


# SHEREE NICHOLSON

 sdnicholson8@gmail.com

 734-865-0876

 Belleville, MI 48111

## PROFESSIONAL SUMMARY

An aspiring Front End Developer who is self-motivated with a proven ability to learn quickly and adapt to new situations. Who is passionate about learning new things and can work well in a team or independently.

## SKILLS

- UX Design
- HTML
- JavaScript
- Serve Customer Needs
- Team Collaboration
- Web Application Development
- CSS Editing
- UI/UX

## EDUCATION

**Grand Valley State University**  
Allendale, MI • 04/2019

**Bachelor of Science:** Liberal Studies

## CERTIFICATIONS

- Meta Front-End Web Development, Coursera - June-September 2023

## WEBSITES & PROFILES

- <http://snwebdevelopment.com>
- <https://github.com/sdn118>

## WORK HISTORY

### PRASC LLC - Bookkeeper

Southfield, MI • 03/2023 - Current

- Maintained and processed invoices, deposits, and money logs.
- Completed payroll for employees and maintained detailed records of procedures.
- Supported management by processing invoices and documents with consistent on-time delivery.

### University Of Michigan - Clinical Research Coordinator Assistant

Ann Arbor, MI • 06/2022 - Current

- Worked with principal investigator and sponsors to facilitate daily trial activities and comply with research protocols.
- Screened patient records, databases, and physician referrals to identify prospective candidates for research studies.
- Collected data and followed research protocols, operations manuals, and case report form requirements.
- Followed informed consent processes and maintained records.
- Participated in initiation visits and investigator meetings, implementing trials in accordance with study timelines and budgets.
- Maintained compliance with protocols covering patient care and clinical trial operations.
- Gathered, processed, and shipped lab specimens.

### University Of Michigan - Laboratory Animal Technician Intermediate

Ann Arbor, MI • 09/2019 - 06/2022

- Assisted in examination and treatment of animals in veterinary clinic.
- Cleaned, sterilized and maintained kennels, operating rooms, and surgical equipment.
- Followed safety protocols for handling animals.
- Maintained clean and safe animal living areas.
- Kept detailed records of animal treatments and medications.
- Observed animals for signs of distress or illness.
- Monitored vital signs and provided nursing care for animals.
- Prepared and administered diets and feedings according to instructions.
- Monitored laboratory animal behavior and health.

