

MINUTES OF MEETING

1. MEETING INFORMATION

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| SUBJECT: | 1 st Supervisor Meeting |
| DATE: | 21 November 16 |
| TIME: | 5pm-5.30pm |
| VENUE: | Prof Steven's Office |
| ATTENDEES: | Prof Steven, Teh Kaixin (KX), Sean Kwok (SK), Chien Shuyan (SY), Nicole Goh (NIC) |
| ABSENT WITH APOLOGIES: | Nabilah Banu |

2. MEETING RECORDS

| NO | ITEM | REQUESTED /REPORTED BY | ACTION BY |
|----|---|------------------------|-----------|
| 1. | Meeting Agenda: -Check with prof if redefined scope is acceptable | | INFO |
| 2. | <p>Meeting information:</p> <p>How much data can we get access from Ulink and what problems can we address through data analytics? Are we expecting more data to come in the next few months? Need to do more exploration with the data to determine how big the data set is.</p> <ul style="list-style-type: none"> How many unique patients? Is it comprehensive? Do we need to get more data sources from client? <p>Get insights to make decision. What is their behaviour, so the system can do forecasting or see customers' behaviour.</p> <p>Recommend screening</p> | Prof Steven | Team |

| NO | ITEM | REQUESTED /REPORTED BY | ACTION BY |
|----|---|------------------------------|-----------|
| 3. | Need to schedule some buffer time to learn the required knowledge. Speak to client about the change. | Prof Steven | Team |
| 4. | Next supervisor meeting will be on 2 nd December. Kaixin to email prof and confirm timing. | Prof Steven | Kaixin |

The meeting was adjourned at 5:30pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Recorded/ Updated by: Chien Shu Yan

Reviewed/Edited by: Teh Kaixin

Date: 21 November 2016