



# SEANN TAMONDONG

BACHELOR OF SCIENCE IN INFORMATION  
TECHNOLOGY (BSIT) STUDENT

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📘 Seann Patrick Tamondong

🏠 Block 17, Lot 3, Waterdam Road,  
Gordon Heights, Olongapo City

## Education

### Bachelor of Science in Information Technology

Gordon College

2023 - PRESENT

CCS Department Overall Top 2

Dean's lister A.Y 2024-2025

GPA 1.2 (96.30)

BSIT Overall Top 2 Dean's lister A.Y

2024-2025

GPA 1.2 (96.30)

## Achievements

- Maintained consistent academic excellence throughout all levels of education
- 3rd place **Technical Director** in the SPAM 13<sup>th</sup> National Media Conference
- 2<sup>nd</sup> place Technical Director, 2023 DSPC – English Radio Broadcasting
- Best Portfolio - Work Immersion

## Soft Skills

- Problem Solving
- Public Speaking
- Time Management
- Teamwork

## About me

I'm an IT student at Gordon College with a strong academic record and hands-on experience in virtual assistance, QA, and inventory management. Skilled in tools like Photoshop, DaVinci Resolve, and Google Sheets, I combine creativity with technical know-how. Versatile and eager to learn, I'm always ready to take on new challenges in any field or environment.

## Experience

### Virtual Assistant

2022 - PRESENT

MusicTeacherResources

- Managed client social media, increasing engagement
- Designed Product Graphics
- Used Google Sheets for organization, tracking, and production.

### Creative and Hands-on Staff, QA Technician

2024

Gordon College, Accreditation

- Installed signage around school premises.
- Operated printers and cutters, boosting project speed by 15%.
- Led QA documentation and enforced quality standards.

### Computer Lab Inventory Assistant

2022

Columban College, Computer Laboratory

- Handled computer lab inventory to ensure optimal equipment availability
- Organized and tracked devices for streamlined lab operations
- Ensured equipment quality through regular inspections and maintenance

## Skills

- Adobe Photoshop
- Canva
- Figma
- DaVinci Resolve
- Illustrator
- MS Word
- MS Excel
- HTML
- CSS