Ionad Intreo Gaillimh An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí Ionad Sheáin Uí Dhugáin Bóthar Fhaiche an Aonaigh Gaillimh



Guthán • Telephone: 091 500800

Mr Sandor Deli 143 Turuisce Doughiska Galway Galway Ireland

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Intreo Centre Galway
Dept of Employment Affairs and
Social Protection
Seán Duggan Centre
Fairgreen Road
Galway

PPSN: 1696415KA 24/05/2018

Please quote this number when enquiring about your claim

Dear Mr Deli,

# Please read this form and keep it for reference

Your claim for Jobseeker's Benefit has been awarded. Your weekly rate is made up as follows:

Personal rate €198.00Increase for Qualified Adult €0Increase for 0 child(ren) €0

Your weekly rate is €198.00 payable from 21/05/2018.

This is the amount you will receive if you are unemployed for a full week. Please see Note 8 if you work part of a week.

If you are fully unemployed your first payment will be RENMORE P O GALWAY on 30/05/2018 and every Wednesday after that.

If you work part-time and are paid into a financial institution your payment will be lodged into your account on Tuesday each week (Wednesday after Bank Holiday weekends).

If you work part-time and are paid by cheque your payment will be issued on Monday each week (Tuesday after Bank Holiday weekends).

Arrears, if any due, not included in your first payment will issue to you shortly. Your personal rate is based on your average weekly earnings in the relevant tax year. **See Note 7.** 

Your Jobseeker's Benefit claim will continue for a maximum of **156** days providing you continue to meet all the conditions for this payment. *See Note 6*.

If you are fully unemployed you are required to sign at Intreo Centre Galway on 27/06/2018 at 10:00.

If you are in part-time employment you are required to send in a docket each week advising the office of the days you were employed and unemployed. The dockets will issue to you in batches of four, you must return the appropriate one each week, completed by you and signed by your employer.

If you qualify for a reduced rate of Jobseeker's Benefit, you may apply for Jobseeker's Allowance. This is a means-tested payment.

# **Appealing this decision**

If you are not satisfied with this decision, you may outline the reasons in writing and it will be reviewed by a Deciding Officer. Additional documentary evidence, if any, should be provided to support your reasons.

#### OR

You may appeal in writing to the independent Social Welfare Appeals Office, D'Olier House, D'Olier Street, Dublin 2 within 21 days of the date of this letter clearly stating the grounds of the appeal. You can get an appeal form at any Intreo Centre or Branch Office.

Jobseeker's Benefit is provided for in legislation by Sections 62 to 68 of the Social Welfare Consolidation Act 2005 as amended and Articles 44 to 52 of SI 142 of 2007 as amended.

Elaine Bourne Deciding Officer

#### 1. Increase for Qualified Adult

If your spouse/civil partner/cohabitant is dependent on you (not in receipt of an ETB, VTOS or certain Social Welfare payments in his/her own right) or is on a low income, you may qualify for an increase in your payment (Increase for a Qualified Adult – IQA). If your QA earns less than €100.00 a week, the maximum rate of IQA is payable, a reduced rate is payable if the earnings are between €100.00 and €310.00 a week. No IQA is payable if the income is in excess of €400.00 a week.

#### 2. Increase for Qualified Child

The maximum amount paid for each child is €31.80. Half this amount is payable if your spouse/civil partner/cohabitant has a gross weekly income between €310.01 and €400.00, is in receipt of an ETB payment, certain Social Welfare payments or educational/training allowances. There is no payment for children if the gross weekly income of your spouse/civil partner/cohabitant is more than € 400.00.

# 3. Leaving the State

You must tell us immediately if you or any of your dependants intend to leave the State.

#### 4. Holidays

You may take up to 2 weeks paid holidays in a calendar year. You must tell us before you go.

# 5. Payment at the Post Office

You must collect your payment on the due date. If you do not, it will be returned to the Department and there may be a delay in re-issuing it to you. You will need your Public Services Card to collect your payment.

## 6. Duration of payment

Jobseeker's Benefit is paid for 9 months (234 days) for people with 260 or more paid PRSI contributions. It is paid for 6 months (156 days) for people with fewer than 260 paid PRSI contributions. Each full week of Jobseeker's Benefit counts as 6 days. If a claim links to a previous Jobseeker's Benefit claim (within 26 weeks) the duration of payment will be reduced.

## 7. Relevant Tax Year

The relevant tax year is two years previous to the date of your claim e.g. for a Jobseeker's Benefit claim in 2016 the relevant year is 2014. If a claim links to an earlier claim then the relevant tax year that applied to the earlier claim also applies to the linked claim.

## 8. Working part-time

If you work on a casual or part-time basis, you will receive one-fifth of the weekly rate for each day that is payable. However, the number of days worked and the number of days of paid Jobseeker's Benefit cannot exceed 5 in any Jobseeker's Benefit week (Thursday to Wednesday).

#### 9. Waiting Days

The first three days of a claim are not paid. These are known as waiting days. However, if your claim is linked to an earlier claim you will be paid from the first day of the claim.

## 10. Holiday Pay

Jobseeker's Benefit is not paid for any day you receive holiday pay from your employer. If you are a substitute teacher/special needs assistant, please contact your Intreo Centre/Branch Office about the special arrangements that apply to you.

## 11. Supplementary Welfare Allowance

If you were in receipt of Supplementary Welfare Allowance while awaiting a decision on your claim, the amount of Supplementary Welfare Allowance paid will be deducted from any arrears due to you.

## 12. Overpayments

If you were overpaid on a Social Welfare scheme in the past, we may make deductions from your weekly payment to recover the overpayment. Your Intreo Centre/Branch Office will contact you in this regard.

#### 13. Income Tax

Jobseeker's Benefit is a taxable source of income. If you have any enquiries about your income tax and taxation of Jobseeker's Benefit, please contact your local Tax Office.

## 14. Efforts to find work

You should keep any documentary evidence you have in relation to efforts to seek work. You will be asked to provide evidence that you are genuinely seeking work.

#### 15. Sunday Working

Sunday is treated like any other day in the week, as a day of employment or unemployment as appropriate.

#### 16. Services available online

The number and variety of services available online is increasing. By setting up and logging onto your personal MyWelfare account you can avail of the Department's on-line services.

You can register for on-line services at www.mywelfare.ie

# You must notify your Intreo Centre/Branch Office immediately if there are any changes in your circumstances including:

- If you find work (paid or unpaid), regardless of its duration
- If you change your address
- If your spouse/civil partner/cohabitant or child no longer resides with you
- If a dependant dies
- If you are no longer capable of or are no longer available for or looking for work
- If your spouse/civil partner/cohabitant starts working, receives an increase in earnings, stops working, or applies for a Social Welfare payment in their own right
- If you commence a course of education, ETB training course, or any other Government sponsored training/work programme

For further information on schemes and services please log on to www.welfare.ie