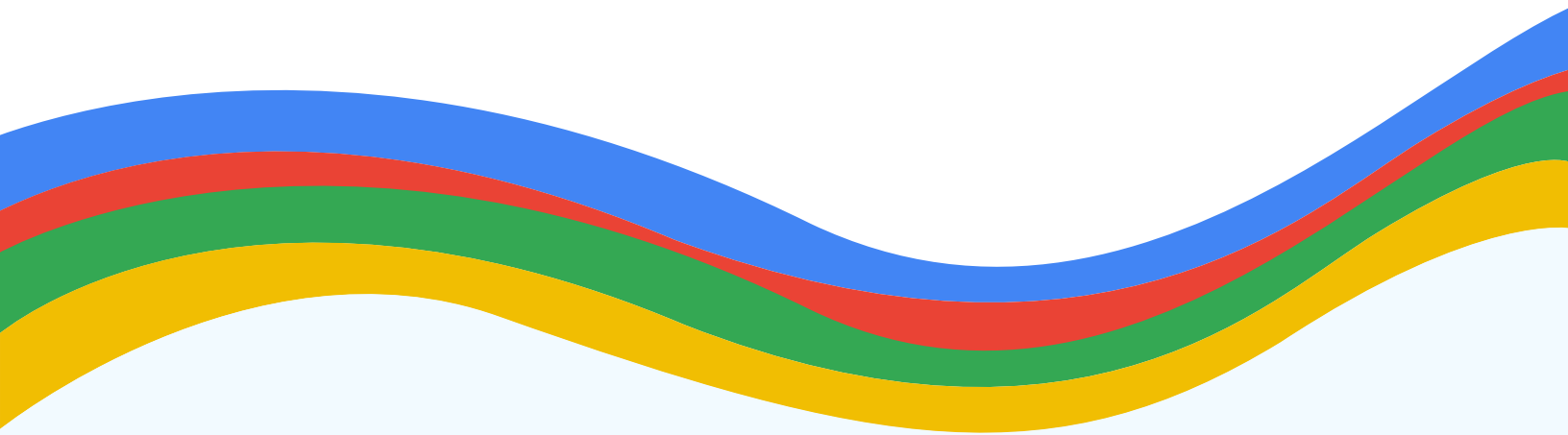


Google Scholar

Welcome to Your Google Scholar Tour! |



☒ Articles ☐ Case law



GOOGLE SCHOLAR student guidebook





Hey there!

I'm Chelsea.

I'm an online educator and academic writing expert.

I teach college students how to succeed in their programs by leveraging the power of academic writing.



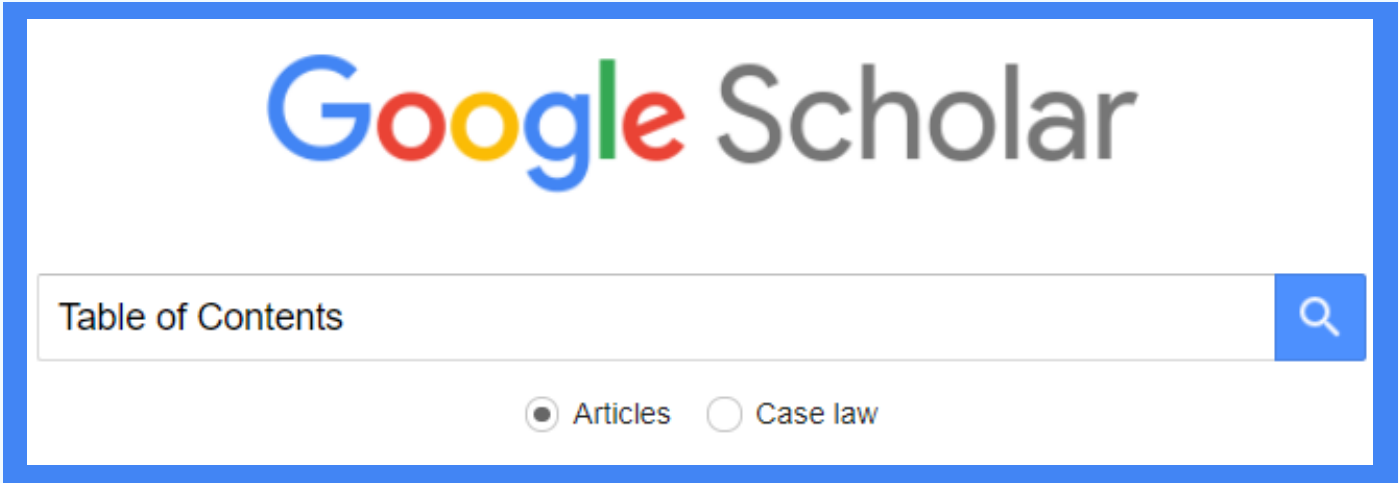
Welcome to your GUIDEBOOK

This guidebook was created specially for students who want to take their **RESEARCHING** skills to the next level...
Students like YOU!

Access all Smart Student researching tutorials

[Click Here!](#)





Home Page 2

My Profile 3

My Library 4

Labels 5

Alerts 9

Metrics 11

Advanced Search 14

Settings 15

Search Results 17

Let's do this!



HOME PAGE

The image shows a screenshot of the Google Scholar home page with several annotations. At the top, the browser address bar shows the URL `scholar.google.com/schhp?hl=en&as_sdt=0,5`. The page header includes a hamburger menu icon, "My profile", and "My library". A blue arrow points from the hamburger menu to a "Drop Down Menu" label. Another blue arrow points from "My profile" and "My library" to a "Quick Access: Profile & Library" label. A third blue arrow points from a user profile picture in the top right to a "Your Profile" label. The main content area features the "Google Scholar" logo, a search bar, and radio buttons for "Articles" and "Case law". A blue arrow points from the search bar to a "Search Bar" label. Below the search bar, a grey sidebar is shown with a list of functions: "My profile", "My library", "Alerts", "Metrics", "Advanced search", and "Settings". A blue arrow points from the "My library" item to a text box that says: "These are the different functions available on Google Scholar. They will help you explore new research, perform targeted searches, and track and organize your sources. Understanding how to use these functions effectively will enhance your researching abilities." Another blue arrow points from the "Settings" item to a text box that says: "Each function will be described & demonstrated below". The main content area also displays the "Google Scholar" logo, a search bar, and radio buttons for "Articles" and "Case law". At the bottom of the main content area, the text "Stand on the shoulders of giants" is visible.

Google Scholar

My profile My library

Quick Access: Profile & Library

Your Profile

Drop Down Menu

Search Bar

These are the different functions available on Google Scholar. They will help you explore new research, perform targeted searches, and track and organize your sources. Understanding how to use these functions effectively will enhance your researching abilities.

Google Scholar

Stand on the shoulders of giants

Each function will be described & demonstrated below

MY PROFILE

- ▶ Google Scholar Profiles is designed to help authors showcase their academic publications. It allows authors to check who is citing their articles, graph citations over time, and compute several citations metrics.
- ▶ Published authors can also make their profiles public, so that they appear in Google Scholars results when people search their name.
- ▶ As a student who is not interested in publishing, you do not have to create this profile to use Google Scholar. You are, however, welcome to fill in the personal information if you'd like.

Google Scholar

1 Profile
2 Articles
3 Settings

Track citations to your articles. Appear in Scholar.
chelseaseburn93@gmail.com [Switch account](#)

Basic personal information

Name
Chelsea Seburn
Full name as it appears on your articles

Affiliation
E.g., Professor of Physics, Princeton University

Email for verification
E.g., einstein@princeton.edu

Areas of interest
E.g., general relativity, unified field theory

Homepage (optional)
E.g., <http://www.princeton.edu/~einstein>

Next

MY LIBRARY

My Library is your **personal warehouse** where you can save, organize, and catalog your sources.

My Library offers the ability to search for specific articles using the search bar. You have the option to sort your saved articles by date (date ranges) as well.

The labels feature allows you to create specific tabs that are similar to folders where you can organize articles based on topic, read status, and more.

Search for a specific article

Labels

Export all

My profile My library

PDF Versions of Articles

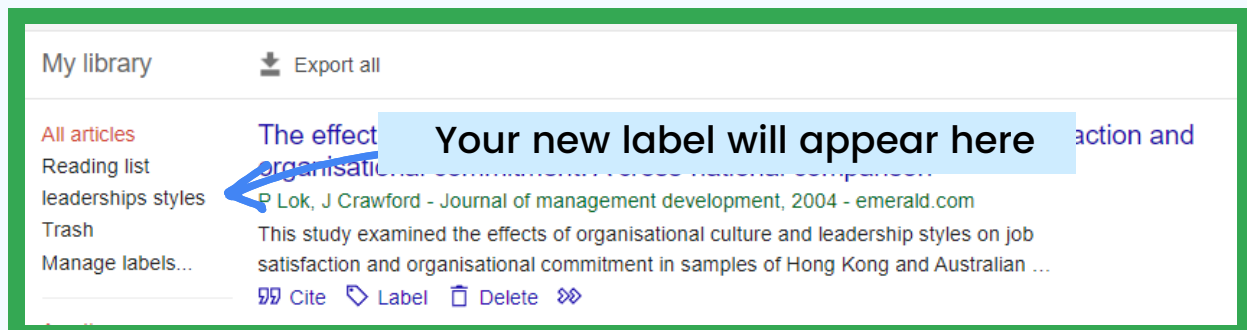
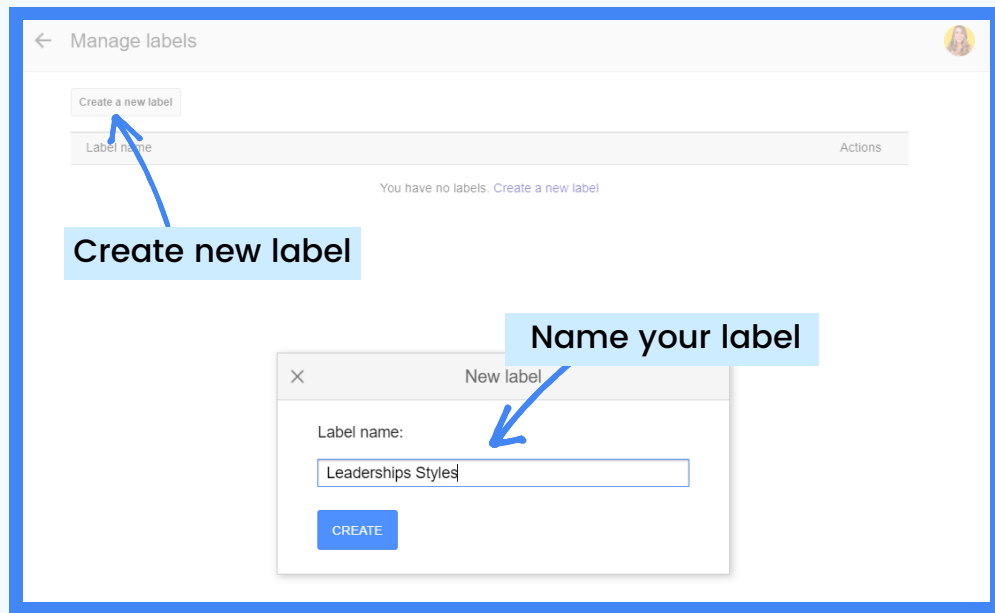
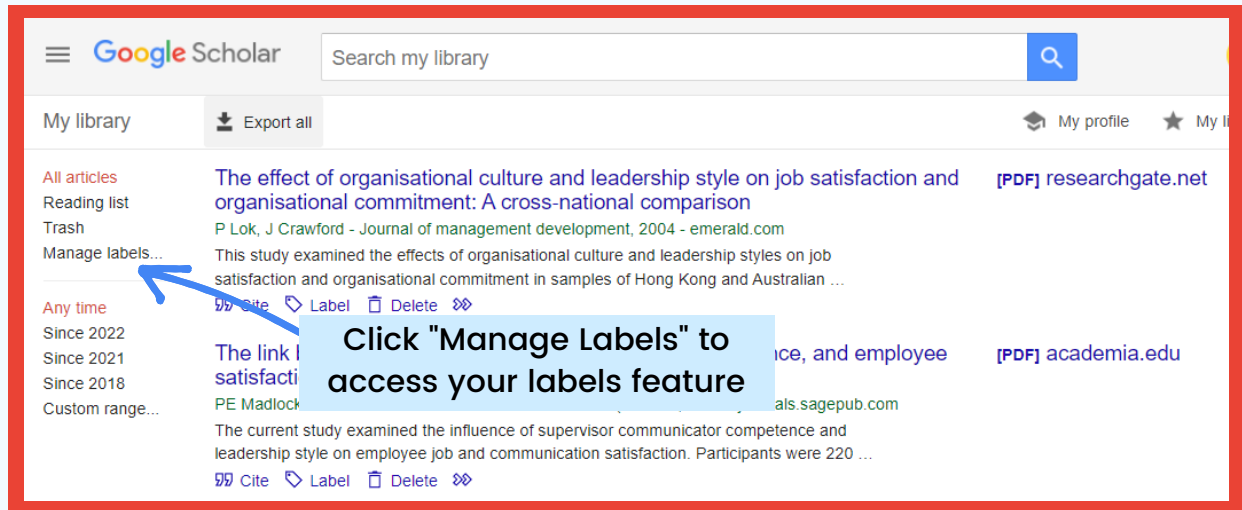
Sort by date

Articles saved in My Library

The screenshot shows the Google Scholar 'My Library' page. A blue box labeled 'Search for a specific article' points to the search bar at the top. A blue box labeled 'Labels' points to the left sidebar menu. A blue box labeled 'Sort by date' points to the 'Any time' section in the sidebar. A blue box labeled 'PDF Versions of Articles' points to the top right of the article list. A blue box labeled 'Articles saved in My Library' points to the bottom right of the article list. The article list contains three entries, each with a title, author, journal, and a PDF link. The first article is 'The effect of organisational culture and leadership style on job satisfaction and organisational commitment: A cross-national comparison' by P Lok, J Crawford. The second is 'The link between leadership style, communicator competence, and employee satisfaction' by PE Madlock. The third is 'The effect of transactional and transformational leadership styles on the organizational commitment and job satisfaction of customer contact personnel' by CR Emery, KJ Barker.

LABELS

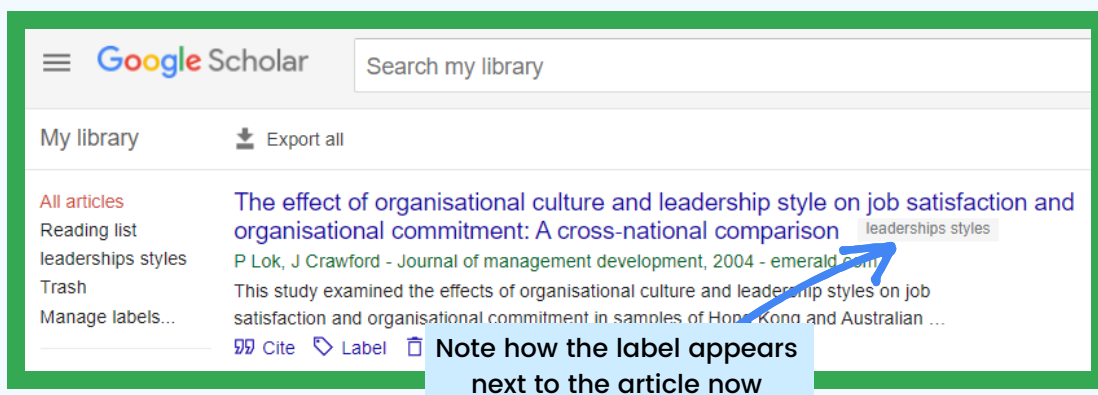
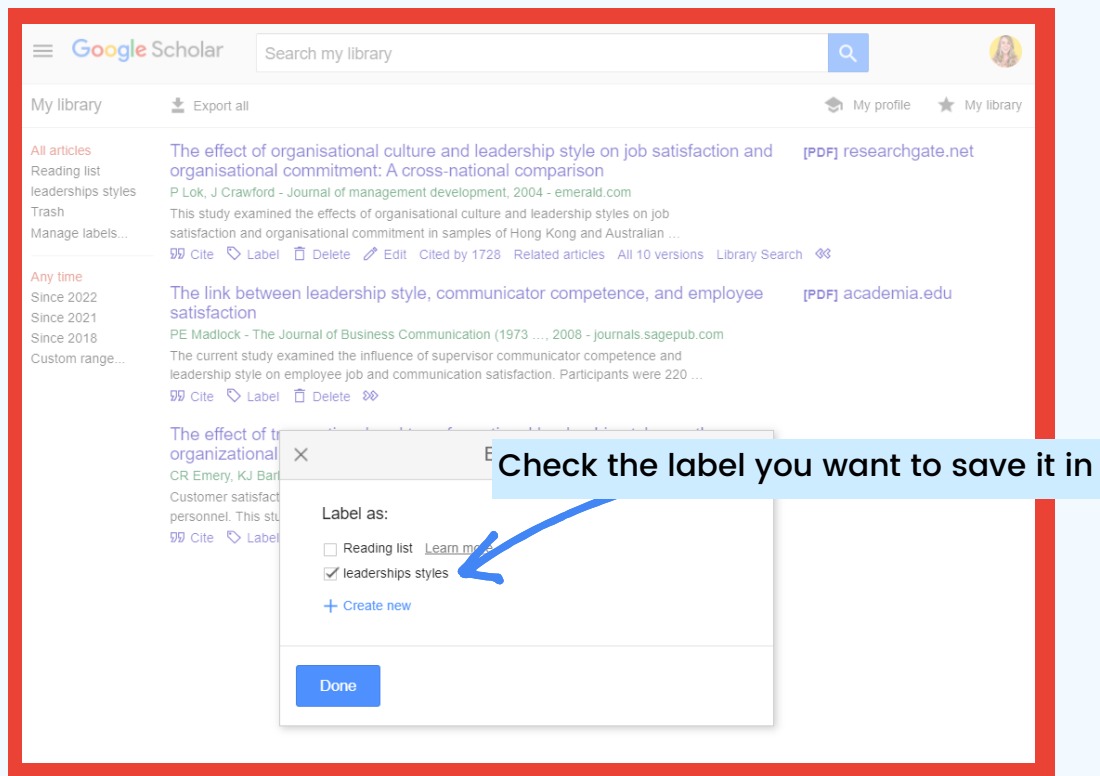
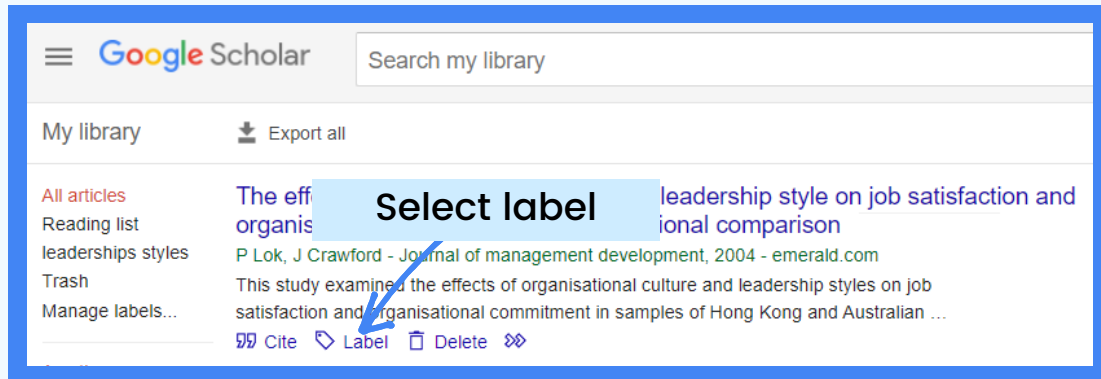
The process of creating a label is much like creating a new folder on Google Drive. Let me show you **how to create one!**



How to organize labels when you are in the LABELS FEATURE

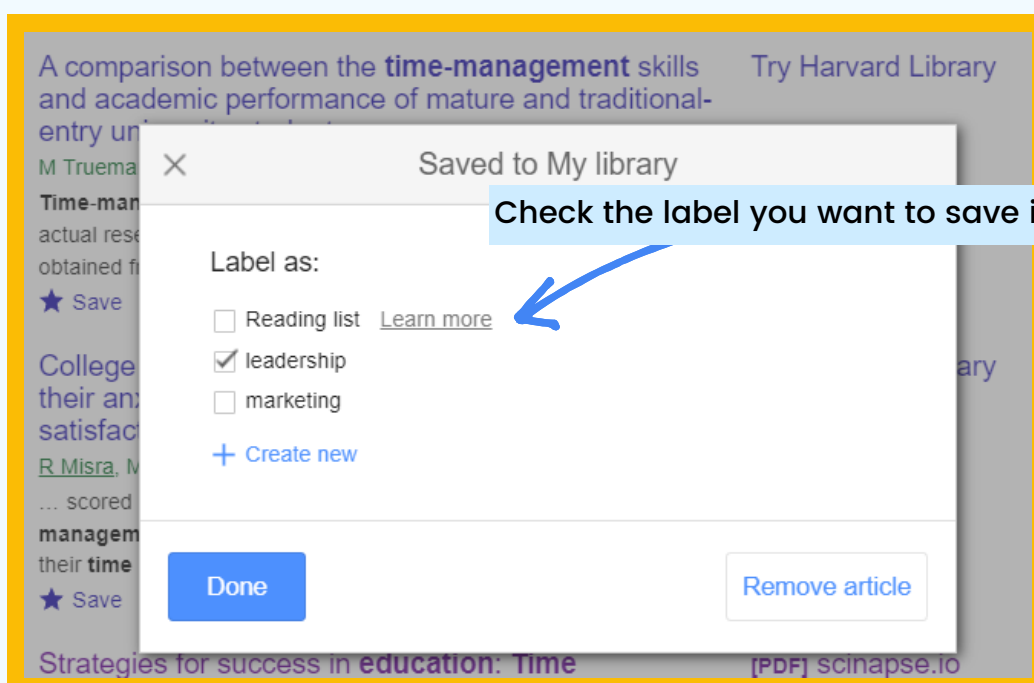
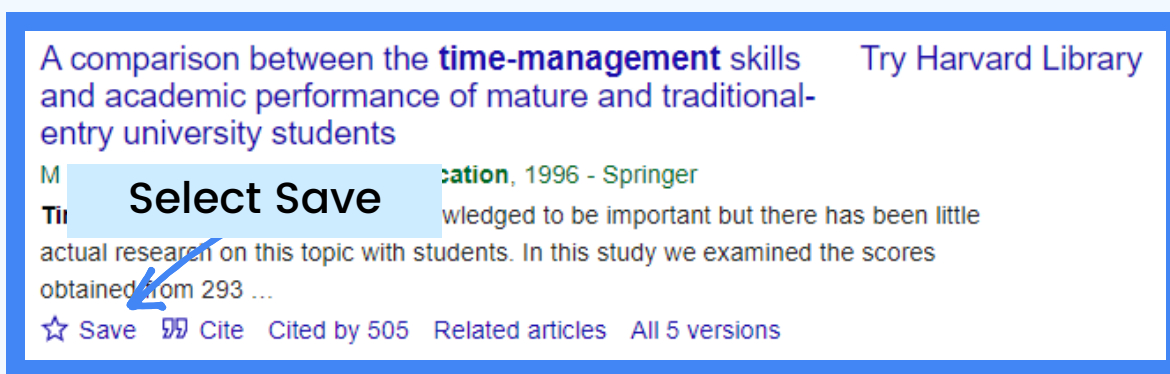
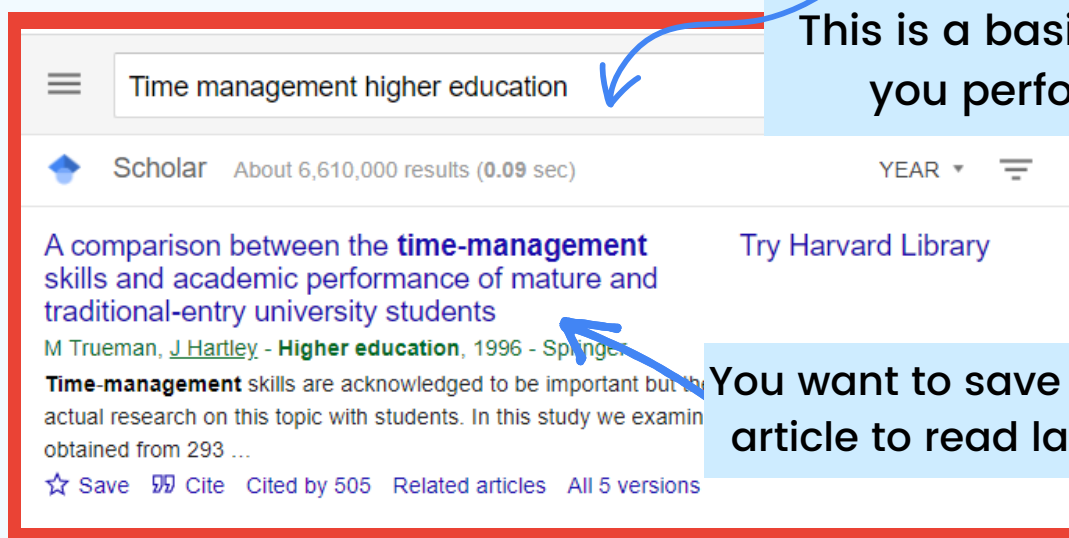
LABELS

Now let's go over how to save articles to specific labels



LABELS

Now let's go over how to save articles to specific labels

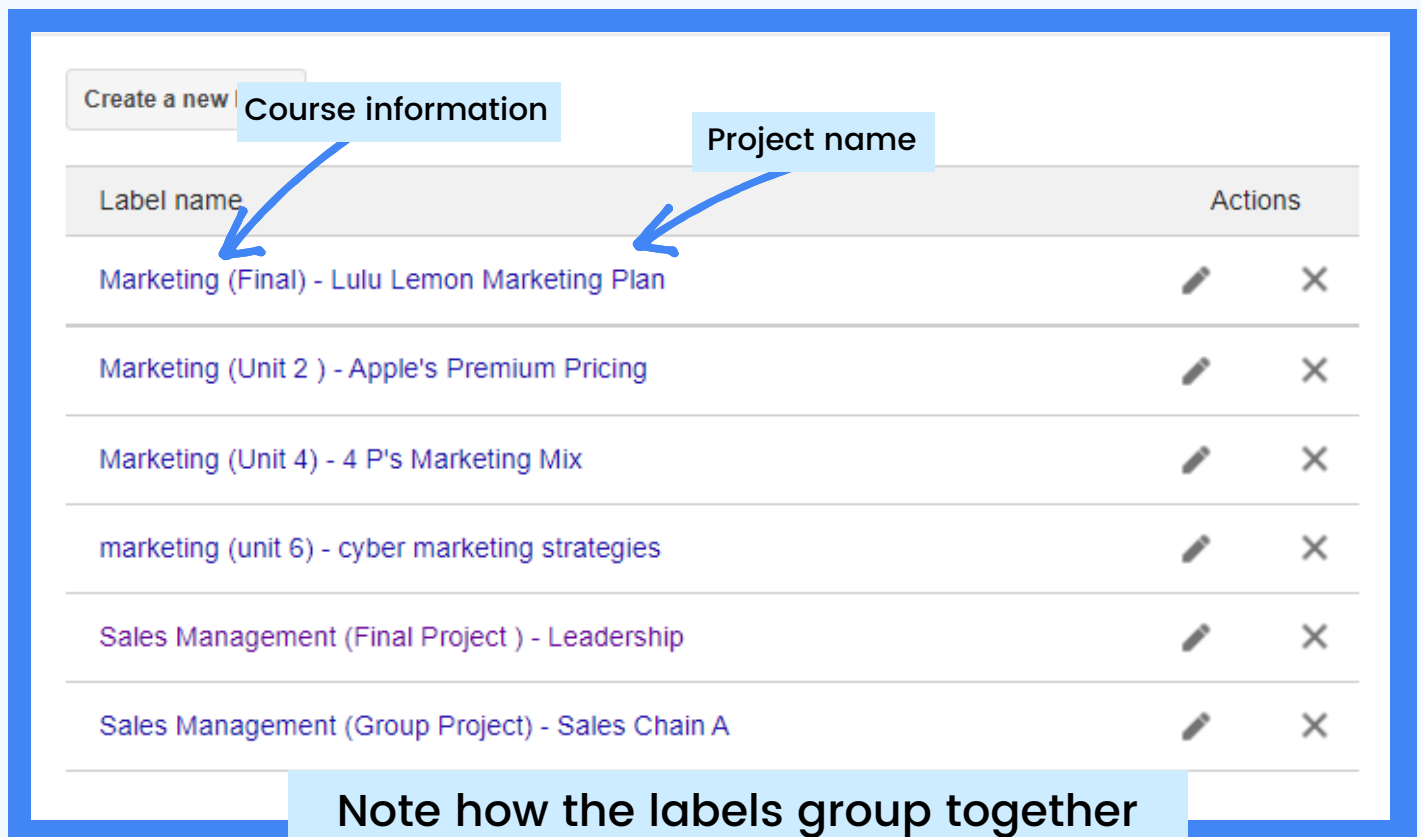


LABELS - Student Tips

Create **separate labels** for each project or paper you write



- ▶ When you create the name of a label be sure to include the name of the course the assignment came from.
- ▶ This acts as a memory refresher when you need to reference those articles in the future.
- ▶ It's also a great organization habit overall - Bonus!



Course information

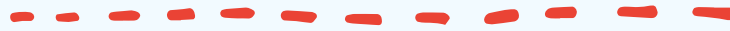
Project name

Label name	Actions
Marketing (Final) - Lulu Lemon Marketing Plan	
Marketing (Unit 2) - Apple's Premium Pricing	
Marketing (Unit 4) - 4 P's Marketing Mix	
marketing (unit 6) - cyber marketing strategies	
Sales Management (Final Project) - Leadership	
Sales Management (Group Project) - Sales Chain A	

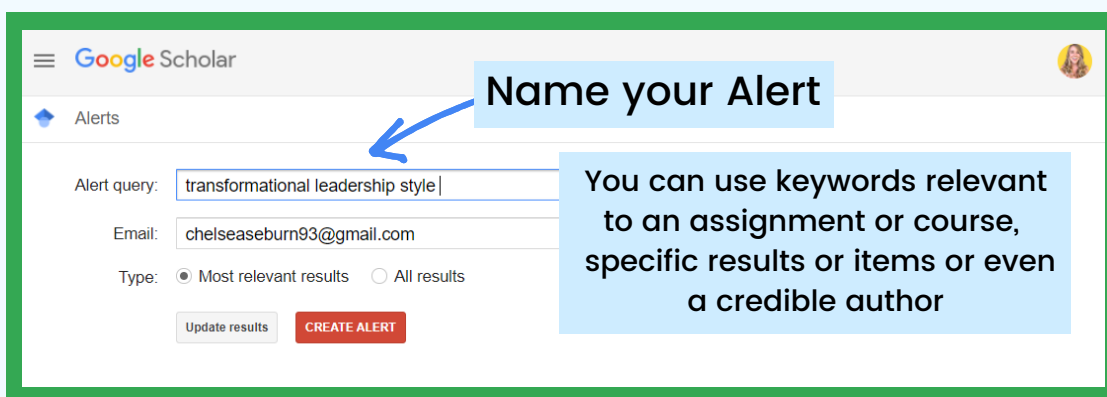
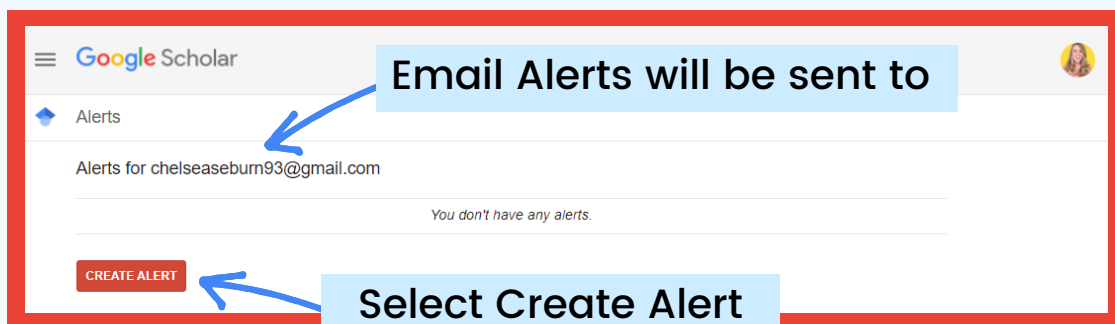
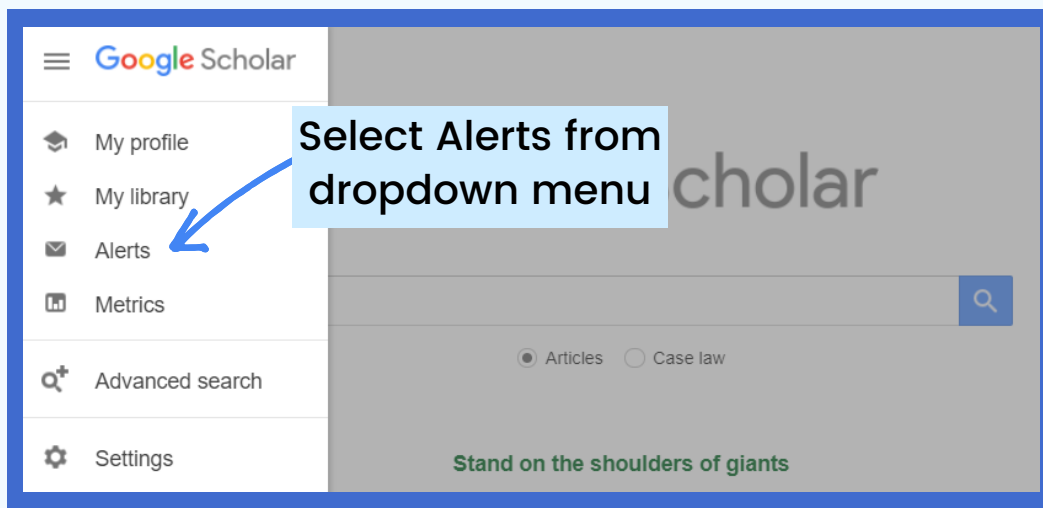
Note how the labels group together based on the first keyword - This is an effective organization strategy to group similar material together

ALERTS

Alerts allow you to build searches that return results to you passively on autopilot. You can dictate your Alerts based on various criteria such as keywords, known items, specific authors, ect.

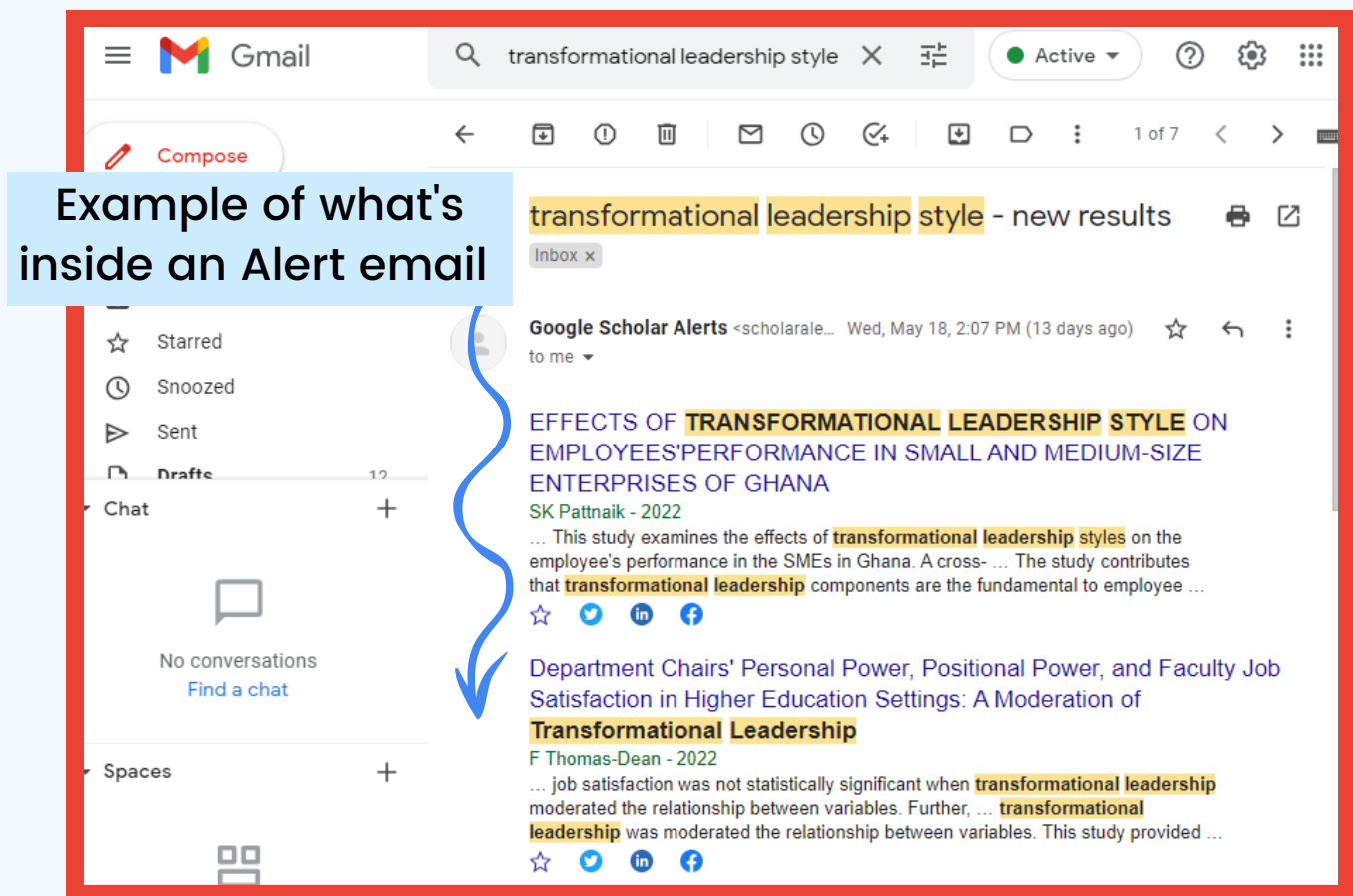
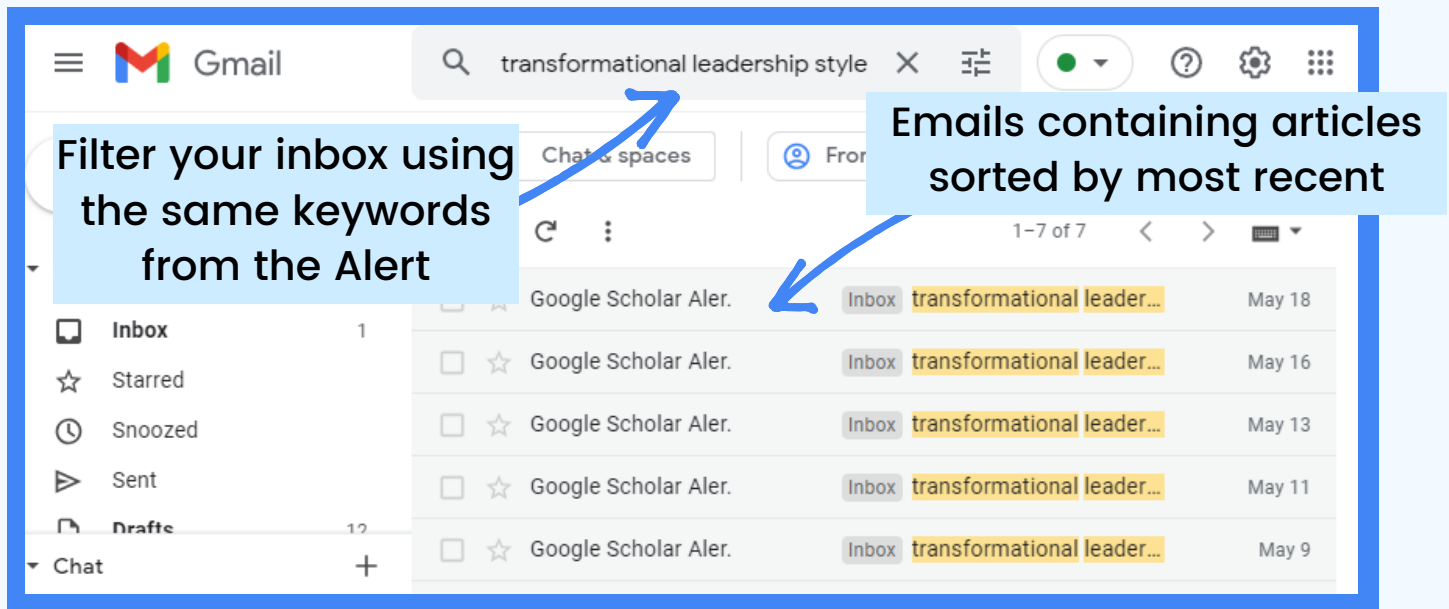


Alert results will be sent to Gmail account. When you no longer want to receive them, you can delete the Alert in Google Scholar or unsubscribe directly from your inbox. **Let's create an Alert together!**



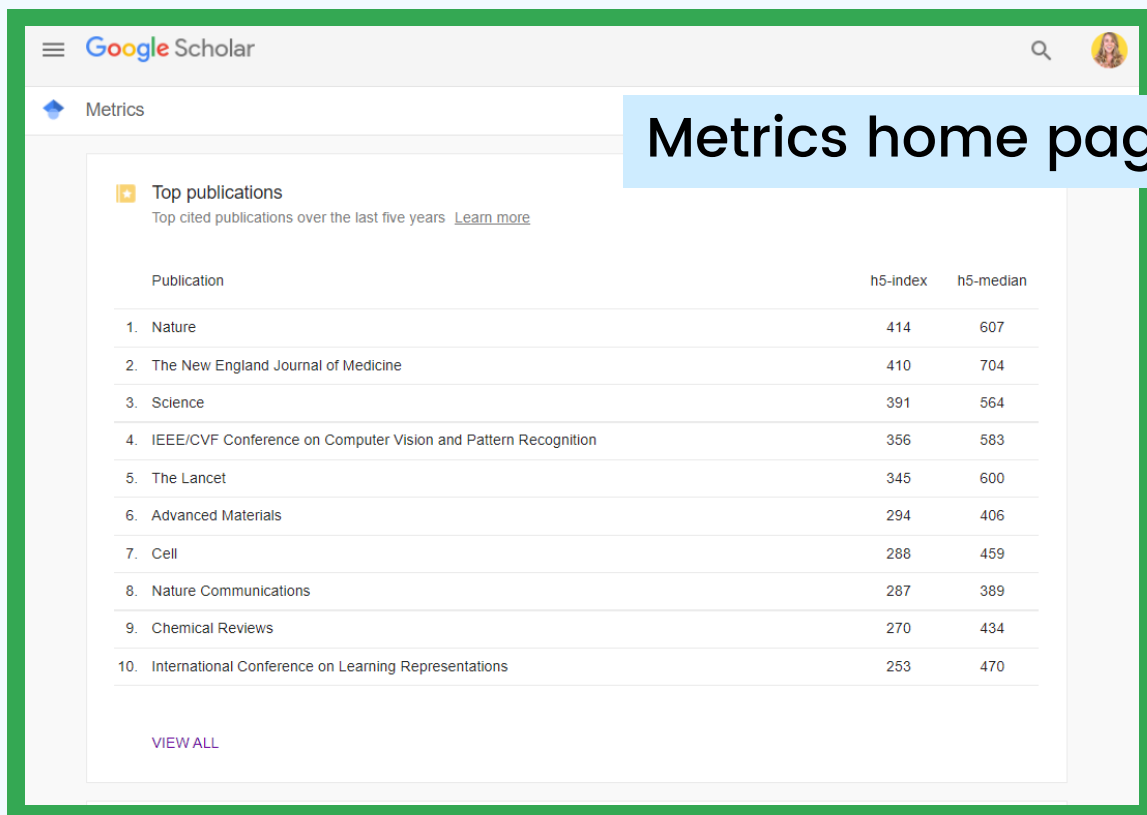
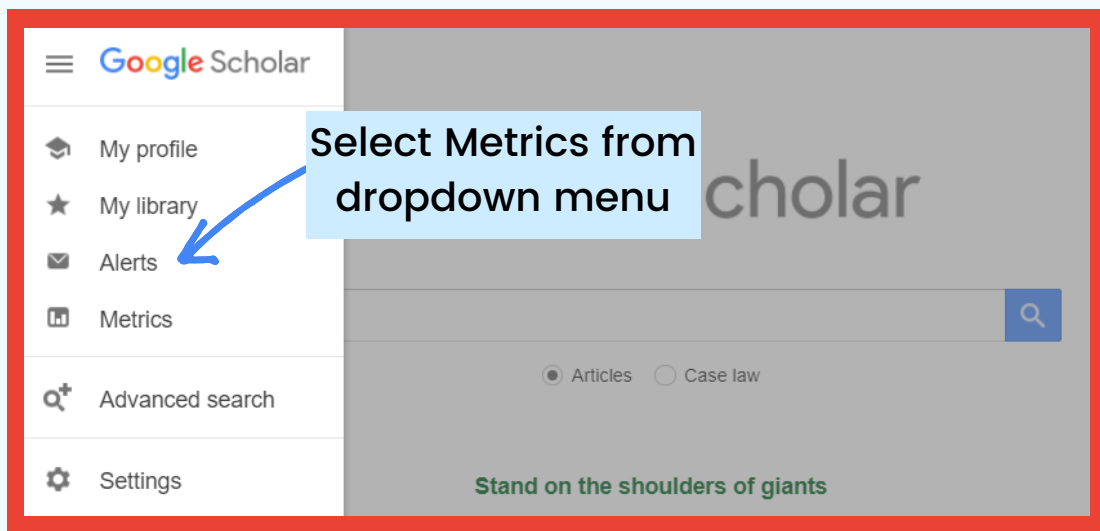
ALERTS

Now that you know how to create an Alert, let's talk about what an **Alert will look like inside your Gmail.**



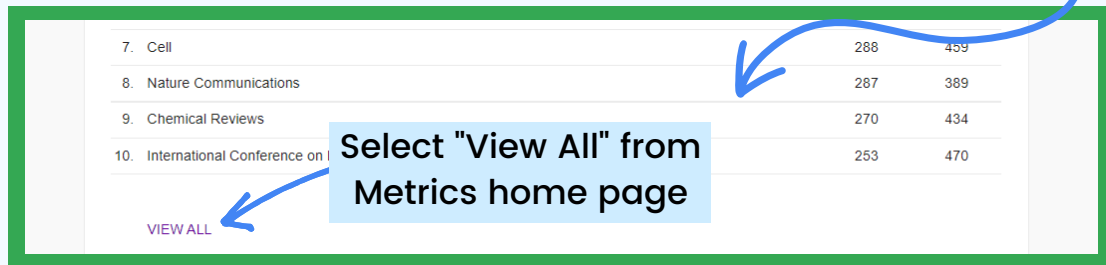
METRICS

- ▶ Scholar Metrics help authors make informed decisions when it comes to selecting which publication is most appropriate for their new research.
- ▶ Students can benefit from Metrics by using it as a tool for preliminary research and discovery.



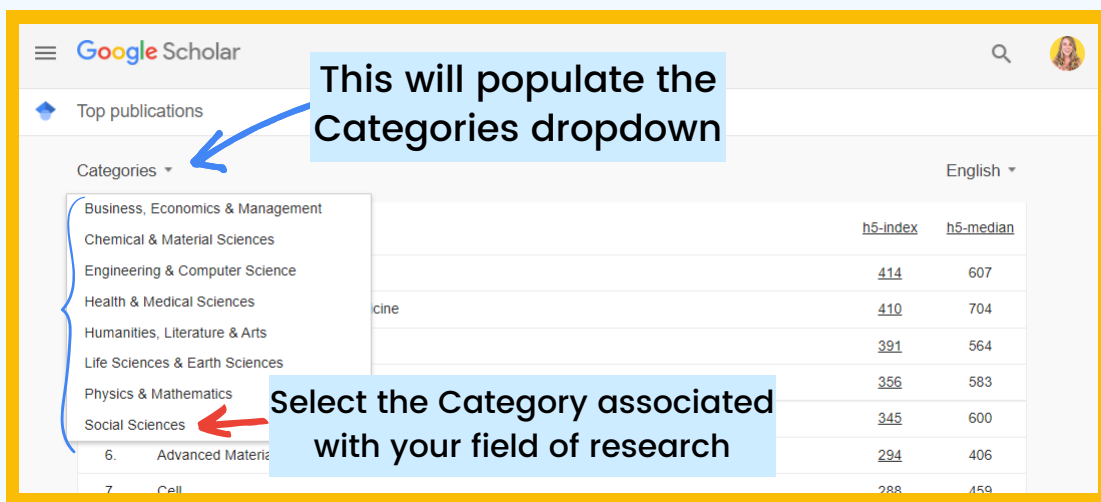
METRICS

The main benefit of using Metrics as a student is the ability to find current articles with trending topics related to your discipline or field of study. **Let me show you how to do this!**



Select "View All" from Metrics home page

7. Cell	288	459
8. Nature Communications	287	389
9. Chemical Reviews	270	434
10. International Conference on	253	470



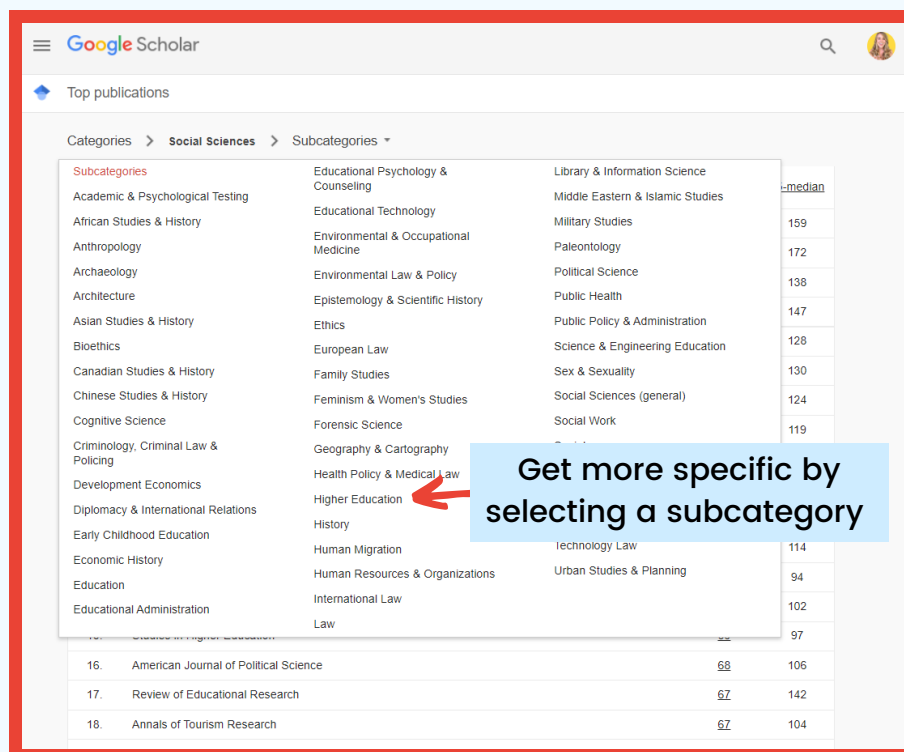
This will populate the Categories dropdown

Select the Category associated with your field of research

Categories ▾

- Business, Economics & Management
- Chemical & Material Sciences
- Engineering & Computer Science
- Health & Medical Sciences
- Humanities, Literature & Arts
- Life Sciences & Earth Sciences
- Physics & Mathematics
- Social Sciences

	h5-index	h5-median
	414	607
	410	704
	391	564
	356	583
	345	600
	294	406
	288	459



Get more specific by selecting a subcategory

Categories > Social Sciences > Subcategories ▾

Subcategories		h5-index	h5-median
Academic & Psychological Testing	Educational Psychology & Counseling		
Anthropology	Educational Technology		
Archaeology	Environmental & Occupational Medicine		
Architecture	Environmental Law & Policy		
Asian Studies & History	Epistemology & Scientific History		
Bioethics	Ethics		
Canadian Studies & History	European Law		
Chinese Studies & History	Family Studies		
Cognitive Science	Feminism & Women's Studies		
Criminology, Criminal Law & Policing	Forensic Science		
Development Economics	Geography & Cartography		
Diplomacy & International Relations	Health Policy & Medical Law		
Early Childhood Education	Higher Education		
Economic History	History		
Education	Human Migration		
Educational Administration	Human Resources & Organizations		
	International Law		
	Law		
	Library & Information Science		
	Middle Eastern & Islamic Studies		
	Military Studies	159	
	Paleontology	172	
	Political Science	138	
	Public Health	147	
	Public Policy & Administration	128	
	Science & Engineering Education	130	
	Sex & Sexuality	124	
	Social Sciences (general)	119	
	Social Work		
	Technology Law	114	
	Urban Studies & Planning	94	
16. American Journal of Political Science		68	106
17. Review of Educational Research		67	142
18. Annals of Tourism Research		67	104

METRICS

How to explore trending articles using Metrics continued

Top publications

Categories > Social Sciences > Higher Education ▾

	Publication	h5-index	h5-median
1.	Studies in Higher Education	69	97
2.	Higher Education	58	92
3.	Assessment & Evaluation in Higher Education	52	83
4.	Higher Education Research & Development	44	64
5.	Research in Higher Education	41	57
6.	Journal of College Student Development	40	58
7.	Teaching in Higher Education	38	57
8.	The Journal of Higher Education	36	66
9.	Journal of Diversity in Higher Education	35	50
10.	Journal of International Students	35	42
11.	Journal of Further and Higher Education	33	47
12.	Journal of Studies in International Education	32	49
13.	Journal of College Student Retention: Research, Theory & Practice	32	42

Pick the Journal you'd like to explore

← Journal of Further and Higher Education

List of publications currently trending within this Journal

Title / Author	Cited by
<p>Social media for professional development and networking opportunities in academia</p> <p>H Donelan</p> <p>Journal of Further and Higher Education 40 (5), 706-729</p>	<p>You select this → 152</p>
<p>Exploring students' competence, autonomy and relatedness in the flipped classroom pedagogical model</p> <p>Z Zainuddin, CJ Perera</p> <p>Journal of Further and Higher Education 43 (1), 115-126</p>	115

Number of articles that have cited this publication

Articles citing [Social media for professional development and networking opportunities in academia](#)

List of articles that have cited the publication

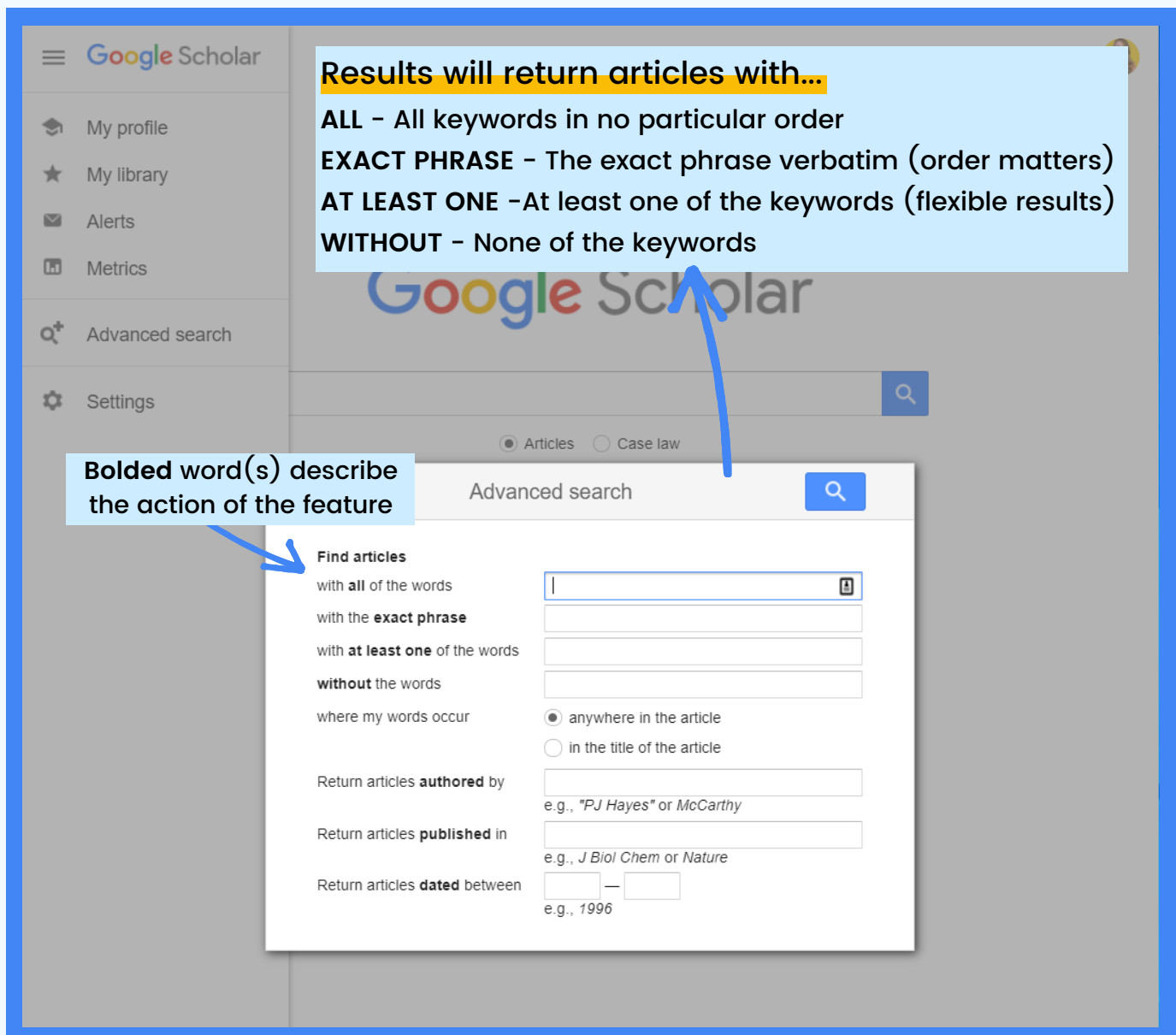
Publication	Year
<p>Twenty years of online teacher communities: A systematic review of formally-organized and informally-developed professional learning groups</p> <p>A Lantz-Andersson, M Lundin, N Selwyn</p> <p>Teaching and Teacher Education 75, 302-315</p>	2018
<p>Exploring the relationship between online discourse and commitment in Twitter professional learning communities</p> <p>W Xing, F Gao</p> <p>Computers & Education 126, 388-398</p>	2018

ADVANCED SEARCH

The Advanced Search Feature is a great tool for refining, expanding, or eliminating unsuitable or inappropriate sources returned in a search.



It operates using a set of functions that act in conjunction with **keywords that specifically communicate** with Google Scholar.



The screenshot shows the Google Scholar Advanced Search page. A blue arrow points from the 'Advanced search' link in the left sidebar to the 'Advanced search' modal window. Another blue arrow points from a text box to the search bar in the modal. A third blue arrow points from a text box to the search bar in the main header.

Results will return articles with...

- ALL** - All keywords in no particular order
- EXACT PHRASE** - The exact phrase verbatim (order matters)
- AT LEAST ONE** - At least one of the keywords (flexible results)
- WITHOUT** - None of the keywords

Bolded word(s) describe the action of the feature

Find articles

- with **all** of the words
- with the **exact phrase**
- with **at least one** of the words
- without** the words

where my words occur

- ☒ anywhere in the article
- ☐ in the title of the article

Return articles **authored by**

Return articles **published in**

Return articles **dated** between

SETTINGS

Where you can modify your search results. I suggest ticking the "Where results open" box which opens articles in a new web browser.

Search Results

Google Scholar

Settings

Search results
Languages
Library links
Account
Button

Collections

☒ Search articles ☐ Include patents.
☐ Search case law.

Results per page

10 Google's default (10 results) provides the fastest results.

Where results open

☐ Open each selected result in a new browser window

Bibliography manager

☒ Don't show any citation import links.
☐ Show links to import citations into BibTeX

Where you can change the language of the results your searches return.

Languages

Google Scholar

Settings

Search results
Languages
Library links
Account
Button

For Google text

English

For search results

☒ Search for pages written in any language
☐ Search only for pages written in these language(s):

<input type="checkbox"/> Chinese (Simplified)	<input type="checkbox"/> German	<input type="checkbox"/> Portuguese
<input type="checkbox"/> Chinese (Traditional)	<input type="checkbox"/> Italian	<input type="checkbox"/> Spanish
<input type="checkbox"/> Dutch	<input type="checkbox"/> Japanese	<input type="checkbox"/> Turkish
<input type="checkbox"/> English	<input type="checkbox"/> Korean	
<input type="checkbox"/> French	<input type="checkbox"/> Polish	

Save Cancel

To retain settings, you must turn on cookies

Account Information

Account information shows your email address for this Google Scholar account. It's where you can sign out or delete your account.

Google Scholar

Settings

Search results
Languages
Library links
Account
Button

Account

You're currently signed in as chelseaseburn93@gmail.com.

Sign out

Delete Scholar account

☒ Signed-in off-campus access links

Use my on-campus library subscriptions to enable off-campus links. Learn more

☒ Signed-in search activity

Use my search activity to improve search results and recommendations.

Google Scholar extension for your web browser - It is a button for easy access to Google Scholar from any web page. When you click the Scholar button, it will locate full text on the web or in your university library if it's available.

Google Scholar Button

Google Scholar

Settings

Search results
Languages
Library links
Account
Button

Scholar Button for your browser

https://www.example.edu/paper.pdf

Bibliography

1. Einstein, A., B. Podolsky, and N. Rosen, 1935, "Can quantum-mechanical description of physical reality be considered complete?", Phys. Rev. 47, 777-780.

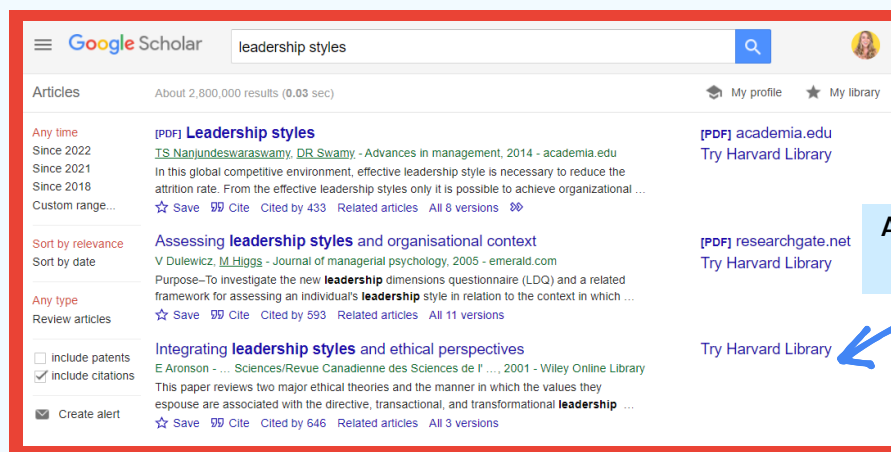
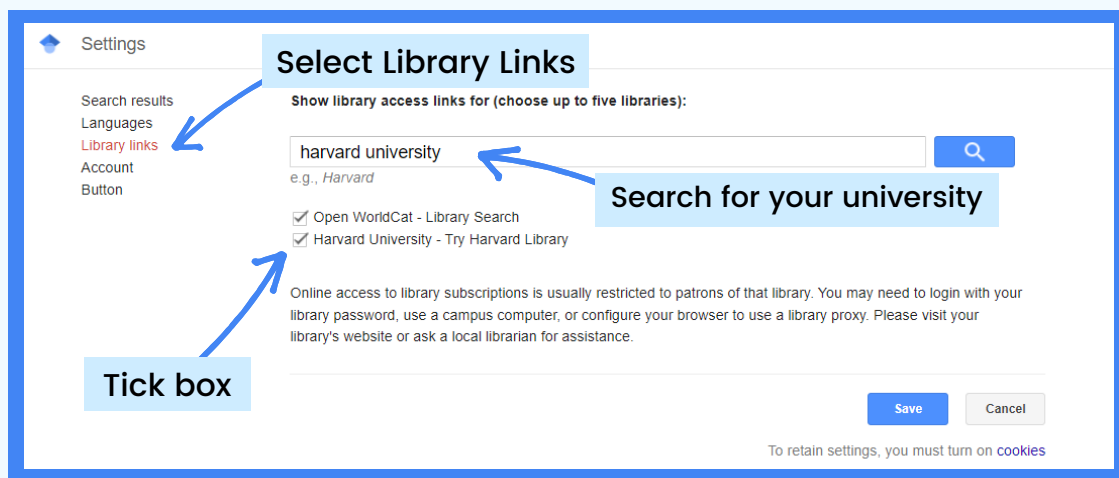
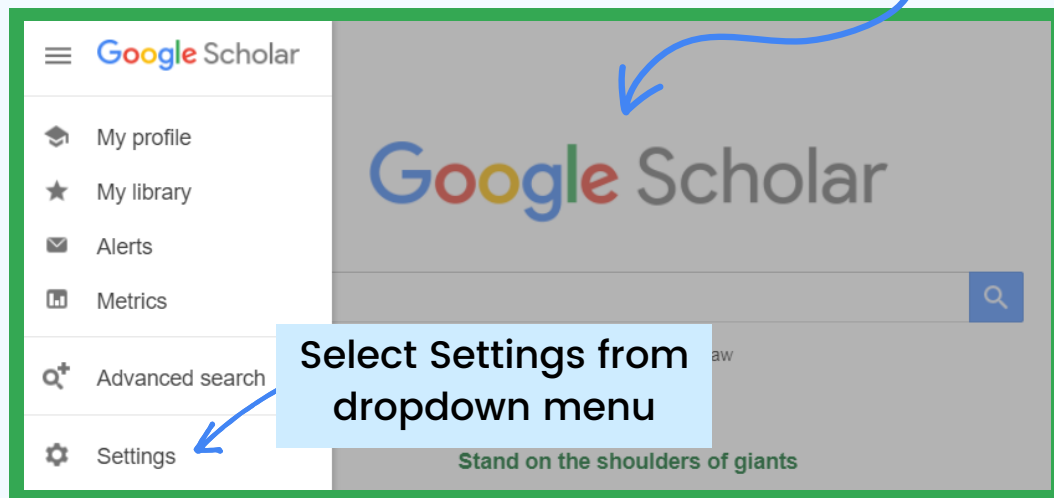
Install Scholar Button to look up papers as you browse.

Save Cancel

To retain settings, you must turn on cookies

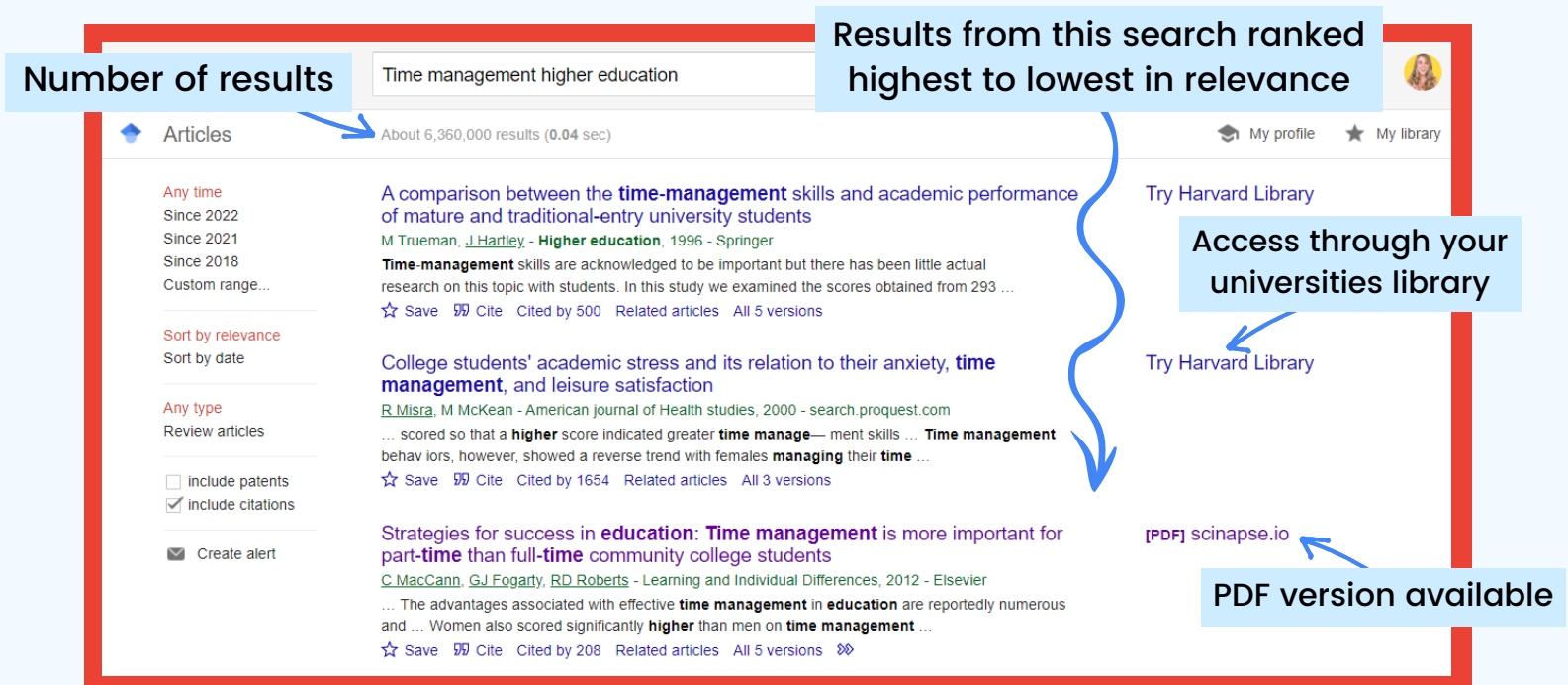
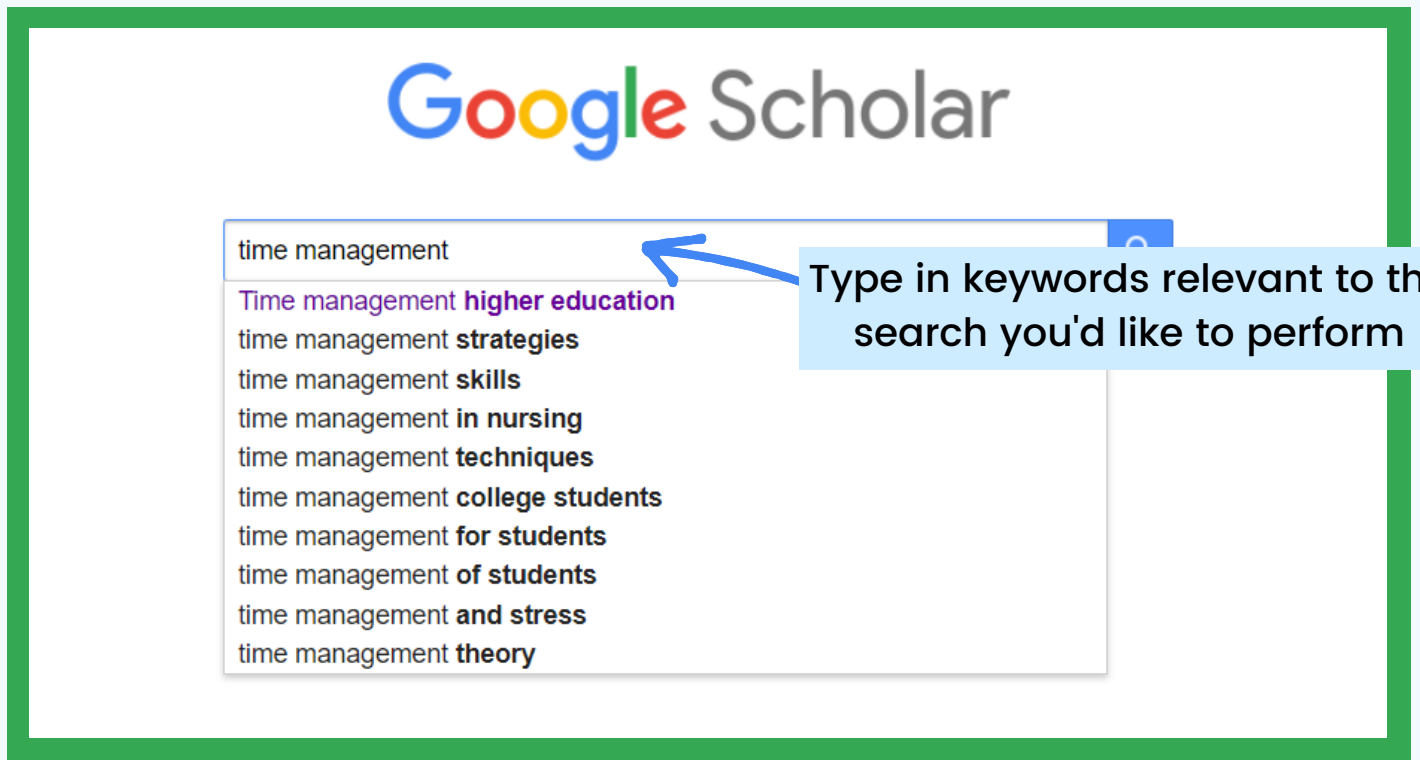
SETTINGS - Library Links

Library Links allows you to connect your university library access to Google Scholar. This expands the amount of articles you can access through Google Scholar to those that are included in your schools library. **Here's how to link your library!**



SEARCH

Let's cover how a **basic search** works!




ARTICLE FEATURES

A comparison between the **time-management** skills and academic performance of mature and traditional-entry university students

M Trueman, J Hartley - **Higher education**, 1996 - Springer

Time-management skills are acknowledged to be important but there has been little actual research on this topic with students. In this study we examined the scores obtained from 293

☆ Save  Cite Cited by 500 Related articles All 5 versions

All __ Versions

Related Articles

Cited by __

”” Cite

★ Save

★ Save

This is how to save an article to your Library - Where your list of Labels is located.

”” Cite

Populates full reference citations in popular formatting patterns.
--> APA, MLA, Chicago, Harvard, Vancouver

Cited by __

This is where you can search all the articles that have cited this source in their work. It's a great way to explore potentially relevant sources for your research.

Related Articles

Where Google Scholar will recommend a list of additional articles that are related to the topic of the article you've selected.

All __ Versions

Provides you with a list of the various adaptations of this article.

Extra Note to Make

Note how the bolded words are the keywords from your search bar.

WANT MORE HELP?

Join me live for the **Smart Writers Masterclass** to learn the **Smart Student 4-Step Method** for writing academic papers

FREE Academic Writing Training

- Yes!** Want to learn my **step-by-step proven method** on how I streamlined the academic writing process?
- Yes!** The same powerful method that enabled me to **scored 95% and above** on all my academic writing assignments?
- Yes!** The exact powerful method that is **helping students all over the world** do the same?

If you're serious about improving your academic writing skills, save your seat for my **FREE academic writing workshop**. I'm breaking the ENTIRE writing process down in an easily applicable step by step method specially for you – See you inside!

Barbara Sabbath
Hey Chelsea, I attended all the way to the very end! Plan Prepare, Write & Perfect! Got it! I think I hit unsubscribe from emails by mistake. How can I rectify this? Also, how do I get the APA 7 checklist? **I enjoyed it all** especially knowing that my Professors are looking for those keywords!! **Valuable info!!**

Maria Knutzen 🙌
Thank you for doing the webinar! I was one of those people who didn't do subtitles on my paper. I will do it now! **Valuable hour spent!**

Hello Chelsea, I really appreciate your free course. It was **REALLY, REALLY good**. Really proud of you and all your hard work.

The **training on Saturday was fantastic**. I am really indebted to you for walking me through the APA style when I was new to it. You are my go-to person on Youtube when I have any doubts about the APA style. You are very knowledgeable and have the gift of simplifying complex things into things that can be easily understood. I'm sure that **this course is a good value for money**. All the best and Thank You for your guidance :)

Join Smart Student!



Stay smart

CS.
Smart Student