15.2 Release Notes - WTS

15.2 WTS Overview

- Scope: Create new centralized system to be used by ITI resources to view, track and prioritize workload.
  - View Workload
    - Ability for resources to filter on their workload vs enterprise workload
  - Track Workload
    - Ability to create Work Items
    - Ability to create Tasks on Work Items
    - Ability to summarize workload for reporting purposes
  - Prioritize Workload
    - Ability to Prioritize CRs, Workload Areas and Allocation Assignments.

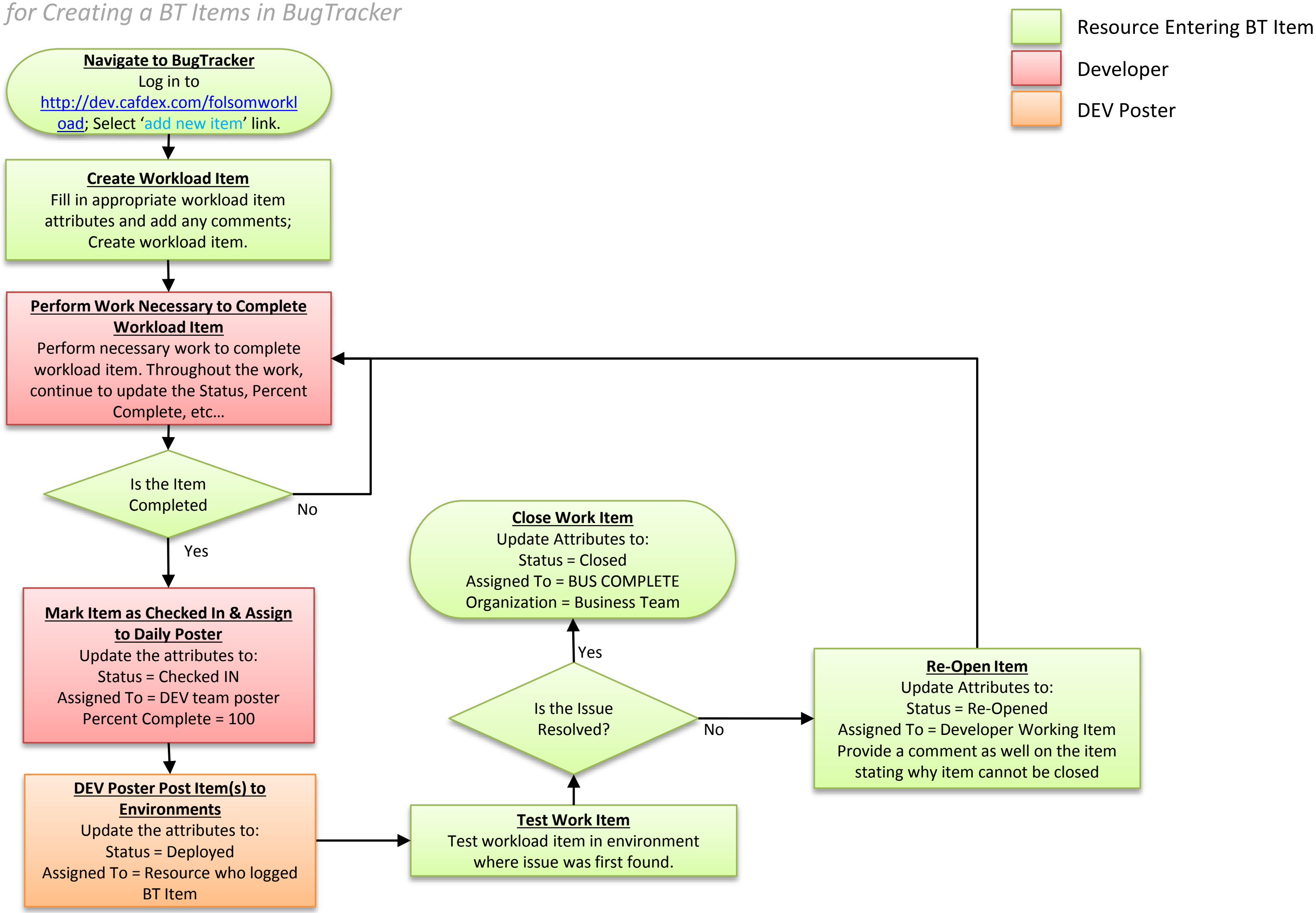
Release Milestones	Test Plan		Actual / * = Estimate	
	Start	Finish	Start	Finish
Test plan				
Development/Test				
IP-1 Testing				
IP-2 Testing				
IP-3 Testing				
LCMB Presentation				
Deploy				

WORKLOAD TRACKING SYSTEM (WTS) V BUGTRACKER/BIZTRACKER: PROCESS

Current Process Flow for BugTracker
Current Process Flow for BizTracker
New Process Flow for Creating a Work Item in Workload Tracking System(WTS)

WTS v BugTracker/BizTracker: Process

Current Process Flow for Creating a BT Items in BugTracker

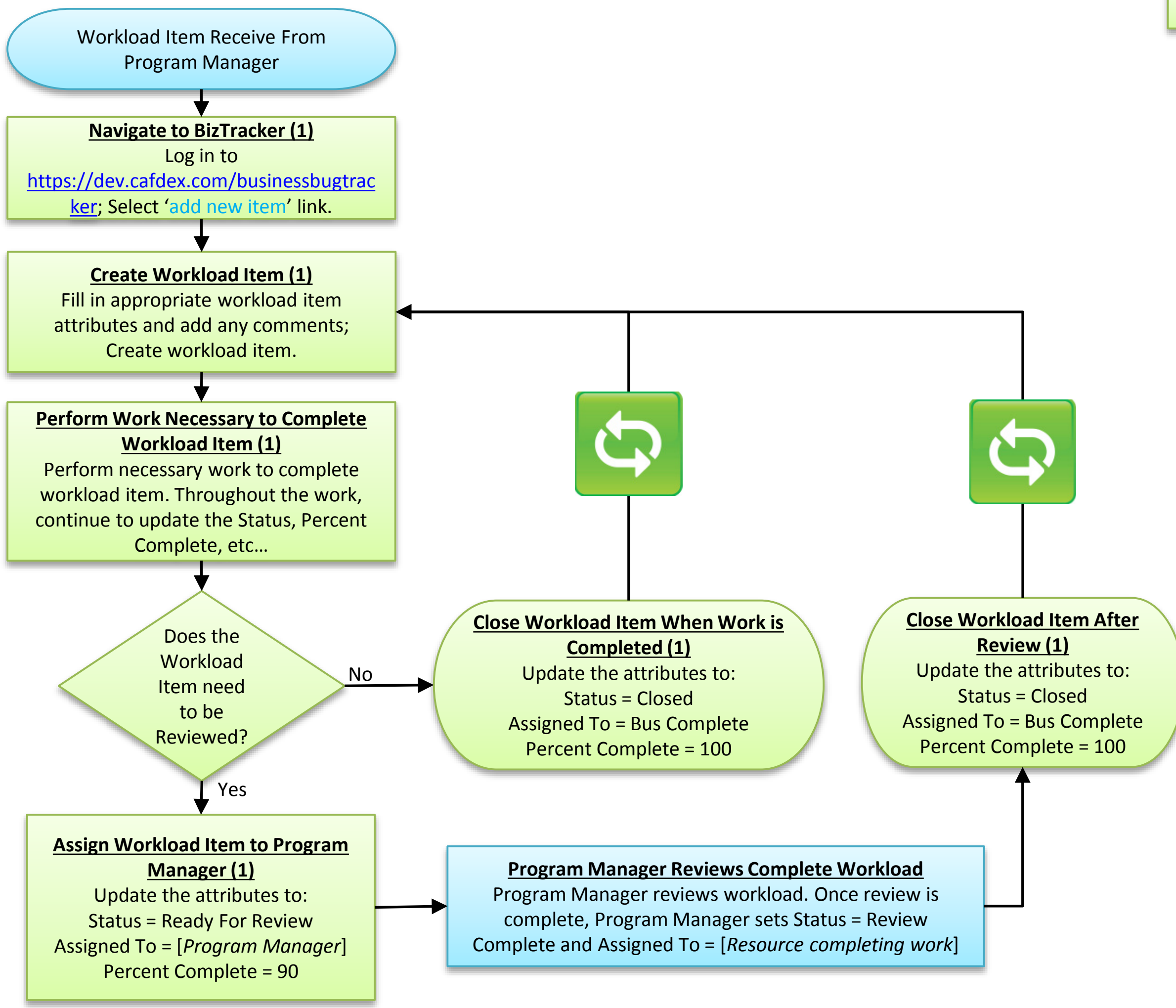


WTS v BugTracker/BizTracker: Process

Current Process Flow for BizTracker

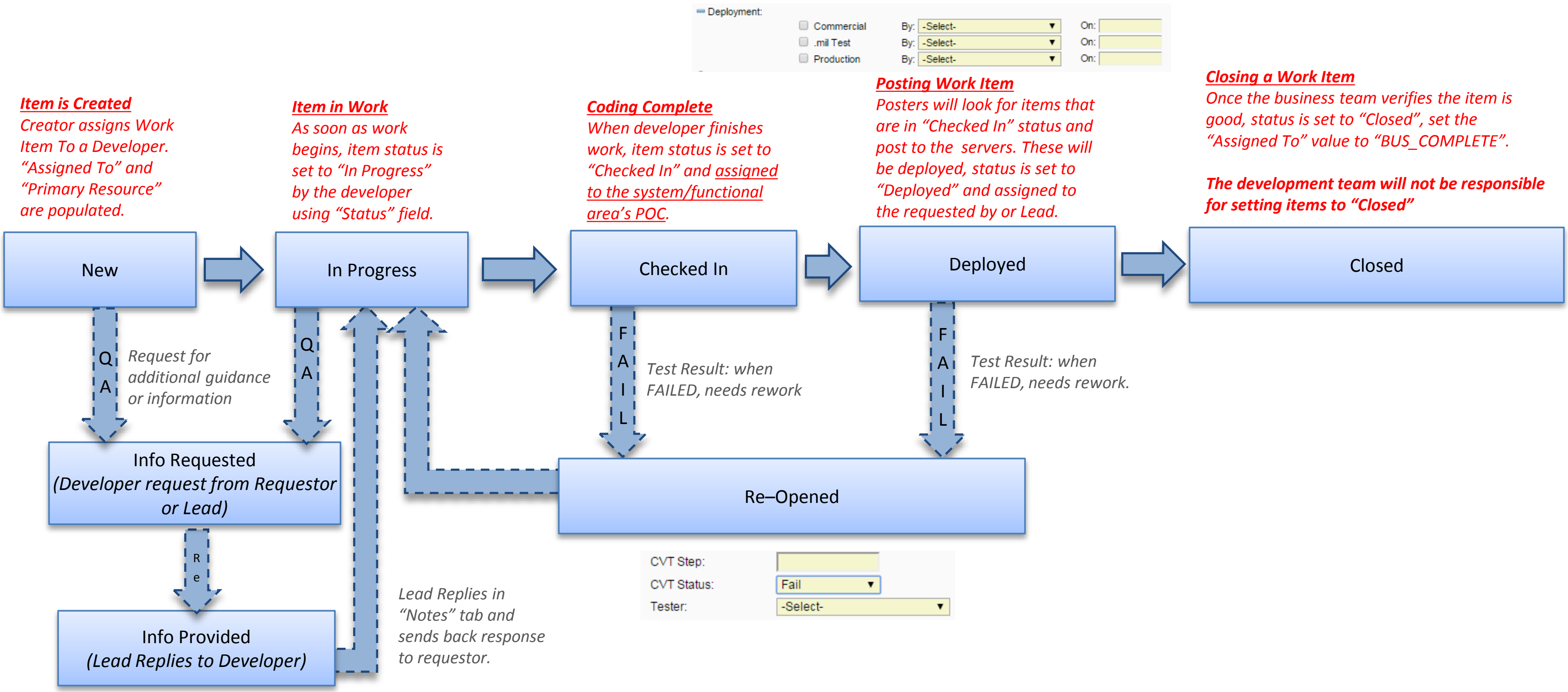
Program Manager

Program Manager and/or Non-Manager



WTS v BugTracker/BizTracker: Process

New Process Flow for Creating a Work Item in Workload Tracking System(WTS)



WTS V BUGTRACKER/BIZTRACKER: TODAY V TOMORROW

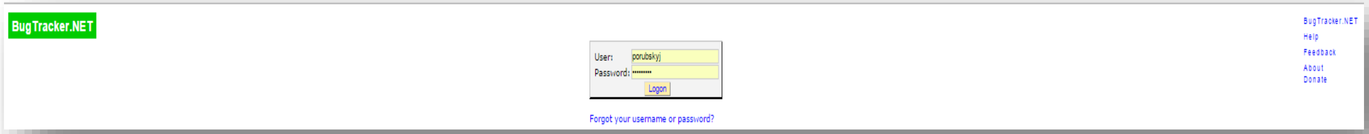
Navigation/Log-In
Opening Screen/Grid
My v Enterprise Workload
Creating a Work Item
Current Process Flow for BizTracker
New Process Flow for Creating a Work Item in Workload Tracking System(WTS)

WTS v Bugtracker/Biztracker: Today v Tomorrow

Navigation/Log-In

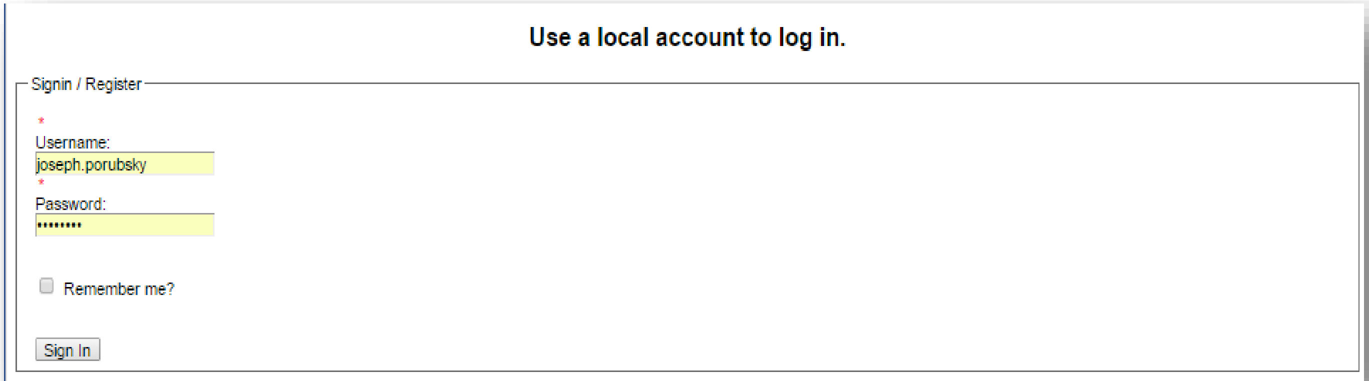
BugTracker

- Navigate to http://dev.cafdex.com/folsomworkload
- Log in Credentials
    - UN: *lastnamefirstinitial*
    - PW*: lastnamefirstinitial*
    - Example: UN: porubskyj
      PW: porubskyj



Workload Tracking System (WTS)

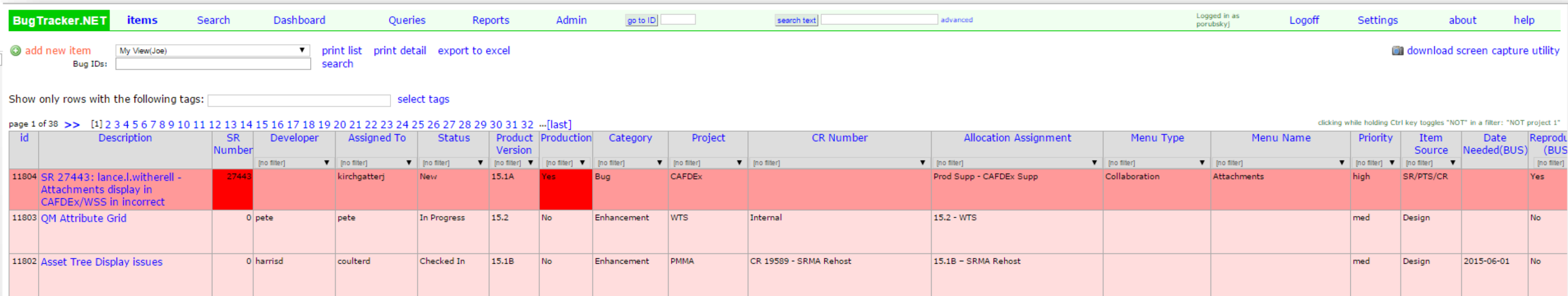
- Production System: https://dev.cafdex.com/wts/
    - Log In Credentials
        - UN: *AF Portal Name*
        - PW: *iti_2015* (This can be change within the My Profile tab)
        - Example: UN: joseph.porubsy
          PW: iti_2015



WTS v Bugtracker/Biztracker: Today v Tomorrow

Opening Screen/Grid - BugTracker

- Resources see Workload Grid when the first logging into BugTracker.



id	Description	SR Number	Developer	Assigned To	Status	Product Version	Production	Category	Project	CR Number	Allocation Assignment	Menu Type	Menu Name	Priority	Item Source	Date Needed(BUS)	Reprodu (BUS
			[no filter]	[no filter]	[no filter]	[no filter]	[no filter]	[no filter]	[no filter]	[no filter]	[no filter]	[no filter]	[no filter]	[no filter]	[no filter]		[no filter]
11804	SR 27443: lance.l.witherell - Attachments display in CAFDEx/WSS in incorrect	27443		kirchgatterj	New	15.1A	Yes	Bug	CAFDEx		Prod Supp - CAFDEx Supp	Collaboration	Attachments	high	SR/PTS/CR		Yes
11803	QM Attribute Grid	0	pete	pete	In Progress	15.2	No	Enhancement	WTS	Internal	15.2 - WTS			med	Design		No
11802	Asset Tree Display issues	0	harrisd	coulterd	Checked In	15.1B	No	Enhancement	PMMA	CR 19589 - SRMA Rehost	15.1B – SRMA Rehost			med	Design	2015-06-01	No

Resources have a default view that appears when entering the grid.
Admins have the ability to change default views for Resources

WTS v Bugtracker/Biztracker: Today v Tomorrow

Opening Screen/Grid – Workload Tracking System (WTS)

- Resources see WTS Landing Page when they first log in.
- 7 modules in the Weblist bar: Daily Workload, Developer Review, Daily Review, AoR (Area of Responsibility), Reports, Master Data and Administration

- View Dropdown: My Data – Workload Only assigned to you.
  Enterprise – All Workload
- Landing Page has 4 tabs: Dashboard, WTS News, Metrics and CVT Metrics.
- My Profile: Information on Resource broken down into multiple tabs; Profile, Roles, Certifications and Hardware

WTS - Workload Tracking System

Welcome to WTS - joseph.porubsky Logout

My Profile | Requested Reports | SR | Help | CVT

Daily Workload

QM Workload Crosswalk
Workload
QM Attribute

View: Enterprise
Search: - Select -
Filters
Get Data

- DEFAULT -

RELEASE VERSION
15.1A
15.1B
15.2A
15.2B

Tuesday, 29 September 2015

Workload Concerns

Dashboard | WTS News | Metrics | CVT Metrics

Workload Summary:

Workload Items	Open					Awaiting Closure	Closed
Priority	**New**	**In-Progress**	**Re-Opened**	**Info Requested**	**Checked-In**	**Deployed**	**Closed**
High (6125 / 161)	(45 / 21)	(31 / 15)	(12 / 4)	(16 / 3)	(27 / 7)	(131 / 10)	(5839 / 97)
Med (3036 / 61)	(68 / 17)	(16 / 4)	(3 / 0)	(11 / 0)	(22 / 1)	(58 / 3)	(2848 / 36)
Low (2250 / 43)	(79 / 8)	(17 / 1)	(4 / 3)	(7 / 0)	(30 / 1)	(66 / 11)	(2039 / 19)
NA (121 / 0)	(22 / 0)	(0 / 0)	(2 / 0)	(1 / 0)	(0 / 0)	(1 / 0)	(95 / 0)
TOTAL (11532 / 265)	(214 / 46)	(64 / 20)	(21 / 7)	(35 / 3)	(79 / 9)	(256 / 24)	(10821 / 152)

CR/SR/PTS/Internal Items Summary:

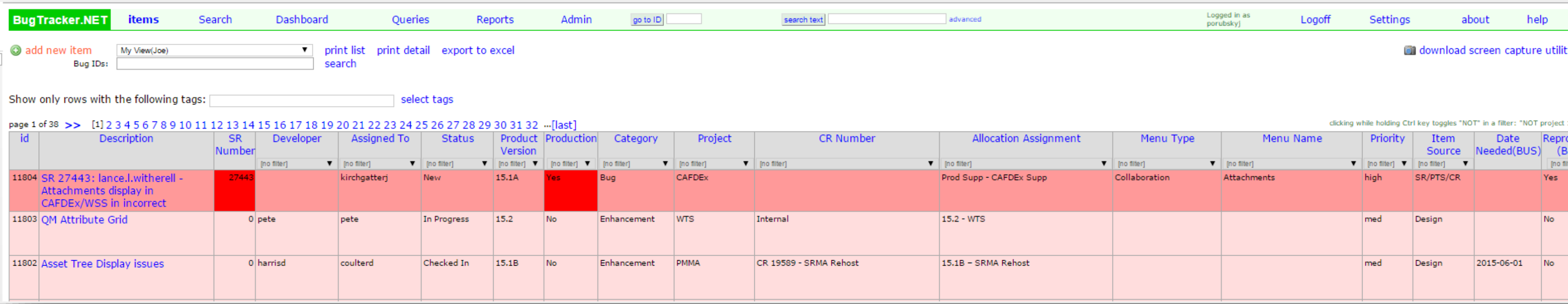
Work Requests	Open						
Request Type	**Investigation**	**Planning**	**Design**	**Develop**	**Testing**	**Deploy**	**Review**
Admin (0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)
CR/PTS (95 / 7)	(0 / 0)	(0 / 0)	(0 / 0)	(95 / 7)	(0 / 0)	(0 / 0)	(0 / 0)
CS (0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)
IA (2 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(2 / 0)	(0 / 0)	(0 / 0)	(0 / 0)
Internal (4 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(3 / 0)	(1 / 0)	(0 / 0)	(0 / 0)
R&D (0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)
SME-SR (0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)
Other (8 / 1)	(0 / 0)	(0 / 0)	(1 / 0)	(7 / 1)	(0 / 0)	(0 / 0)	(0 / 0)
TOTAL (109 / 8)	(0 / 0)	(0 / 0)	(1 / 0)	(107 / 8)	(1 / 0)	(0 / 0)	(0 / 0)

WTS v Bugtracker/Biztracker: Today v Tomorrow

*How do I see **ENTERPRISE** workload?*

BugTracker

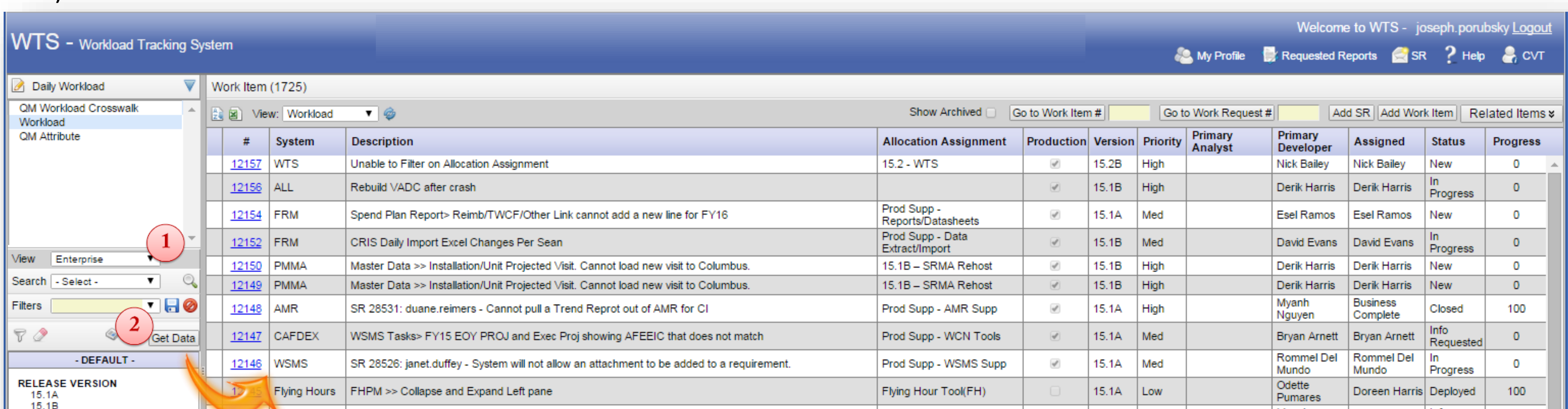
- Resources log into BugTracker and their default view appears.



Workload Tracking System (WTS)

1) Select “Enterprise” from the View Dropdown above the ITI Internal Section (My Data is defaulted)

2) Click **Get Data**



WTS v Bugtracker/Biztracker: Today v Tomorrow

*How do I see **MY** workload?*

BugTracker

- Resources filter the grid to their name either for the 'Developer' or 'Assigned To' field.

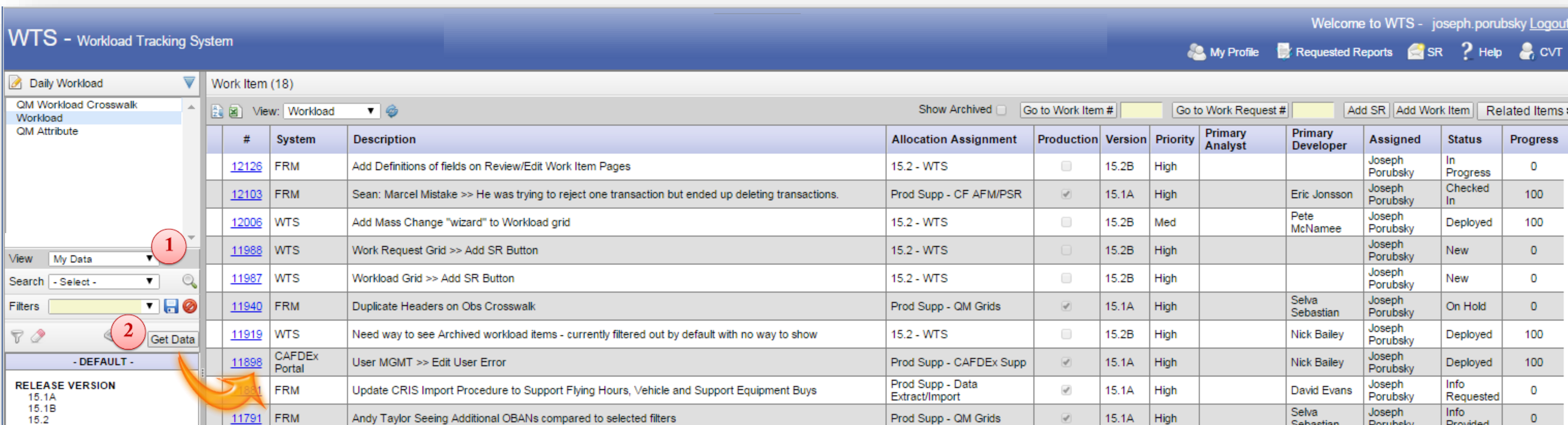
Workload Tracking System (WTS)

1) My Data is defaulted in the "View" dropdown.
2) Click **Get Data**

Resources have the ability to view their data and enterprise data. Within the View dropdown there are two values: **My Data** & **Enterprise**.

My Data: Will list any Work Items that you are assigned to. A resource is assigned to a Work Item if their name is selected in the **Primary Analyst**, **Primary Resource, Secondary Resource** or **Assigned To** field.

Enterprise: Resources can view all workload for all resources; this is the current view in BugTracker.



WTS v Bugtracker/Biztracker: Today v Tomorrow

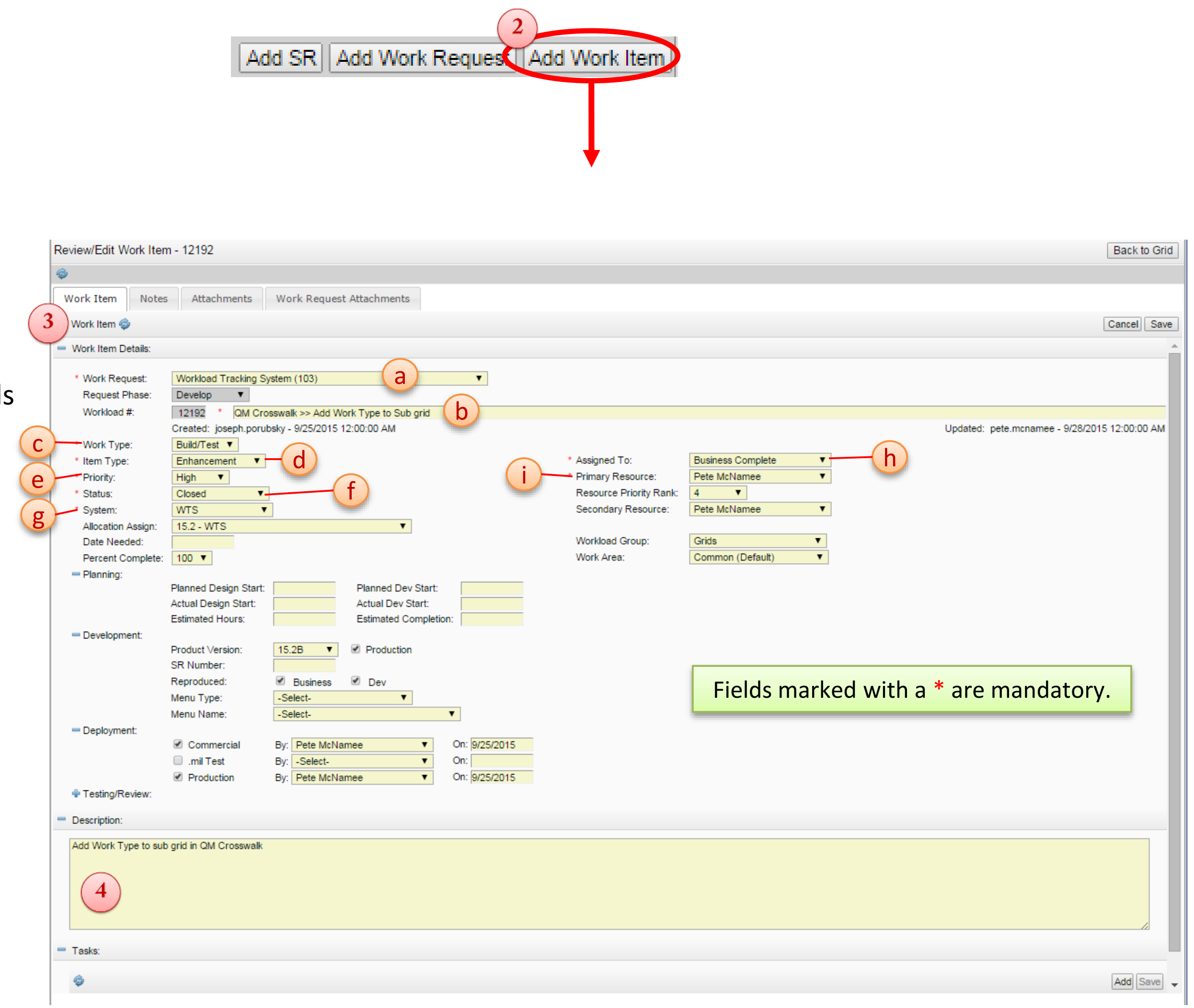
*How do I **CREATE** a Work Item?*

BugTracker

1) Click add new item.
2) Fill in necessary fields.
3) Click **Create** button.

WTS

1) Navigate to the Workload Grid
2) Click the **Add Work Item** button
3) Fill in all mandatory Work Item Details label with a *.
   a. Select "Work Request"
   b. Enter a title.
   c. Select "Work Type"
   d. Select "Item Type"
   e. Select "Priority"
   f. Select "Status"
   g. Select "System"
   h. Select "Assigned To" resource
   i. Select "Primary Resource"
4) Type Description

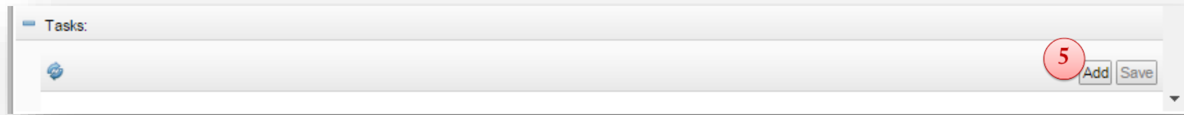


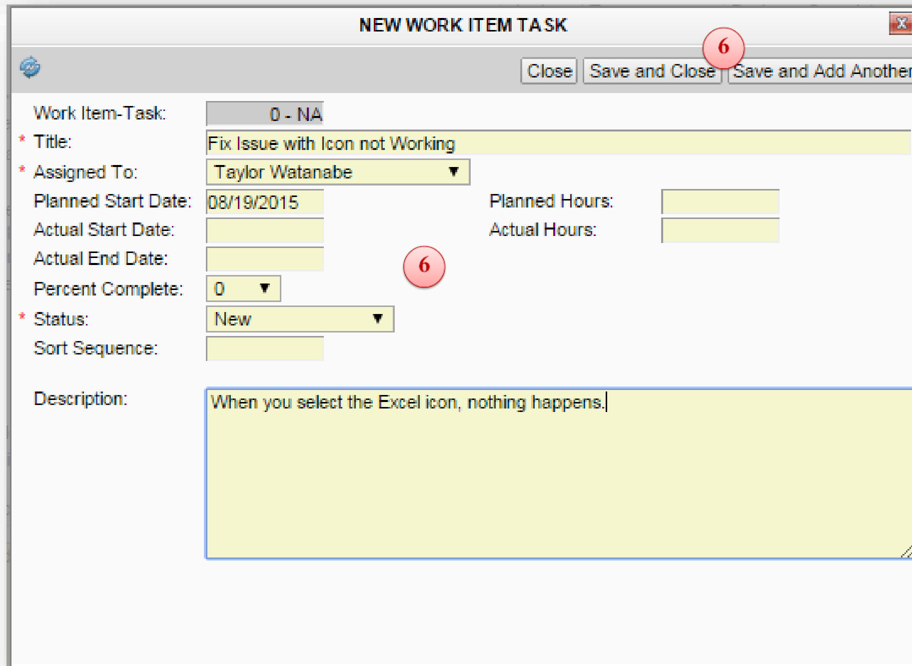
WTS v Bugtracker/Biztracker: Today v Tomorrow

*How do I **CREATE** a Work Item?*

Adding a Task to a Work Item

5) Click the **Add** button under the task section to add a task to a work item.
6) Fill in mandatory Task Details Fields and click **Save and Close** to save task and close the window or click **Save and Add Another** to save task and create another task**.**





Task(s) will be viewable in the Workload Grid by expanding a Work Item

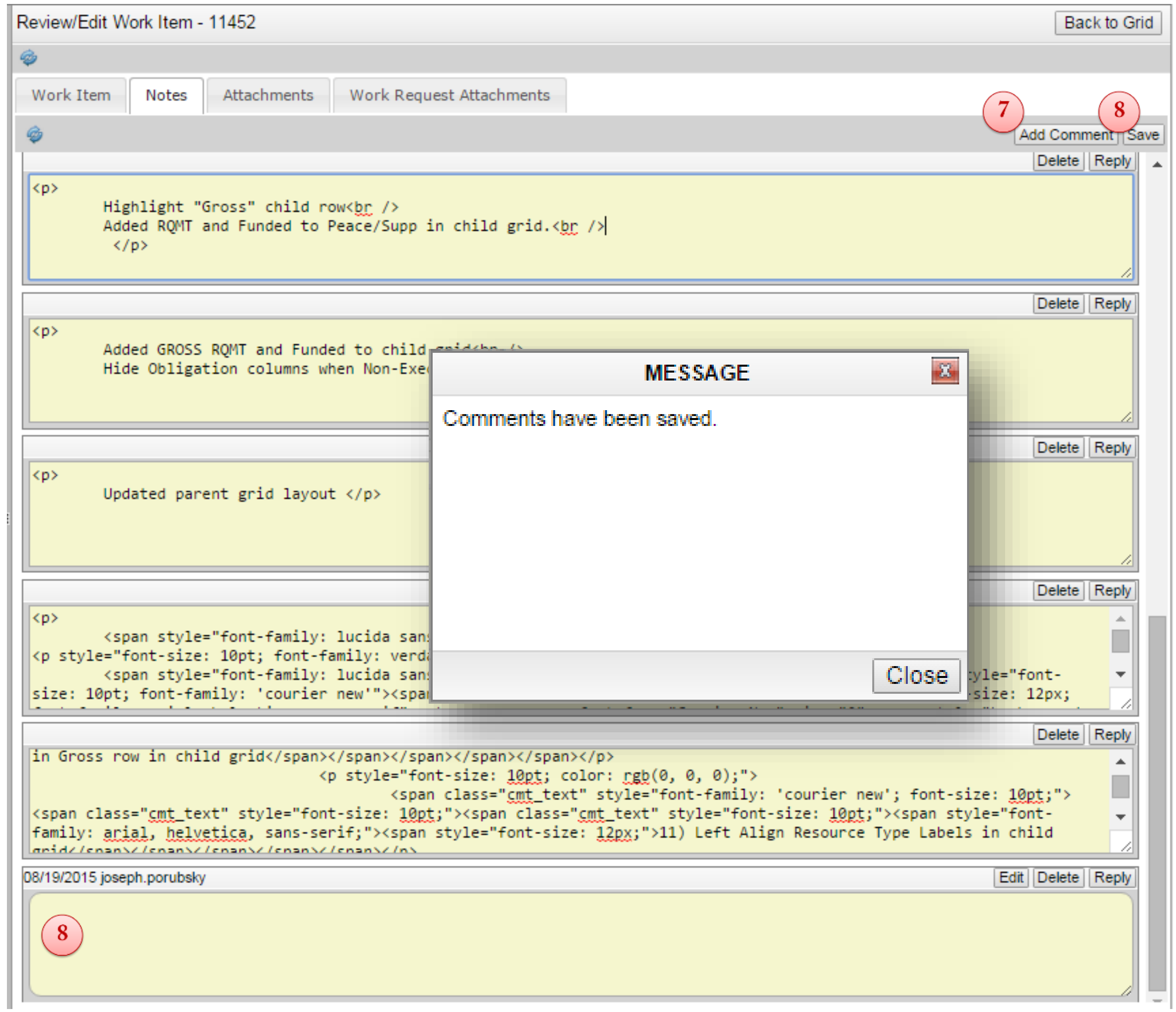
WTS v Bugtracker/Biztracker: Today v Tomorrow

*How do I **CREATE** a Work Item?*

Adding Notes to a Work Item

7) Click the Notes tab. To add Notes click the **Add Comment** button.
8) Enter comment and click **Save.**

Notes Tab is similar to Comments sting in BugTracker.



WTS v Bugtracker/Biztracker: Today v Tomorrow

*How do I **CREATE** a Work Item?*

Adding Attachments to a Work Item

9) Select the Attachments tab to upload any desired attachments to the work item.
10) Click **Add** to add an attachment
11) Select file to upload
12) Select Attachment Type
13) Enter File Description if needed
14) Click **Save.**

Attachments tab will be used for:
-Design Slides
-Screenshots
-PowerPoints
-PDFs
-Excel Spreadsheets