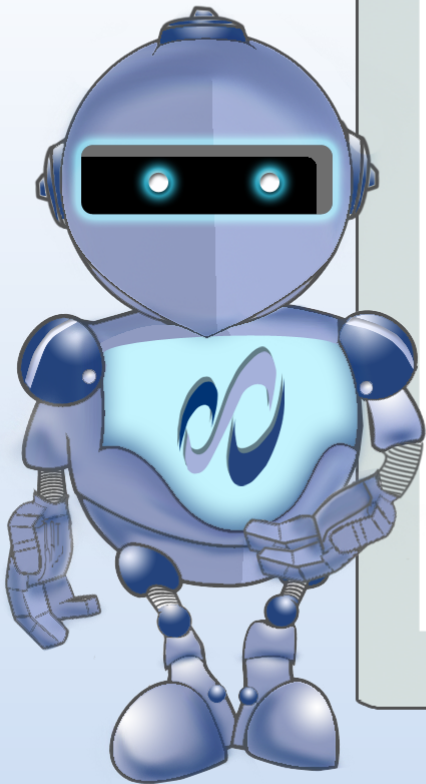# WTS AOR Maintenance

WTS_U102_ITI

Learning Objectives

Upon completion of this course, you will:

- Know what an AOR is
- Understand the best practices for AOR use
- Understand the importance of properly creating and maintaining AORs to properly communicate the workload to the customer and to the team
- Know what the attributes of an AOR are and the best practices for their use

What is an AOR?

What are AOR Best Practices?

In the Hierarchy of WTS the Area of Responsibility (AOR) is a grouping of workload to accomplish a mission. AORs will either communicate workload to a customer specific to what the customer has requested or internally for workload as the resources understand it. CRs represent how workload fits within scope of the contract, while the one or more AORs that belong to each CR for a release specify the efforts being worked.

AOR (Each Primary & Sub-Task belong to one of each):
- Release/Deployment Management: Indicate the specific objective of the workload, as well as why it matters.
- Workload Management: Indicate whether workload is part of the current sprint, is queued up to be worked, or will be worked in the future.

AORs in turn help us communicate our workload to each other and also help to communicate it to the CRs which communicate it to the customer.

An AOR is designed to Group workload into specific objectives that are called out in CRs. AORs are broken into pieces by Primary Tasks and Sub Tasks which specifically call out the work being completed.

NOTE: AORS exist in two types Release/Deployment AORs and Workload MGMT AORS. As discussed in the previous course the Release/Deployment AORS help us to communicate workload we are doing to each other and to the customer. Workload MGMT AORS help us communicate as a team as to when workload will be worked. The Workload MGMT AORS are set for now. So this course will focus on Release/Deployment AORS

The best practice of using a AOR is to break out workload called out by CRs into missions that allows the team to accomplish that CR by accomplishing all of the missions.

Sub-Task

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Creating and Maintaining an AOR –
What you need to know before creating an AOR

- A descriptive AOR Name. This is a descriptive name that calls out the Mission the AOR.

- The Primary System the AOR is to be associated to.

- The AOR Workload Type – as pointed out earlier the Workload MGMT Type AORs are already set. So new AORS will be Release/Deployment AOR MGMT Types

- The Workload Allocation of the AOR – Driven by Contract, these will vary in name but they will fall in one of 3 categories Program MGMT (Mandates), Deployment (Workload delivered in a Deployment), or Production (Workload done as Production Support.

- Visible to Customer – this indicates if the workload is to be shown to the Customer via the CR Report.

- CR – this will be the CR that the AOR is breaking down into a mission.

- Tasks that break down the workload of the AOR Mission. (At least one parent to Start. Can be accomplished on the task as well.)

Creating an AOR – Name & Description

ITI Proprietary

Creating an AOR – Release Attributes

"Release, Primary System," "Workload Allocation," and "AOR Workload Type" are all attributes that determine how and where the AOR appears in a generated CR Report.

ADD/EDIT AOR

AOR Navigation

✓ Select AOR

✓ Select AOR Attributes

✓ Select AOR Release Attributes

Select AOR Release Systems

Select AOR Release Resources

Select AOR Release CRs

Select AOR Release Tasks

Select AOR Release Attributes (Test)

Release: 18.2
Primary System:
Workload Allocation:
AOR Workload Type:

The "Release" dropdown value will always default to the current release.

Release/Deployment MGMT

Workload MGMT

Program MGMT

Deployment

Production

ACC/GIO SIPR

NCII ACC GIO

ANG CAFDEx WSS and FHP DS

ANG WSS Direct Support

Contract 16-21 ANG Contract RQMTs

ANG FHP Direct Support

Infrastructure ANG CAFDEx

Travel pd for by ANG

FHP FHPM Websystem

FHP FTPM Websystem

FHP CAFDEx

Business Development Sales and Marketing

Travel Pd for Business Development, Sales, and Marketing

R&D FHP FFPM Websystem

CAFDEx CAM Contract

Contract 16-21 CAFDExCAM

Travel pd for by CAM

WSS FDM CAFDEx

...ther AOR | Back | Next

Creating an AOR – Systems & Resources

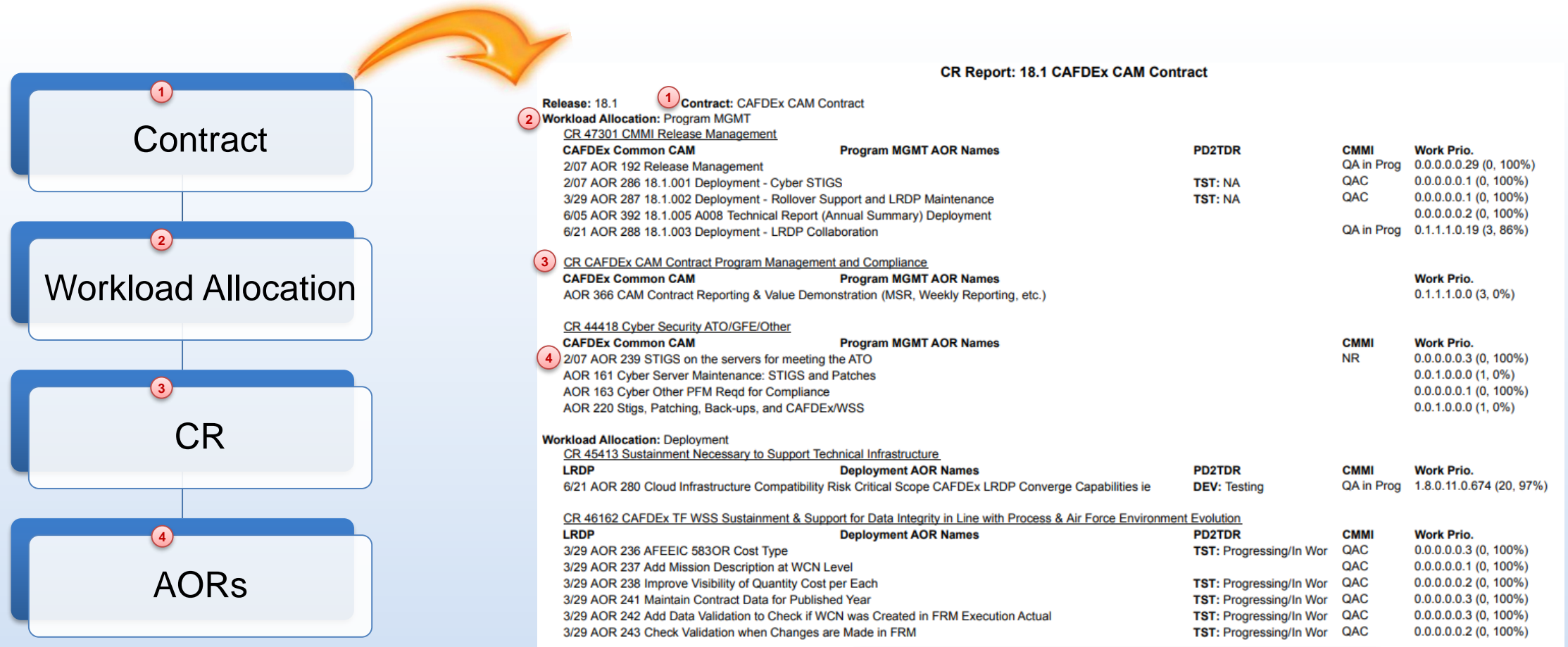# Creating an AOR – CRs & Tasks

In order for the AOR to appear in a CR Report, the AOR must be affiliated to a CR belonging to the desired contract.
Additionally, the AOR must have a Primary Task affiliated to it.

Visual of WTS Hierarchy to the CR Report

The CR Report cascades down similar to the WTS Hierarchy.

AOR Associations on the CR Report

The Workload Allocation of the AOR driven by Contract and will fall in one of the following:
- Program MGMT (Mandates)
- Deployment
- Production

The CRs are grouped by Workload Allocation, belonging to only one. The CR's association with the AOR determine how it is placed on the CR Report.

The AORs are organized by Suite, Deployments, and AOR numbers respectively. The Primary System of the AOR determines the Suite that AOR is grouped in for the CR Report.

CR Report: 18.1 CAFDEx CAM Contract

Release: 18.1   **Contract:** CAFDEx CAM Contract
Workload Allocation: Program MGMT
CR 47301 CMMI Release Management

CAFDEx Common CAM	Program MGMT AOR Names	PD2TDR	CMMI	Work Prio.
2/07 AOR 192 Release Management			QA in Prog	0.0.0.0.0.29 (0, 100%)
2/07 AOR 286 18.1.001 Deployment - Cyber STIGS		TST: NA	QAC	0.0.0.0.0.1 (0, 100%)
3/29 AOR 287 18.1.002 Deployment - Rollover Support and LRDP Maintenance		TST: NA	QAC	0.0.0.0.0.1 (0, 100%)
6/05 AOR 392 18.1.005 A008 Technical Report (Annual Summary) Deployment				0.0.0.0.0.2 (0, 100%)
6/21 AOR 288 18.1.003 Deployment - LRDP Collaboration			QA in Prog	0.1.1.1.0.19 (3, 86%)

CR CAFDEx CAM Contract Program Management and Compliance

CAFDEx Common CAM	Program MGMT AOR Names			Work Prio.
AOR 366 CAM Contract Reporting & Value Demonstration (MSR, Weekly Reporting, etc.)				0.1.1.1.0.0 (3, 0%)

CR 44418 Cyber Security ATO/GFE/Other

CAFDEx Common CAM	Program MGMT AOR Names		CMMI	Work Prio.
2/07 AOR 239 STIGS on the servers for meeting the ATO			NR	0.0.0.0.0.3 (0, 100%)
AOR 161 Cyber Server Maintenance: STIGS and Patches				0.0.1.0.0.0 (1, 0%)
AOR 163 Cyber Other PFM Reqd for Compliance				0.0.0.0.0.1 (0, 100%)
AOR 220 Stigs, Patching, Back-ups, and CAFDEx/WSS				0.0.1.0.0.0 (1, 0%)

Workload Allocation: Deployment
CR 45413 Sustainment Necessary to Support Technical Infrastructure

LRDP	Deployment AOR Names	PD2TDR	CMMI	Work Prio.
6/21 AOR 280 Cloud Infrastructure Compatibility Risk Critical Scope CAFDEx LRDP Converge Capabilities ie		DEV: Testing	QA in Prog	1.8.0.11.0.674 (20, 97%)

CR 46162 CAFDEx TF WSS Sustainment & Support for Data Integrity in Line with Process & Air Force Environment Evolution

LRDP	Deployment AOR Names	PD2TDR	CMMI	Work Prio.
3/29 AOR 236 AFEEIC 583OR Cost Type		TST: Progressing/In Wor	QAC	0.0.0.0.0.3 (0, 100%)
3/29 AOR 237 Add Mission Description at WCN Level			QAC	0.0.0.0.0.1 (0, 100%)
3/29 AOR 238 Improve Visibility of Quantity Cost per Each		TST: Progressing/In Wor	QAC	0.0.0.0.0.2 (0, 100%)
3/29 AOR 241 Maintain Contract Data for Published Year		TST: Progressing/In Wor	QAC	0.0.0.0.0.3 (0, 100%)
3/29 AOR 242 Add Data Validation to Check if WCN was Created in FRM Execution Actual		TST: Progressing/In Wor	QAC	0.0.0.0.0.3 (0, 100%)
3/29 AOR 243 Check Validation when Changes are Made in FRM		TST: Progressing/In Wor	QAC	0.0.0.0.0.2 (0, 100%)

Work Priority holds 8 values total

The first 6 are a total and separated by "." They are as follows:
- Emergency Workload
- Current Workload
- Run the Business
- Staged Workload
- Unprioritized Workload
- Closed Workload

The last 2 are separated by ","
They are as follows:
- Percentage open
- Percentage complete

These Values are a rollup of Tasks (Primary and Sub-tasks) associated with the AOR

Remember: All of these fields are inherited from the AOR's Details Tab.
Projects Module > AOR > Go To AOR # > Details Tab

AOR Sections – Details, AOR Systems, & AOR Details

These sections are the values selected when we Created the AOR. They are the values essential to AOR Creation.

AOR Sections – PD2TDR, CRs, & Work Tasks

AOR Sections – Resources & History

AOR Resources and Action Teams

The AOR Resources Area has two sections below it: Release and Action Team.

The Release area speaks to the resources (people) who are associated with accomplishing the mission of the AOR. It allows for selection of the Role of the user as well as showing the Allocation of the user for the AOR.

The Action Team Area allows the Tasks Associated to an AOR with the AOR Workload Type of Release/Deployment MGMT to be assigned to a team rather than an individual. All resources (people) selected in this table will be Assigned To the task where the AOR Action Team is selected.

TIP: When Action teams have people selected on Release/Deployment AOR and action team is created for that AOR.

AOR Resources and Action Teams

TIP 1: When Action teams are created on a Release/Deployment AOR It will appear as an Assigned To value on an associated Primary Task.
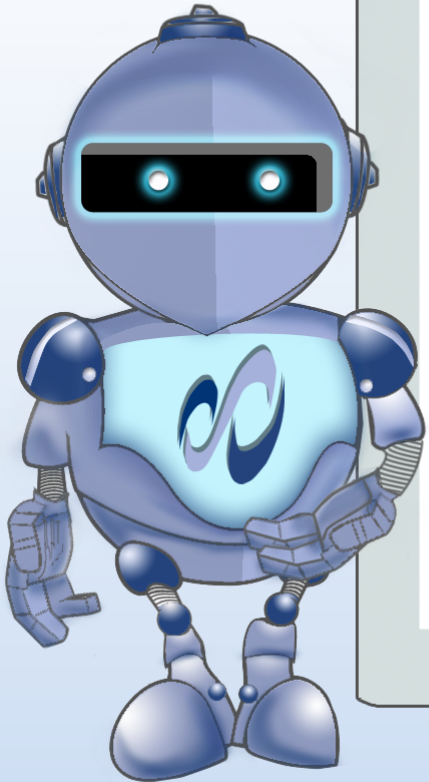
TIP 2: When Action teams are selected as the Assigned To value on a Primary task or Sub-Task. It will ppear for all users in the Multi-Level Crosswalk.

Review

- An AOR is used to break out a CR (Customer Reconcile) into missions.

- The values selected on the AOR build the CR Report appropriately.

- It is important that descriptive names, correct associations, and correct values are chosen so the AOR helps to properly communicate the workload it represents to the customer and to the team.

- AOR Resources and Action teams both speak to who will do the work on the AOR.

  – AOR Resources – provide the pool of people doing the work.

  – AOR Action Teams allow the tasks associated with the AOR to be assigned to a group of selected people.

Take Aways

- An AOR is used to break out a CR (Customer Reconcile) into Missions
- The values selected on the AOR build the CR Report appropriately
- It is important that descriptive names, correct associations, and correct values are chosen so the AOR helps to properly communicate the workload it represents to the customer and to the team
- AOR Resources and Action Teams both speak to who will do the work on the AOR
  - AOR Resources provide the pool of people doing the work
  - AOR Action Teams allow the tasks associated with the AOR to be assigned to a group of selected people