

# Steven C. Piano

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## EDUCATION

### **Northeastern University**

Bachelor of Science Degree in Economics

Boston, MA

May 2017

*Extracurricular:* NURFC Rugby Club, Powerlifting, Finance and Investments Club, NU Economics Society

*Relevant Courses:* Fundamentals of Computer Science, Econometrics, Statistics, Microeconomic Theory

### **Swinburne University**

NU Study Abroad Program

Melbourne, Australia

August – November 2012

*Related Courses:* Foundation Mathematics, Microeconomics

## EMPLOYMENT EXPERIENCE

### **Standard Life Investments**

*Sales Analyst*

Boston, MA

June 2016 – December 2016

- Performed research on various institutional entities through the use of external applications such as Salesforce to assist the internal sales team in acquiring new clients.
- Analyzed competitor's strategies and products through the use of products like eVestment along with proprietary models to help the sales team expand the business.

### **BT Financial Group**

*Intern*

Sydney, NSW, Australia

July 2015 – December 2015

- Assisted the Investment team in researching securities through the use of Bloomberg and Factset, developing investment strategies, along with assessing new and existing investment managers the Investment team was looking to contract.
- Prepared the internal Daily Market Report highlighting events affecting the Australian and global markets.
- Helped the Strategy and Business Management team in reworking company's value proposition (CVP).

### **MFS Investment Management**

*RFP Support*

Boston, MA

July 2014 – June 2015

- Assisted the RFP Team in responding to Requests for Proposals (RFPs), Requests for Information (RFIs), Due Diligence requests, and ad hoc requests.
- Prepared and formatted RFPs for processing, providing 1<sup>st</sup> drafts of RFPs/RFIs using various data systems, collected and reported data, assisted in producing RFPs, and completed quarterly Due Diligence requests.
- Assisted the Database Administrator in coding and maintaining records, compiling and producing activity reports, and other responsibilities as needed.
- Collaborated with other employees to ensure the completion of duties within a client's requested time frame.
- At end of this internship tenure, was hired by management to continue performing above duties on a part-time basis, and to train the successor intern.

### **Siben & Siben**

*File Clerk*

Bay Shore, NY

April – September 2013

- Assisted in gathering and organizing confidential files for legal staff as needed.
- Maintained and organized the file room to ensure efficiency and ease of access.
- Performed other administrative tasks such as overseeing the mailroom and tagging files for storage locations and destruction.

## SKILLS/INTERESTS

**Skills/Certifications:** Skilled in Microsoft Office suite programs; knowledgeable in Factset, SAP, Python, Jira, R, Racket, SQL, STATA, UNIX, HTML, CSS and Tableau

**Interests:** Weightlifting, Video Games, Travel, Building Computers, Programming

## VOLUNTEER EXPERIENCE

### **Swinburne University**

*English Language Tutor*

Melbourne, VIC, Australia

August 2012

- Assisted 5+ foreign students in learning and becoming better English language speakers.

*Volunteer Moral Walker/Booster*

- Helped participants in the Parkinson's Charity Walk navigate the route, and helped to boost overall morale.