

Stacy Mackin

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5258B Natrona Way
Pittsburgh, PA 15201

412.498.3185
stacy.mackin@gmail.com

Skills

Web Development - HTML, CSS, JavaScript, jQuery, Bootstrap, PHP, MySQL, Java, ScrollMagic.js, Microsoft SharePoint, Git, Github

Education

University of Pittsburgh / 2016

Coursework:

Programming Languages for Web Applications
Data Structures and Algorithms in Java
Intermediate Programming Using Java

Community College of Allegheny County / 2015

Coursework:

Introduction to Programming: Java

University of Pittsburgh / Bachelor of Arts: Urban Studies 2008

Experience

University of Pittsburgh Medical Center / Digital Content Specialist

OCTOBER 2016 - FEBRUARY 2017, PITTSBURGH, PA

Worked on UPMC Infonet team to build a new responsive SharePoint website that provides news and information to all UPMC staff. Duties included: built various Infonet web pages using HTML; migrated content from the previous version of Infonet; tagged documents to specific content categories, business units and job families for a personalized user experience; renamed documents and files to adhere to a standardized naming convention; created a JavaScript program that takes a filename as input and outputs the name in the correct naming convention format; wrote console scripts to pull large lists of URL links from web pages, formatted as CVS files, then imported into spreadsheets; tested mobile responsiveness of styling and formatting; produced web browser macros to automate repetitive tasks; selected and edited stock images; basic editing of content to fit character limits.

Big Burrito Restaurant Group / Catering Associate

APRIL 2016 - PRESENT, PITTSBURGH, PA

Work part-time as server and bartender for catering events. Pack

necessary supplies for events . Make certain all food for events are delivered and accounted for. Provide excellent customer service.

Mackin Engineering Company / Web Development Intern

JANUARY 2015 - AUGUST 2016, PITTSBURGH, PA

Designed and developed a new responsive company website. Coordinated updated content with the Manager of Marketing and various departments. Utilized many web development technologies such as HTML, CSS, JavaScript, jQuery, AngularJS, Bootstrap, and MongoDB.

Assisted IT department in creating user interfaces for company intranet using HTML, CSS, and Bootstrap.

Created a JavaScript program to format spreadsheet data in JavaScript Object Notation (JSON) format. Performed data entry for project and client databases.

Modcloth / Returns Processor

JUNE 2013 - JANUARY 2015, PITTSBURGH, PA

Reviewed customer order information in company database software.

Selected appropriate inventory disposition for returned items after careful inspection. Administered refund, credit or exchange. Sent customer email with information pertaining to processed return. Assisted Inventory, Intake, and Shipping departments as needed.

American Eagle Outfitters / Visual Lab Associate

JUNE 2012 - JUNE 2013, PITTSBURGH, PA

Constructed merchandising floor sets in a prototype American Eagle Store within corporate headquarters. Referenced a product-processing guide to create model floor set documents to be used by retail stores nationally.

American Eagle Outfitters / Visual Lab Associate

JUNE 2012 - JUNE 2013, PITTSBURGH, PA

Constructed merchandising floor sets in a prototype American Eagle Store within corporate headquarters. Referenced a product-processing guide to create model floor set documents to be used by retail stores nationally.

Mackin Engineering Company / Marketing Assistant

APRIL 2008 - DECEMBER 2011, PITTSBURGH, PA

Acted in administrative and support roles within the marketing and IT departments, including; data entry; project specific web-design; web-content management; and secretarial duties.

Worked independently to design marketing graphics, print brochures, specially formatted word documents, and PowerPoint presentations.

University of Pittsburgh, School of Medicine / Student Worker

APRIL 2007 - APRIL 2008, PITTSBURGH, PA

Student worker in the office of the Dean and Senior Vice President of Health Services.

Handled day-to-day office duties such as filing and referencing.

Delivered financial records, faculty information, and other correspondence throughout the University of Pittsburgh and the University Medical Center.

References

Karissa Millick / Senior Manager, Internal Communications

Relationship: Supervisor at UPMC

412-864-4123

Dean Mackin / CEO, Mackin Engineering Company

Relationship: Supervisor at Mackin Engineering

412-788-0472

Robin McDonough / Catering Coordinator, Big Burrito
Restaurant Group

Relationship: Supervisor at Big Burrito Restaurant Group

412-361-3272 ext. 208