FORM 79
(P.W.A. 35)
SCHEDULE OF DEPOSITS
(Referred to in Paragraph 15.5.3)

Month…………….20   ………..…………Division

Part I Abstract Account of receipts, adjustments and balances of deposits

Classes of Deposit	Opening Balance	Credits during the month	Total (2+3)	Debits during the month	Closing Balance (4-5)
1	2	3	4	5	6
	Rs.	Rs.	Rs.	Rs.	Rs.
I—Cash deposits of subordinates as security					
II—Cash deposits of contractors as security					
III—Deposits for works to be done					
IV—Sums due to contractors on closed accounts					
V—Miscellaneous deposits					
TOTAL					

PART II – DETAILED EXTRACT FROM DEPOSIT REGISTER, FORM 67

Item No. as per Register	Month from which trans-action dates*	Reference to month in which item was last affected	Particulars of items (to be grouped by classes of deposits) with name of work in the case of contractor	Opening Balance	Credits during the month	Total (5+6)	Debits during the month	Closing Balance (7—8)	How adjusted	(In respect of each credit during the month, here enter reference to schedule docket in which the corresponding debit appears, or if it was a cash receipt, say so)
1	2	3	4	5$	6$	7$	8$	9$	10@	11
				Rs.	Rs.	Rs.	Rs.	Rs.		

Certified that, with the exceptions noted below, all the interest bearing securities as per time_____or their acknowledgements by the authorized custodians, have been received and lodged in a chest in the custody of the Divisional Officer.

Exceptions (*with reasons*)   *Divisional Accountant*

- To be indicated thus – 'New' for items appearing for first time, "12/65" for December 1965, "1/66 for January 1966 and so on.
- $ Columns 5,7,9 should not be totalled. The Cols. 6 and 8 should be tallied separately for each class of deposit.

@ Column 10—"A" Repaid in cash "B" Adjusted by transfer entry "C" Converted into an interest bearing security and entered in the Register of Securities. The letter A,B,C etc. should be entered in the column "How Adjusted". If necessary, additional letters (D,E etc.) should be entered with explanation at foot.