

Database info

1. Pull Record

- Where is the dog now? ☐ Shelter (name, address, contact) ☐ Owner Surrender (Name, contact info)
☐ Another rescue (contact info) ☐ Other
- ASF Foster assigned (contact info)
- Age, size, coat color
- Health Record info (See form) or Attach health record from vet
- Pull approval (date, who approved)
- Photo of dog
- Name & ASF ID# assigned
- Background/History (narrative)
- Behavioral Assessment (Need Form)

2. Dogs' Foster Record

- Initial Foster's Observations/ Assessment of Issues, Strengths, Weakensses
- Progress Reports
- Health Record Updates
- Subsequent Fosters' Observations/Progress Reports
- Meet & Greets Scheduled/Held
- Recommendations for adoption
- Adopter match
- Transport schedule & documentation

3. Fosters' Records

- Applications
- Approvals
- Which Region assigned to
- What dogs fostered, dates

4. Adopters' Records

- Applications
- Interview & Reference Checks
- Meet & Greets scheduled
- Approval
- Matches offered
- Matches finalized
- Contract & Invoice (Sent/Complete)
- Dog(s) adopted

ACCESS TO DATA

1. ASF Headquarters Level - All Data

2. Regional Rep Level

- All fosters within their region
- All dogs fostered in their region
- All dogs available for adoption in their region
- All approved adopters (nationwide)
- All potential matches identified in their region

3. Fosters

- All dogs needing fosters
- Records for dogs they are personally fostering
- Records for Applicants in their area (Links sent by Reg. Reps)
- Records for Matched pre-approved applicants from other regions (Links sent by Reg. Reps)

4. Application Processors

- Applications they are assigned
- Reference Check forms they complete

IDENTIFICATION

1. Dog's ASF ID #
2. Dog's ASF Assigned Name
3. Dog's Foster location

Regional Rep ID

- Geographical territory

Fosters

- Geographical/Regional Assignment
- By individual email (sign in for app)