

Food Safety Program www.oregon.gov/ODA (503) 986-4720

One or more food safety licenses may be needed for your business:

- Bakery
- Retail
- Dairy
- Food processing
- Meat

Food storage

☐ Separated from chemicals.

☐ Packages and ingredients 6 inches off of the floor.

Storage warehouse

Special circumstances for marijuana:

- No domestic kitchens
- Edibles may not be processed in the same facility as conventional foods
- Meat and dairy may present an issue due to federal law
- Standards of identity exist for certain foods such as ice cream

Marijuana

Step 1: Apply for an OHA or OLCC license. **Step 2:** Once approved by OHA or OLCC, ODA Food Safety will contact you.

Industrial hemp

Step 1: Contact your local ODA Food Safety Inspector.

Find contact information for your local food safety inspector online: **bit.do/FindSpecialist**

Note: Some licenses may have additional requirements from ODA. Low acid canning and acidified foods have specific requirements. You must also meet your city and county requirements.

License requirements for all food facilities

Re	strooms	
	Toilet and hand washing facilities plumbed to the state plumbing code, in good repair, and conveniently located.	
	Self-closing doors that do not open directly into a room where foods are exposed for sale.	
	Public does not pass through food preparation, storage, or utensil washing areas.	
Dis	shwashing facilities	
	Commercial dishwasher or a 3-compartment sink large enough to immerse most equipment and utensils.	
	Adequate drain boards, racks, or utensil tables for storage and handling of soiled utensils.	
	Adequate racks/tables for air drying of sanitized utensils and equipment.	
Hand washing facilities		
	Properly plumbed hot and cold water.	
	Handsoap and single-serve towel dispensers.	
	Garbage can.	
	Hand sink located to allow convenient use by employees in food prep, food dispensing, and dishwashing areas	
	in addition to handsink identified above.	
Garbage		
	Garbage containers, dumpsters, and compactor systems located outside are on or above a smooth surface of nonabsorbent material that is kept clean and in good repair.	
	Wastewater from these units flows into a sanitary sewer, not into storm drains.	
Floors		
	Easily cleanable, smooth, and of tight construction.	
	Nonabsorbent materials.	
	If subject to flood-type cleaning, floors are sloped to drain with drains compliant with Oregon Plumbing Code.	
	Joints at wall/floor junctions coved and sealed.	
Wa	ılls and ceilings	
	Surface of walls and ceilings in all display, storage, and processing/preparation rooms in good repair,	
	of a light color, and smooth and easily cleanable.	

Do	ors/windows		
	Outside openings protected from entry of rodents.		
	Outside openings protected from entry of insects by tight fitting, self-closing doors, closed windows, screening,		
_	controlled air currents, or other means.		
П	Screens for windows and other openings to the outside are tight fitting and free of breaks. Screen material not less than 16 mesh to the inch.		
Lig	hting		
	Permanently fixed artificial light sources installed to provide at least 50-foot candles (540 lux) of light on all food preparation surfaces and at ware-washing work levels.		
	Light bulbs, fixtures, skylights, or other glass fixtures suspended over exposed foods, and over equipment cleaning and storage facilities, are either shielded, coated, or otherwise shatter resistant.		
Ventilation			
	Sufficient ventilation in all rooms so they are free of excessive heat, steam, condensation, vapors, obnoxious odors, smoke, and fumes.		
	Ventilation systems installed and operated according to law and when vented to the outside do not create a harmful or unlawful discharge.		
П	All systems comply with State Fire Marshal codes.		
	uipment installation		
-	Installed as moveable or designed to be cleaned in place (CIP).		
	Storage shelves are smooth, impervious, easily cleanable, and 6 inches off the floor.		
	No unfinished wood.		
Ext	terior		
	Free of shrubs, vegetation, debris, and equipment around the exterior of the building to prevent harboring of pests.		
Mi	scellaneous		
	Separate storage area for mops, brooms, and cleaning supplies.		
	Mop/utility sink installed.		
	Adequate clothing, lockers and/or dressing rooms for storage of soiled linens, clothes, and employees'		
	personal items (shoes, coats, bags, etc.).		
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Pla	Plan review requirements for retail/dispensary stores		
	Submit a copy of construction plans and specifications with a statement of expected completion date for review and comment by the Food Safety Program.		
	Contents of the plans and specifications:		
	☐ Intended foods to be prepared/sold.		
	☐ Anticipated volume of food to be stored, prepared, and sold or served (ballpark estimates).		
	Floor plan, drawn to scale. Include location and finish of any tables and counters, plumbing plan with fixture		
	list and location, mechanical schematics, construction materials, and finish schedules as appropriate or		
	requested. Proposed equipment types, manufacturers, model numbers, locations, dimensions, performance capacities, and		
	installation specifications as appropriate or requested.		
	☐ Floor, wall, and ceiling finish schedule and material list.		
	☐ Water source (i.e. city, private, or other). If private or other, provide a brief description.		
	requirements. Please contact your area Food Safety Inspector at least 5 business days before you are ready for inspection.		

More information from ODA online: bit.do/CannabisODA • Find your local food safety inspector online: bit.do/FindSpecialist