

MINUTES OF MEETING

1. MEETING INFORMATION

SUBJECT:	15 th Internal Meeting
DATE:	16 th February 2017
TIME:	11:30am – 12:30pm
VENUE:	SIS Level 5
ATTENDEES:	Teh Kaixin (KX), Nabilah Banu (NAB), Chien Shu Yan (SY), Sean Kwok (SK), Nicole Goh (NIC)
ABSENT WITH APOLOGIES:	

2. MEETING RECORDS

NO	ITEM	REQUESTED /REPORTED BY	ACTION BY
1.	<p>Functions to work on</p> <ul style="list-style-type: none"> -Bootstrap messages -Latest upload time -Ranking Speciality - View doctor list <p>Dashboard – limit table to display max 5 rows Method for Index function (individual employees) is not ready After updating adult screening, return to infant page instead of adult page</p> <p>Tech complexity</p> <ul style="list-style-type: none"> -Converting characters in text editor <p>Mid-term slides should be done by 20th February</p>	TEAM	<p>INFO</p> <p>SK/NIC/NAB</p>
2.	The meeting ended at 12:30pm.	TEAM	INFO

The meeting was adjourned at 12:30pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Recorded/ Updated by: Chien Shu Yan

Reviewed/Edited by: Teh Kaixin

Date: 5th February 2017