

15.2 Release Notes - WTS

15.2 WTS Overview

- Scope: Create new centralized system to be used by ITI resources to view, track and prioritize workload.
 - View Workload
 - Ability for resources to filter on their workload vs enterprise workload
 - Track Workload
 - Ability to create Work Items
 - Ability to create Tasks on Work Items
 - Ability to summarize workload for reporting purposes
 - Prioritize Workload
 - Ability to Prioritize CRs, Workload Areas and Allocation Assignments.

Release Milestones	Test Plan		Actual / * = Estimate	
	Start	Finish	Start	Finish
Test plan				
Development/Test				
IP-1 Testing				
IP-2 Testing				
IP-3 Testing				
LCMB Presentation				
Deploy				

WORKLOAD TRACKING SYSTEM (WTS) V BUGTRACKER/BIZTRACKER: PROCESS

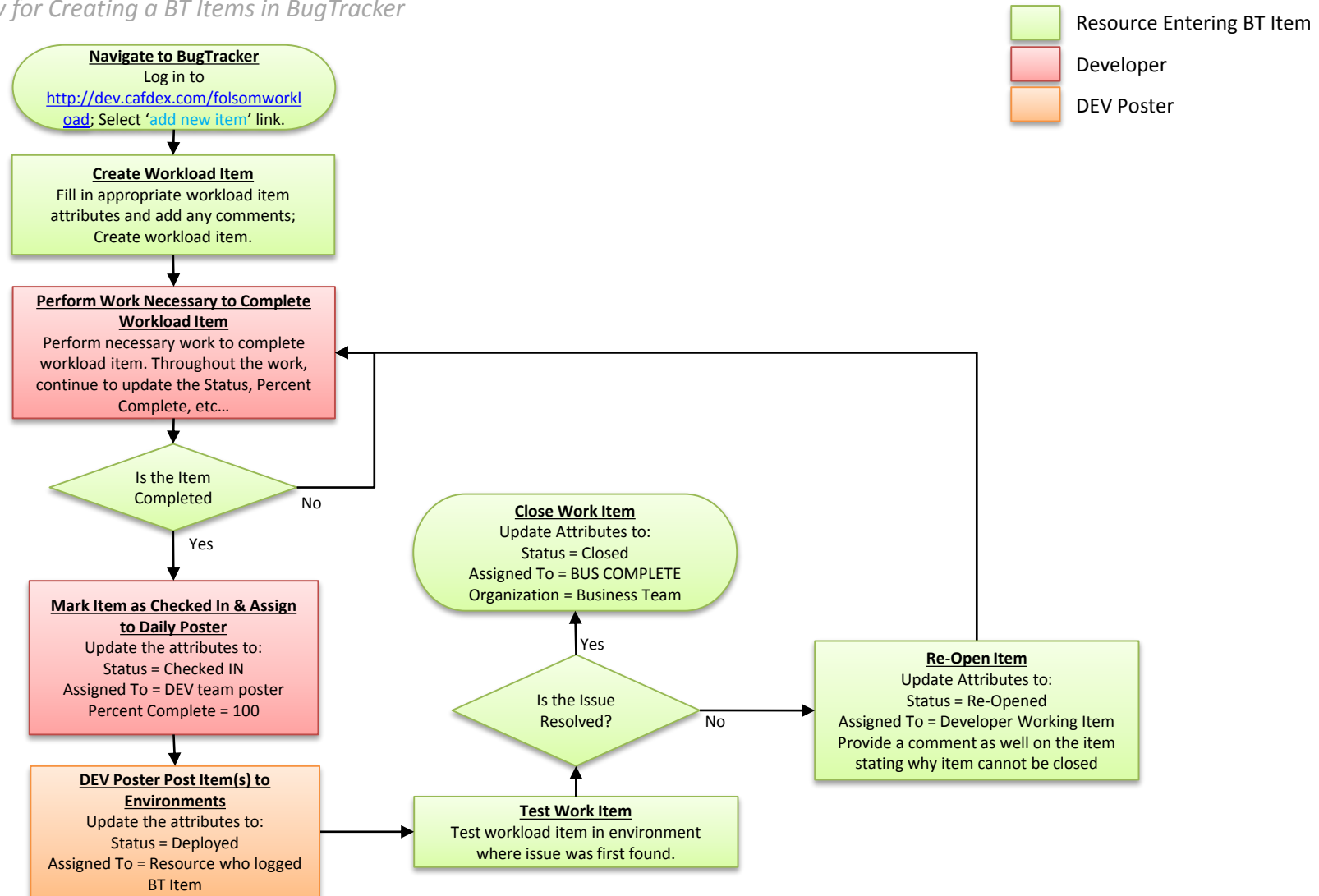
Current Process Flow for BugTracker

Current Process Flow for BizTracker

New Process Flow for Creating a Work Item in Workload Tracking System(WTS)

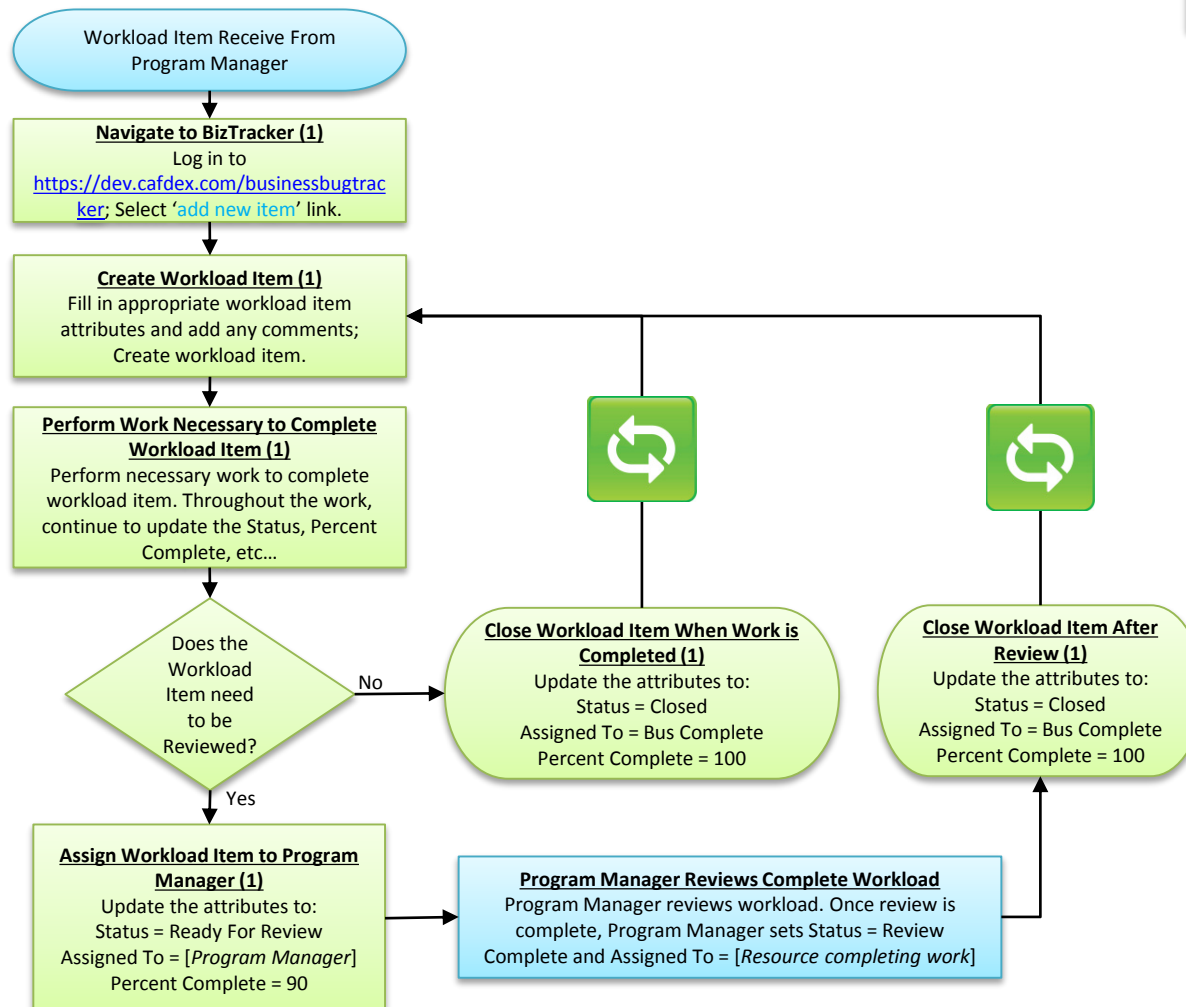
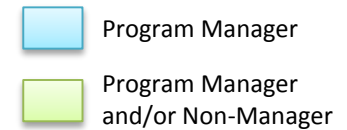
WTS v BugTracker/BizTracker: Process

Current Process Flow for Creating a BT Items in BugTracker



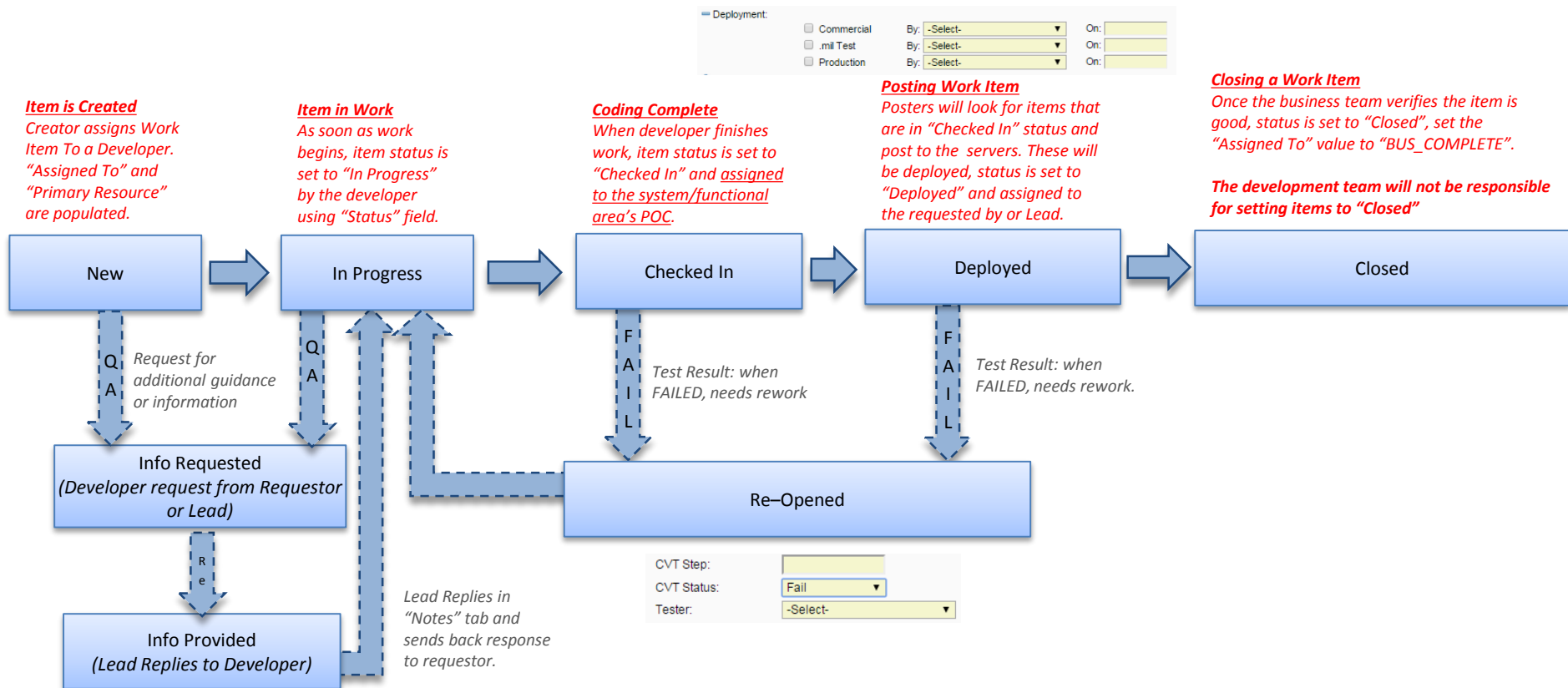
WTS v BugTracker/BizTracker: Process

Current Process Flow for BizTracker



WTS v BugTracker/BizTracker: Process

New Process Flow for Creating a Work Item in Workload Tracking System(WTS)



WTS v BUGTRACKER/BIZTRACKER: TODAY v TOMORROW

Navigation/Log-In

Opening Screen/Grid

My v Enterprise Workload

Creating a Work Item

Current Process Flow for BizTracker

New Process Flow for Creating a Work Item in Workload Tracking System(WTS)

WTS v Bugtracker/Biztracker: Today v Tomorrow

Navigation/Log-In

BugTracker

- Navigate to <http://dev.cafdex.com/folsomworkload>
- Log in Credentials
 - UN: *lastnamefirstinitial*
 - PW: *lastnamefirstinitial*
 - Example: UN: porubskyj
PW: porubskyj



The image shows the BugTracker.NET login page. It has a green header with the text 'BugTracker.NET'. Below the header, there is a login form with two input fields: 'User:' and 'Password:'. The 'User:' field contains the text 'porubskyj'. Below the 'Password:' field is a 'Login' button. To the right of the login form, there is a vertical list of links: 'BugTracker.NET', 'Help', 'Feedback', 'About', and 'Donate'. Below the login form, there is a link that says 'Forgot your username or password?'.

Workload Tracking System (WTS)

- Production System: <https://dev.cafdex.com/wts/>
- Log In Credentials
 - UN: *AF Portal Name*
 - PW: *iti_2015* (This can be change within the My Profile tab)
 - Example: UN: joseph.porubsy
PW: iti_2015



The image shows the WTS login page. It has a header that says 'Use a local account to log in.' Below the header, there is a 'Signin / Register' section. Inside this section, there are two input fields: 'Username:' and 'Password:'. The 'Username:' field contains the text 'joseph.porubsky'. Below the 'Password:' field is a 'Remember me?' checkbox. At the bottom of the section is a 'Sign In' button.

WTS v Bugtracker/Biztracker: Today v Tomorrow

Opening Screen/Grid – Workload Tracking System (WTS)

- Resources see WTS Landing Page when they first log in.
- 7 modules in the Weblist bar: Daily Workload, Developer Review, Daily Review, AoR (Area of Responsibility), Reports, Master Data and Administration
- View Dropdown: My Data – Workload Only assigned to you.
Enterprise – All Workload
- Landing Page has 4 tabs: Dashboard, WTS News, Metrics and CVT Metrics.
- My Profile: Information on Resource broken down into multiple tabs; Profile, Roles, Certifications and Hardware

WTS - Workload Tracking System

Welcome to WTS - joseph.porubsky Logout

My Profile Requested Reports SR ? Help CVT

Daily Workload

QM Workload Crosswalk
Workload
QM Attribute

View Enterprise

Search - Select -

Filters

Get Data

- DEFAULT -

RELEASE VERSION
15.1A
15.1B
15.2A
15.2B

Tuesday, 29 September 2015

Workload Concerns

Dashboard WTS News Metrics CVT Metrics

Workload Summary:

Workload Items	Open					Awaiting Closure	Closed
Priority	New	In-Progress	Re-Opened	Info Requested	Checked-In	Deployed	Closed
High (6125 / 161)	(45 / 21)	(31 / 15)	(12 / 4)	(16 / 3)	(27 / 7)	(131 / 10)	(5838 / 97)
Med (3036 / 61)	(68 / 17)	(16 / 4)	(3 / 0)	(11 / 0)	(22 / 1)	(58 / 3)	(2848 / 36)
Low (2250 / 43)	(79 / 8)	(17 / 1)	(4 / 3)	(7 / 0)	(30 / 1)	(66 / 11)	(2038 / 19)
NA (121 / 0)	(22 / 0)	(0 / 0)	(2 / 0)	(1 / 0)	(0 / 0)	(1 / 0)	(95 / 0)
TOTAL (11532 / 265)	(214 / 46)	(64 / 20)	(21 / 7)	(35 / 3)	(79 / 9)	(256 / 24)	(10821 / 152)

CR/SR/PTS/Internal Items Summary:

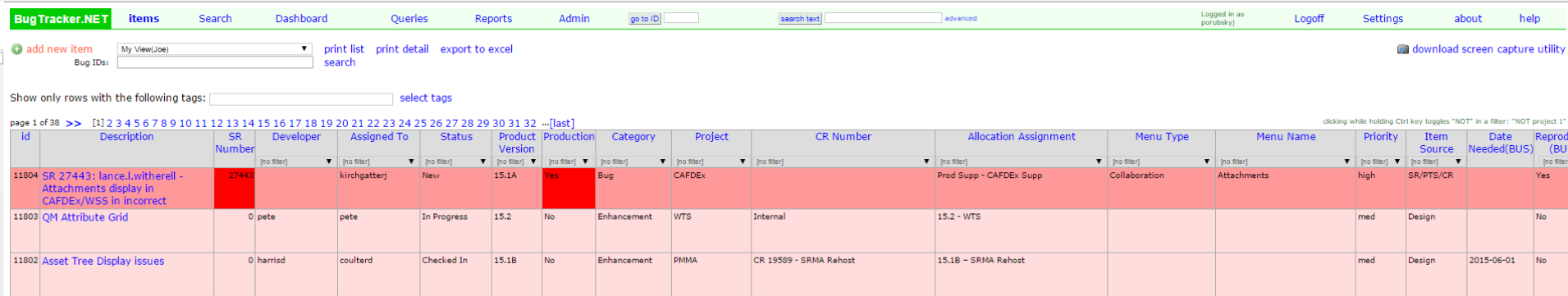
Work Requests	Open						
Request Type	Investigation	Planning	Design	Develop	Testing	Deploy	Review
Admin (0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)
CR/PTS (95 / 7)	(0 / 0)	(0 / 0)	(0 / 0)	(95 / 7)	(0 / 0)	(0 / 0)	(0 / 0)
CS (0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)
IA (2 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(2 / 0)	(0 / 0)	(0 / 0)	(0 / 0)
Internal (4 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(3 / 0)	(1 / 0)	(0 / 0)	(0 / 0)
R&D (0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)
SME-SR (0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)	(0 / 0)
Other (8 / 1)	(0 / 0)	(0 / 0)	(1 / 0)	(7 / 1)	(0 / 0)	(0 / 0)	(0 / 0)
TOTAL (109 / 8)	(0 / 0)	(0 / 0)	(1 / 0)	(107 / 8)	(1 / 0)	(0 / 0)	(0 / 0)

WTS v Bugtracker/Biztracker: Today v Tomorrow

How do I see **ENTERPRISE** workload?

BugTracker

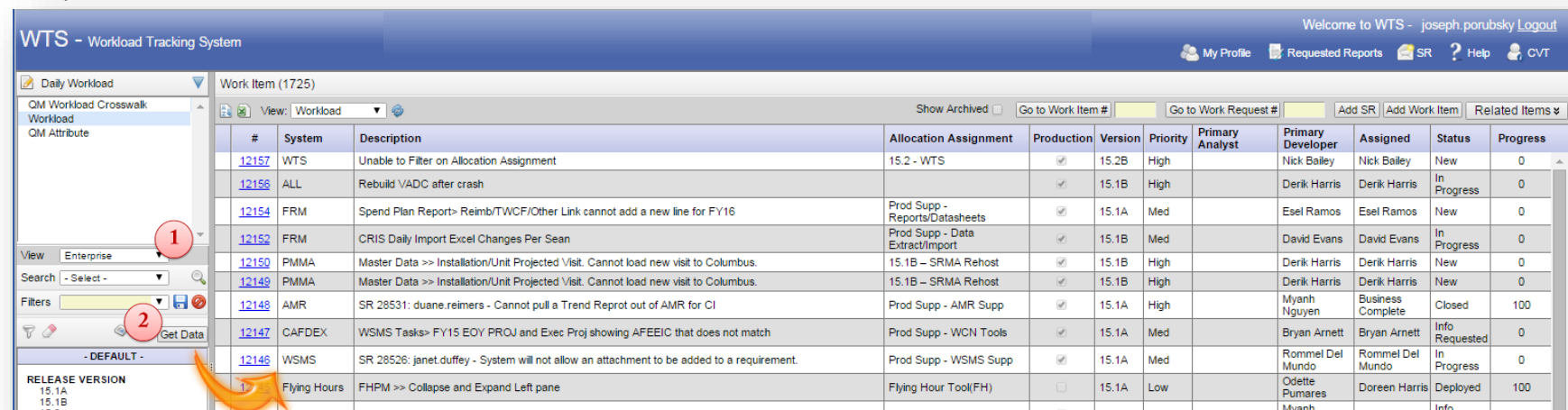
- Resources log into BugTracker and their default view appears.



The screenshot shows the BugTracker.NET web application. At the top is a navigation bar with links: BugTracker.NET, Items, Search, Dashboard, Queries, Reports, Admin, go to ID, search text, advanced, Logged in as porubsky, Logoff, Settings, about, help. Below the navigation bar is a section for adding new items, with a dropdown for 'My View(joe)' and buttons for 'print list', 'print detail', 'export to excel', and 'download screen capture utility'. The main area displays a table of items with columns: id, Description, SR Number, Developer, Assigned To, Status, Product Version, Production, Category, Project, CR Number, Allocation Assignment, Menu Type, Menu Name, Priority, Item Source, Date Needed(BUS), and Reprod(BUS). The table shows three items: 11804 (SR 27443: lance.l.witherell - Attachments display in CAFDEX/WSS in incorrect), 11803 (QM Attribute Grid), and 11802 (Asset Tree Display issues).

Workload Tracking System (WTS)

- 1) Select "Enterprise" from the View Dropdown above the ITI Internal Section (My Data is defaulted)
- 2) Click **Get Data**



The screenshot shows the WTS - Workload Tracking System web application. The top bar includes 'Welcome to WTS - joseph.porubsky Logout', 'My Profile', 'Requested Reports', 'SR', '? Help', and 'CVT'. The left sidebar has a 'Daily Workload' dropdown and a 'View' dropdown set to 'Enterprise'. Below the sidebar is a 'Get Data' button. The main area displays a table of work items with columns: #, System, Description, Allocation Assignment, Production, Version, Priority, Primary Analyst, Primary Developer, Assigned, Status, Progress, and Related Items. The table shows several items, including 12157 (WTS: Unable to Filter on Allocation Assignment), 12156 (ALL: Rebuild VADC after crash), 12154 (FRM: Spend Plan Report> Reimb/TWCF/Other Link cannot add a new line for FY16), 12152 (FRM: CRIS Daily Import Excel Changes Per Sean), 12150 (PMMA: Master Data >> Installation/Unit Projected Visit. Cannot load new visit to Columbus.), 12149 (PMMA: Master Data >> Installation/Unit Projected Visit. Cannot load new visit to Columbus.), 12148 (AMR: SR 28531: duane.reimers - Cannot pull a Trend Reprot out of AMR for CI), 12147 (CAFDEX: WSMS Tasks> FY15 EOY PROJ and Exec Proj showing AFEEIC that does not match), and 12146 (WSMS: SR 28526: janet.duffey - System will not allow an attachment to be added to a requirement.).

WTS v Bugtracker/Biztracker: Today v Tomorrow

How do I see **MY** workload?

BugTracker

- Resources filter the grid to their name either for the 'Developer' or 'Assigned To' field.

Workload Tracking System (WTS)

- 1) My Data is defaulted in the "View" dropdown.
- 2) Click **Get Data**

Resources have the ability to view their data and enterprise data. Within the View dropdown there are two values: **My Data & Enterprise**.

My Data: Will list any Work Items that you are assigned to. A resource is assigned to a Work Item if their name is selected in the **Primary Analyst**, **Primary Resource**, **Secondary Resource** or **Assigned To** field.

Enterprise: Resources can view all workload for all resources; this is the current view in BugTracker.

WTS - Workload Tracking System

Welcome to WTS - joseph.porubsky [Logout](#)

My Profile Requested Reports SR ? Help CVT

Daily Workload Workload Crosswalk Workload QM Attribute

Work Item (18)

View: Workload Show Archived Go to Work Item # Go to Work Request # Add SR Add Work Item Related Items

#	System	Description	Allocation Assignment	Production	Version	Priority	Primary Analyst	Primary Developer	Assigned	Status	Progress
12126	FRM	Add Definitions of fields on Review/Edit Work Item Pages	15.2 - WTS	<input type="checkbox"/>	15.2B	High		Joseph Porubsky	Joseph Porubsky	In Progress	0
12103	FRM	Sean: Marcel Mistake >> He was trying to reject one transaction but ended up deleting transactions.	Prod Supp - CF AFM/PSR	<input checked="" type="checkbox"/>	15.1A	High		Eric Jonsson	Joseph Porubsky	Checked In	100
12006	WTS	Add Mass Change "wizard" to Workload grid	15.2 - WTS	<input type="checkbox"/>	15.2B	Med		Pete McNamee	Joseph Porubsky	Deployed	100
11988	WTS	Work Request Grid >> Add SR Button	15.2 - WTS	<input type="checkbox"/>	15.2B	High			Joseph Porubsky	New	0
11987	WTS	Workload Grid >> Add SR Button	15.2 - WTS	<input type="checkbox"/>	15.2B	High			Joseph Porubsky	New	0
11940	FRM	Duplicate Headers on Obs Crosswalk	Prod Supp - QM Grids	<input checked="" type="checkbox"/>	15.1A	High		Selva Sebastian	Joseph Porubsky	On Hold	0
11919	WTS	Need way to see Archived workload items - currently filtered out by default with no way to show	15.2 - WTS	<input type="checkbox"/>	15.2B	High		Nick Bailey	Joseph Porubsky	Deployed	100
11898	CAFDEx Portal	User MGMT >> Edit User Error	Prod Supp - CAFDEx Supp	<input checked="" type="checkbox"/>	15.1A	High		Nick Bailey	Joseph Porubsky	Deployed	100
11791	FRM	Update CRIS Import Procedure to Support Flying Hours, Vehicle and Support Equipment Buys	Prod Supp - Data Extract/Import	<input checked="" type="checkbox"/>	15.1A	High		David Evans	Joseph Porubsky	Info Requested	0
11791	FRM	Andy Taylor Seeing Additional OBANs compared to selected filters	Prod Supp - QM Grids	<input checked="" type="checkbox"/>	15.1A	High		Selva Sebastian	Joseph Porubsky	Info Provided	0

View My Data 1

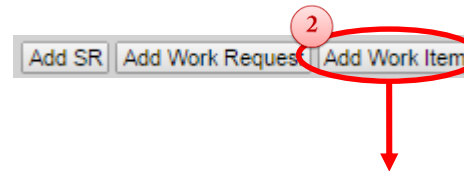
Search - Select - 2

Filters - DEFAULT - Get Data

RELEASE VERSION
15.1A
15.1B
15.2
15.2A

WTS v Bugtracker/Biztracker: Today v Tomorrow

How do I **CREATE** a Work Item?

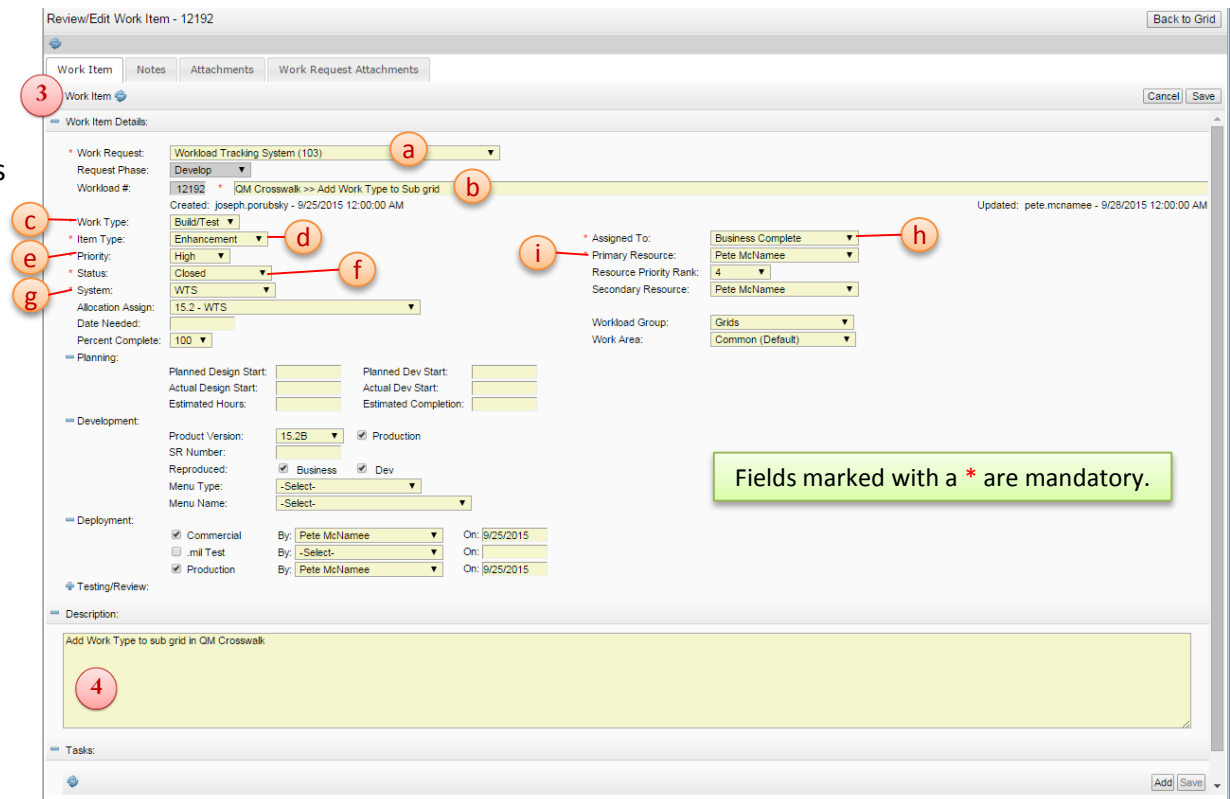


BugTracker

- 1) Click [add new item](#).
- 2) Fill in necessary fields.
- 3) Click **Create** button.

WTS

- 1) Navigate to the Workload Grid
- 2) Click the **Add Work Item** button
- 3) Fill in all mandatory Work Item Details label with a *.
 - a. Select "Work Request"
 - b. Enter a title.
 - c. Select "Work Type"
 - d. Select "Item Type"
 - e. Select "Priority"
 - f. Select "Status"
 - g. Select "System"
 - h. Select "Assigned To" resource
 - i. Select "Primary Resource"
- 4) Type Description



Review/Edit Work Item - 12192

Work Item Details:

- Work Request: Workload Tracking System (103) **a**
- Request Phase: Develop **b**
- Workload #: 12192 * QM Crosswalk >> Add Work Type to Sub grid
- Created: joseph.porubsky - 9/25/2015 12:00:00 AM
- Updated: pete.mcnamee - 9/28/2015 12:00:00 AM
- Work Type: Build/Test **c**
- Item Type: Enhancement **d**
- Priority: High **e**
- Status: Closed **f**
- System: WTS **g**
- Allocation Assign: 15.2 - WTS
- Date Needed:
- Percent Complete: 100
- Assigned To: Business Complete **h**
- Primary Resource: Pete McNamee **i**
- Resource Priority Rank: 4
- Secondary Resource: Pete McNamee
- Workload Group: Grids
- Work Area: Common (Default)

Planning:

- Planned Design Start:
- Actual Design Start:
- Estimated Hours:
- Planned Dev Start:
- Actual Dev Start:
- Estimated Completion:

Development:

- Product Version: 15.2B
- SR Number:
- Reproduced: ☒ Business ☒ Dev
- Menu Type: -Select-
- Menu Name: -Select-

Deployment:

- ☒ Commercial
- ☐ .mil Test
- ☒ Production
- By: Pete McNamee
- On: 9/25/2015

Testing/Review:

- By: -Select-
- On:

Description:

Add Work Type to sub grid in QM Crosswalk

Tasks:

Fields marked with a * are mandatory.

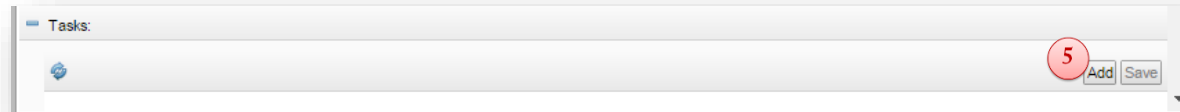
WTS v Bugtracker/Biztracker: Today v Tomorrow

How do I **CREATE** a Work Item?

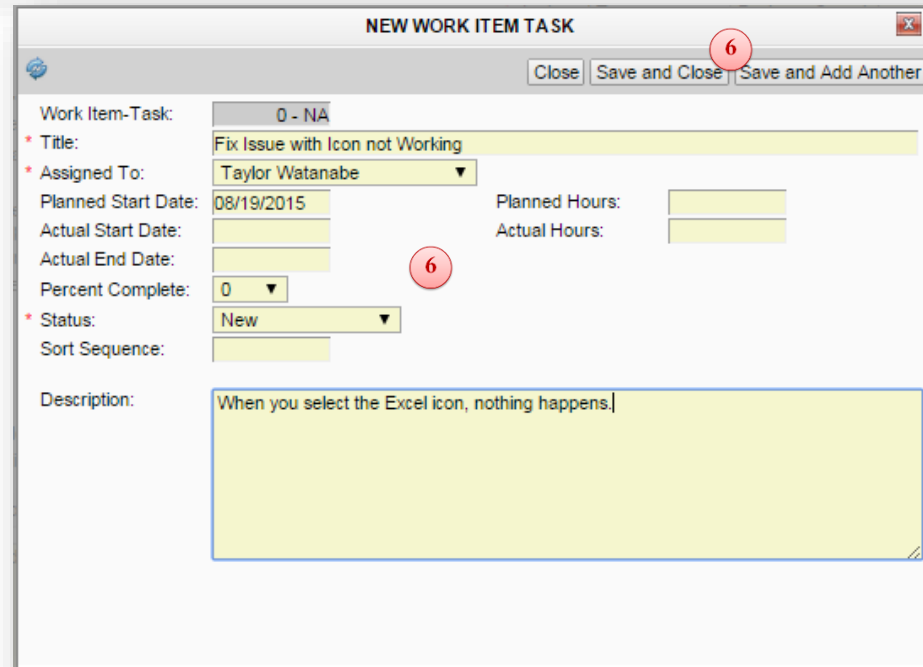
Adding a Task to a Work Item

- 5) Click the **Add** button under the task section to add a task to a work item.
- 6) Fill in mandatory Task Details Fields and click **Save and Close** to save task and close the window or click **Save and Add Another** to save task and create another task.

Task(s) will be viewable in the Workload Grid by expanding a Work Item



Tasks: [Add] [Save]



NEW WORK ITEM TASK [Close] [Save and Close] [Save and Add Another]

Work Item-Task: 0 - NA

* Title: Fix Issue with Icon not Working

* Assigned To: Taylor Watanabe

Planned Start Date: 08/19/2015 Planned Hours: []

Actual Start Date: [] Actual Hours: []

Actual End Date: []

Percent Complete: 0 [6]

* Status: New

Sort Sequence: []

Description: When you select the Excel icon, nothing happens.

WTS v Bugtracker/Biztracker: Today v Tomorrow

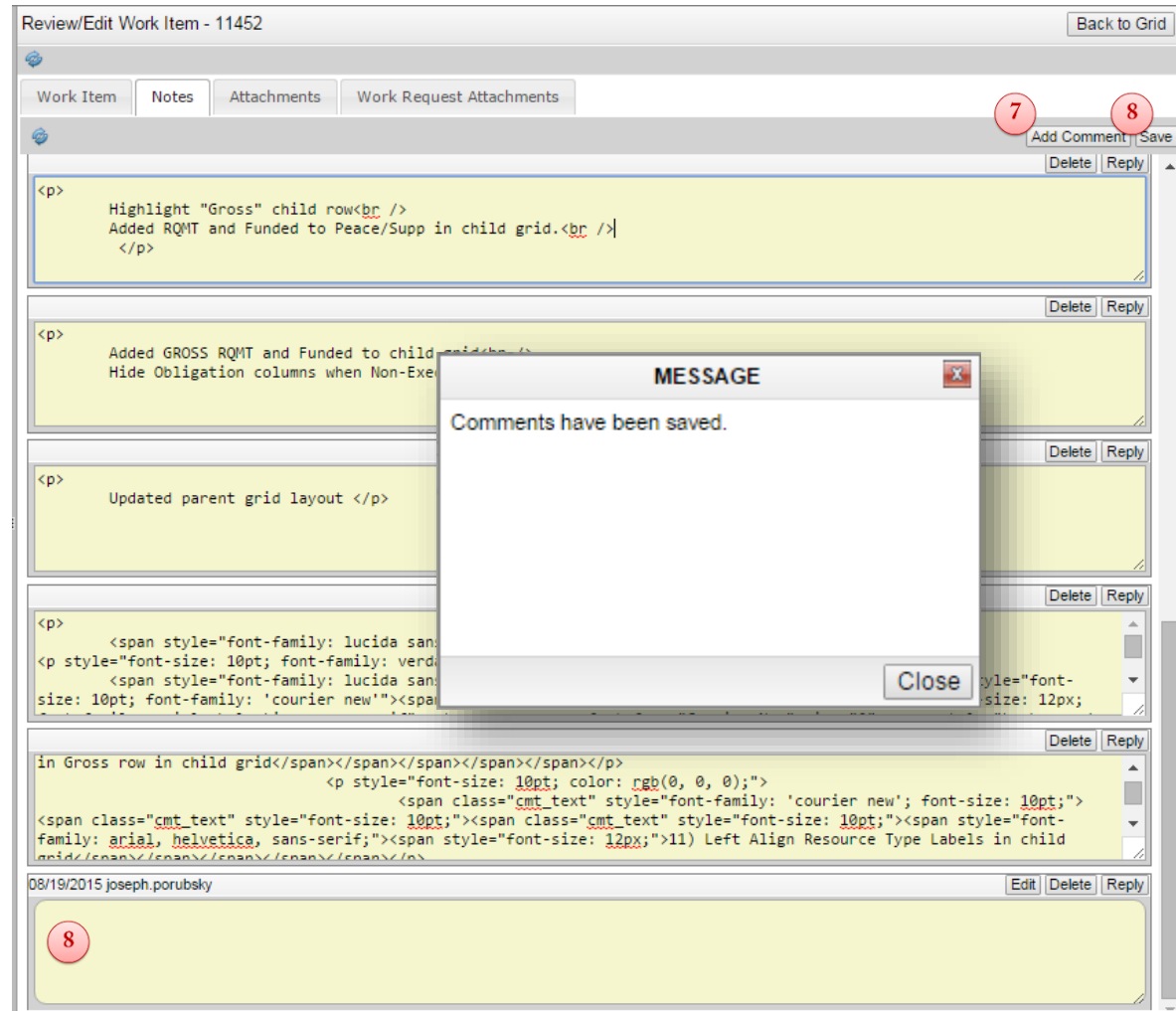
How do I **CREATE** a Work Item?

Adding Notes to a Work Item

7) Click the Notes tab. To add Notes click the **Add Comment** button.

8) Enter comment and click **Save**.

Notes Tab is similar to Comments sting in BugTracker.



The screenshot displays the 'Review/Edit Work Item - 11452' window. The 'Notes' tab is active, showing a list of comments. A 'MESSAGE' dialog box is open in the center, displaying 'Comments have been saved.' and a 'Close' button. The comments list includes:

- Highlight "Gross" child row
 Added RQMT and Funded to Peace/Supp in child grid.

- Added GROSS RQMT and Funded to child grid
 Hide Obligation columns when Non-Exe
- Updated parent grid layout </p>
- <span style="font-family: lucida san
<p style="font-size: 10pt; font-family: verd
<span style="font-family: lucida san
size: 10pt; font-family: 'courier new'"><spa
- in Gross row in child grid</p>
<p style="font-size: 10pt; color: rgb(0, 0, 0);">
11) Left Align Resource Type Labels in child grid</p>

At the bottom, the user '08/19/2015 joseph.porubsky' is listed with an 'Edit' button. A red circle with the number '8' is overlaid on the bottom comment area.

WTS v Bugtracker/Biztracker: Today v Tomorrow

How do I **CREATE** a Work Item?

Adding Attachments to a Work Item

- 9) Select the Attachments tab to upload any desired attachments to the work item.
- 10) Click **Add** to add an attachment
- 11) Select file to upload
- 12) Select Attachment Type
- 13) Enter File Description if needed
- 14) Click **Save**.



Attachments tab will be used for:

- Design Slides
- Screenshots
- PowerPoints
- PDFs
- Excel Spreadsheets

Review/Edit Work Item - 11452 Back to Grid

Work Item 9 Notes Attachments Work Request Attachments

Attachments (2) Add 10 Delete

File Name	Attachment Type	Title	Description	Uploaded By	Uploaded On
 RFM Grid Execution.PNG	SUPPLEMENTAL DOCUMENT			Joseph.Porubsky	7/7/2015 6:49:26 AM
 RFM Parent Execution.PNG	SUPPLEMENTAL DOCUMENT			Joseph.Porubsky	7/30/2015 11:37:14 AM

ADD NEW ATTACHMENT X

* File: 11 Choose Files No file chosen

* Attachment Type: 12 - Select -

File Description: 13

14 Save Close