7000; TTY (202) 638 3780. In case of bad weather, please call the Center to check on our office hours.

Job Seeker Services & Workshops ~ September 2014

Virtual Resume and Interview Skills Workshops

Weekly & Monthly, Times Vary

Space is Limited - Reserve Your Webinar Seat Early!

Resume and interview webinars are currently being offered by Employment Specialists of the Fairfax County Department of Family Services. These webinars can be easily accessed online from any location for your convenience. Each webinar contains tips and suggestions for improving your skills in each subject area. Live instructors are available during the presentation, providing an opportunity for questions or advice. You may also request a printed guide upon completion. **Ask the Center team how to get a list of upcoming webinars and weekly job leads today!**

System Requirements for Webinars: PC-based attendees required: Windows® 8, 7, Vista, XP or 2003 Server

Mac®-based attendees required: Mac OS® X 10.6 or newer

Mobile attendees required: iPhone®, iPad®, Android™ phone or Android tablet

Job Club: Get Ready To Get Hired!

Every Thursday

9:30am – 11:00am

This group meets once a week for an hour and a half on Thursday mornings at this Center, facilitated by staff from the Department of Aging and Rehabilitative Services (DARS) and Linden Resources/Falls Church Fairfax Community Services Board. Anyone is welcome and can attend for up to six weeks. This group is especially helpful if you want to learn more about Schedule A, have questions about how to ask for accommodations on the job, and need assistance with filling out job applications online.

For questions about Job Club contact Linda Barajas with DARS at (571) 377-9031.

NCOA National Counseling on Aging

Friday

September 12th by appointment

Do you live in Virginia? Are you unemployed and need training?

If you are 55 or older, you can refresh your job skills and re-enter the workforce. The National Council on Aging (NCOA) trains low-income older adults through their **Senior Community Service Employment Program (SCSEP)**. You will earn an income while you expand your skills through on the job training. For additional information or set up an appointment, call Maxine Hubbard-Watson at (571)335-4027 Extension 105

ENOVATE

Thursday

September 11th 9:30am to 12:30pm

Start your own business in Northern Virginia

Employing Northern Virginia Through Entrepreneurship – is designed to help all Workforce Investment Act eligible adults and dislocated job seekers start their own business in Northern Virginia.

FOR MORE INFORMATION CONTACT: Jennifer Wayne, at 703-533-5486 TTY 711 or

Jennifer.wayne@fairfaxcounty.gov

Resume Critique

Thursdays, by appointment

Have your resume reviewed by our Employment Specialist. Just bring your resume in for your appointment. Register at the front desk or call (703) 787-4974 to attend, slots are limited.

Employer On-Site Events, Workshops and Info Sessions:

Please register for these events at our front desk or call at (703) 787-4974

Computer Basic

September 5th, 2014

10:30am – 12:00pm

This is a workshop teaching learners computer fundamentals. It will be presented by Moises Lanzas in the Computer Room.

THE ZONE

September 5th, 2014

10:30am – 2:00pm

NOW HIRING: Servers, Chefs, Cooks, Prep, Busser, Food Runner, Steward, Bartender, Barback, Host, Expediter, Supervisors, Maintenance, Laser Tag Marshal, Bowling, Party Host, Arcade Agent, Welcome/Reception

Microsoft Class

September 12th, 2014

10:30am – 12:00pm

This is a workshop introducing learners to Microsoft Office. It will be presented by Moises Lanzas in the Computer Room.

HYATT HOTEL RESTON

September 12th, 2014

11:00am – 2:00pm

NOW HIRING: Housekeepers, Desk Clerks, Guest Relations

CREWS

September 15th, 2014

10:00 – 2:00pm

NOW HIRING: Retail Sales Associates

GATE GOURMET

September 22nd, 2014

10:00am – 12:00pm

NOW HIRING: Driver Helper, Quality Assurance, Food Assembler, Storeroom Clerk & Equipment Assembler, Dishwashers & Porter

DULLES AIRPORT

September 24th, 2014

10:00am – 2:00pm

NOW HIRING: Retail Sales Associates and Food Industry positions

WIA Program Walk-In Days

Tuesdays 10:00am-3:00pm

If needed, you can walk-in to meet in person with a case manager of the WIA Program on Tuesdays 10:00am-3:00pm. Please note that you must have previously completed the WIA Orientation and Screening Appointment.