## Hello Homeowner!

## Enclosed are your loan application disclosures.

We appreciate the opportunity to provide you with your new home loan. Enclosed you will find your loan application, an estimate of any closing costs, and required disclosures. Please thoroughly review the information and contact me with any questions.

## Three easy ways to return your paperwork.

A. **E-SIGN (fastest!)**: Electronically sign and submit your disclosures. Use the PennyMac Document Portal to access your disclosures and review, e-sign and submit them. <u>Please note</u>, some disclosures require a physical signature.

-or-

B. **FAX:** Fax your signed disclosures to us using your personalized "**Fax Cover Sheet.**" This can also be found on the PennyMac Document Portal, when you click on the "Fax" button. Use it every time you submit documents via fax to ensure they are delivered to the correct recipient at PennyMac.

-or-

C. Mail: Mail your signed disclosures to PennyMac Loan Services, LLC, Attn: Consumer Direct Loan Processing, 6101 Condor Drive, Suite 200, Moorpark, CA 93021. Be sure to retain a copy of what you submitted for your own records.



Loan Number: 7000104194

Take these Next steps
Review your documents within the next 24 hours.
<ul><li>Please sign and return all required forms within 5 business days.</li></ul>
<ul><li>Gather any additional documents requested by your Loan Officer.</li></ul>
☐ Call Brian Springer at 866-695-4122 8993 with any questions.

## Please return paperwork within 5 days!

Your quick return of required documentation will help PennyMac process your loan in the shortest timeframe possible and is crucial to lock in your low rate. Please take action now to sign and return each disclosure. If you have not already done so, please gather and submit any additional documents requested in the email titled *Items we need to process your PennyMac Loan Application.* Feel free to contact me with any questions or concerns.

Sincerely,
Brian Springer
Loan Officer, NMLS# 969477969477
PennyMac Loan Services, LLC
6101 Condor Drive Suite 200
MoorparkCA93021
Email: brian.springer@pnmac.com
Phone:866-695-4122 8993
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NMLS# 35953

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Thanks for the opportunity to serve you!