CSC106

Group Norms and Team Contract

Group Member Names:____Ethan Scully___+___Judd Lizarda_____

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Consensus of both members

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

If the group plans on a meeting, show up to the meeting. Legitimate reasons for missing include illness or emergency.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

Roles will be assigned on the document and chosen by the members. Whoever decides to work on a certain part will be expected to complete it.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

 As said above, we will have roles and responsibilities that each member must follow throughout the group work.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

We will message each other to find times and places that we can both agree on.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

We will alternate which member has the responsibility of taking notes.

Promptness (What do you expect and how will you handle lateness?)

If you're a bit late it's fine, but if you're unreasonably late for no reason it will be noted in the meeting notes.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

We will try not to get into arguments and listen to each other's ideas.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

If someone doesn't contribute it will be in the effort score so they will get a lower grade.

You may add additional norms here.