

APPLICATION FOR SE-RES CAREER ADVANCEMENT

BASIC INFORMATION	
Researcher's Name	Name
Current Group and Level	SE-RES-XX
Position Title	Research Scientist
Region and Work Location	
Last Application for Advancement	
Last Promotion	
Group and level being sought	
Period covered by this application	
Academic Background	Fill this preamble .docx file in and export a PDF copy named 'preamble.pdf'
Employment History	

SECTION ONE – ACCOUNTABLE MANAGER’S ASSESSMENT AND RECOMMENDATION

This section is to be completed by the accountable manager in consultation with employee’s immediate supervisor in no more than **250 words**.

Accountable Manager’s Assessment

- In my opinion, the dossier contains sufficient evidence to warrant consideration of the application by the appropriate committee.
- In my opinion, the dossier does not contain sufficient evidence to warrant consideration of the application by the appropriate committee.

Accountable Manager’s Name

Position Title

Signature and date (YYYY-MM-DD)

Researcher’s Acknowledgment

- I have read the above statement from my immediate supervisor and had the opportunity to discuss it with my manager.

Comments (optional):

Signature and date (YYYY-MM-DD)

SECTION TWO — DEMONSTRATED ACHIEVEMENTS AND CONTRIBUTIONS

Departmental / Sectoral Objectives (2/200 words)

Content here.

Relevant Factors (0/400 words)

CONTEXTS AND VALUED OUTCOMES

CONTEXT: RESEARCH, DEVELOPMENT, AND ANALYSIS (40/2000 words)

Innovation (34 words)

A. Section header

Content here. Cross reference evidence from the appendix [B1-1, B2-1].

A value to be replaced with a number: 20. See the file ‘values.txt’.

B. Another section header

Content here.

Impact (2 words)

Content here

Recognition (2 words)

Content here

Productivity (2 words)

Content here

CONTEXT: MANAGING OF RESEARCH (6/500 words)

Impact (2 words)

Content here

Recognition (2 words)

Content here

Productivity (2 words)

Content here

CONTEXT: REPRESENTATION AND CLIENT SERVICES (6/500 words)

Impact (2 words)

Content here

Recognition (2 words)

Content here

Productivity (2 words)

Content here

ANNEX: LISTS OF ACHIEVEMENTS AND CONTRIBUTIONS

List A: RELEVANT FACTORS

A-1 Content here.

List B: INNOVATION

B1. Section header

B1-1 2021–25. Dr. Smith created ...

B2. Another section header

B2-1 2021. Dr. Smith...

B3. Pioneered novel reproducible and efficient tools for open science workflow

B3-1 2021–present. Example of a bulleted list:

- (a) Something
- (b) Something else

List C: IMPACT

C1. Impacts of something

C1-1 2020–2021.

C2. Impacts of something else

C2-1 2020–2021.

List D: RECOGNITION

D1. Invited Associate Editor at international journals

D1-1 2020–present.

D2. Invited national and international talks and seminars

D2-1 2022.

D3. Invited collaborations, consultations, and reviews (accepted)

International

D3-1 2021–2022.

National

D3-2 2021–23.

Regional

D3-3 2021–2025.

D4. Invited collaborations, consultations, and reviews (declined)

International

D4-1 2021–2025.

National

Regional

D5. Recognition of research

List E. PRODUCTIVITY

E1. RESEARCH, DEVELOPMENT AND ANALYSIS

Table 1: Table of the cumulative number of publications prior to and since last promotion.
All citation data from Google Scholar.

Publications (total citations in parentheses)	Before RES-03 Advancement	Since RES-03 Advancement	Career total
E1a. Recognized Scientific Journals	XX (X,XXX)	XX (X,XXX)	XXX (X,XXX)
E1b. Reviews	X	X	X
E1c. Departmental Reports	X (XX)	XX (XX)	XX (XX)
E1d. Special Publications	X	X (XX)	X (XX)
E1e. Books, Chapters	X	X	X
E1f. Conference Proceedings	X	X	X
E1g. Other Publications	X	X	X
E1h. Other science and technical products including data sets released publicly (R packages)	X	X	XX
TOTALS	XX (X,XXX)	XX (X,XXX)	XXX (X,XXX)

Citation metrics: H-index = XX (i.e., XX papers cited at least XX times each), i10-index = XX (i.e., XX papers cited at least 10 times each).

List of publications (* indicates external peer review, ** indicates internal review)

E1a. Recognized scientific journals (citation counts from Google Scholar)

*E1a-1 2021. Reference details here. [Dr. Smith contributed something.]

E1b. Reviews

E1c. Departmental Reports — CSAS Research Documents

*E1c-1 2021. **Smith, A.B.**, Taylor, B.C. A title. DFO Can. Sci. Advis. Sec. Res. Doc. 2021/007. [Dr. Smith did this.]

E1c. Departmental Reports — CSAS Science Advisory Reports

*E1c-2 DFO. 2023.

E1c. Departmental Reports — CSAS Science Responses

*E1c-3 2021.

E1c. Departmental Reports — DFO Technical Reports

**E1c-4 2021.

E1d. Special Publications

**E1d-1 2023.

E1e. Books, Chapters

E1f. Conference Proceedings

E1g. Other publications

E1h. Other science and technical products including data sets released publicly

List E2: PRODUCTIVITY — MANAGING OF RESEARCH

E2a. Planning and delivery of national and international programs

Chairing some working group

E2a-1 2024–present.

National and international training

Convening of international conference sessions

E2b. Managing/leading teams and establishing research collaborations and proposals

E2b-1 2021–2025.

E2c. Student and postdoc mentorship

Postdoctoral and other early-career researchers

E2c-1 2024.

Students

E2d. Other training and management activities

List E3: PRODUCTIVITY — REPRESENTATION AND CLIENT SERVICES

E3a. Science advice for clients

E3b. Science advice for CSAS — as reviewer or invited expert

E3b-1 2021–2025. Invited expert at ...

E3c. Science advice for other international agencies — as reviewer or invited expert

E3d. Science editor — journals

E3e. Science reviewer — journals

E3f. Science reviewer — book proposals

E3g. Science reviewer — funding agencies and universities

E3h. Technology transfer

E3i. Contributed talks and posters

Contributed talks as a first author

E3i-1 2025.

Contributed talks as a co-author