



## Project Status Report

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**Project Name:** LSC – Learning Management System  
**Department:** School of Computing and Information Technology  
**Focus Area:** Learning Management System  
**Product/Process:**

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**Prepared by:**

Document Owner(s)	Project/Organization Role
Jana Marie Gardon	Project Manager
Johanna Marisse Heramia	Project Developer
Jose Lorenzo Tadeo	Project Developer

## Project Status Report Version Control

Version	Date	Author	Change Description
1.0	09/17/16	Jana Marie Gardon Jose Lorenzo Tadeo	<ul style="list-style-type: none"><li>Client Meeting</li></ul>
1.0	09/20/16	Jana Marie Gardon Johanna Marisse Heramia Jose Lorenzo Tadeo	<ul style="list-style-type: none"><li>Signed Project Adviser and Consultant Request Form</li></ul>
1.0	09/23/16	Jana Marie Gardon Johanna Marisse Heramia Jose Lorenzo Tadeo	<ul style="list-style-type: none"><li>Started using Bluemix for cloud hosting</li></ul>

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**Confidential**

ProgressReportW1

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## 1 PROJECT STATUS REPORT PURPOSE

The Project Status Report is a document that Project Managers may use as a means of formal regular reporting on the status of a project to key project stakeholders, including the Steering Committee, Project Sponsor, and Senior Manager. Project Status reports can also use to provide a documented history of the project. This can be applied to strengthen lessons learned and to evaluate, review and learn from how the project succeeded and where it may have had difficulties.

Objectives of effective project status reporting include.

- Improve communication of information within the project and across the organization
  - To create a record of the project progress
  - Improve organizational support for the project
  - To determine the improvement of the project
  - Simplify the process of gathering and disseminating project information
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## 2 PROJECT STATUS REPORT TEMPLATE

### 2.1 Project Status Report Details

This status report focuses on gathering of information about the system or related to the system of LSC.

- Client Meeting
  - Discussed the revision of the project before continuing.
- Regular consultation on advisers for project recommendation.

This project status covers the week 1 activities that the LSC-LMS team had which are meeting with the client and processed the adviser and consultants request forms. Also, start using of the Bluemix for cloud hosting.

### 2.2 Project Status Report Template

Project Name		
Prepared by: Jana Marie Gardon	Date: <b>09/17/16</b>	Reporting Period: <b>09/17/16 to 09/27/16</b>
Project Overall Status:		

The LSC-LMS team had conducted a client meeting and discussed about the revision of the system. There's a part that was removed but there was an additional requirement. Moreover, the team already looked for the adviser and consultants and have them sign the request form.

**Project Summary:**

Done with the first meeting with the client for this term and discussed the revision of the system. The adviser and consultants request form were already signed.

**Milestone Deliverables performance reporting over last period**

Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			
• Client Meeting	09/17/16	50%	On Schedule
Milestone 2			
• Signed Project Adviser and Consultant Request Form	09/20/16	100%	Above Schedule
• Started using Bluemix (creating application)	09/23/16	100%	On Schedule

**Milestone Deliverables scheduled for completion over next period**

Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			
• Project Consultation	09/26/16	70%	On Schedule
• Connecting database to the LSC Enrolment System	10/1/16	70%	On Schedule
• Creating the Student Profile(view), course and subjects - Frontend	10/7/16	60%	On Schedule
• Creating the Student Profile(view), course and subjects - Frontend	10/7/16	60%	On Schedule
Milestone 2			
• Creating the Task - Frontend	10/26/16	80%	On Schedule

• Creating the Task - Backend	10/26/16	80%	On Schedule										
<p><b>Project impact of milestone success or failure for project remainder</b></p> <table border="1"> <tr> <td> <p>An efficient client meeting before the term starts and continuing the system really helps both the admin and the LSC-LMS team on having the same perspective on how the system will go so if there will be changes, only less revision will happen as we progress with the project. Moreover, we started processing the adviser and consultants request forms for less cram and to pass it on time.</p> </td> <td></td> </tr> </table>				<p>An efficient client meeting before the term starts and continuing the system really helps both the admin and the LSC-LMS team on having the same perspective on how the system will go so if there will be changes, only less revision will happen as we progress with the project. Moreover, we started processing the adviser and consultants request forms for less cram and to pass it on time.</p>									
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<p><b>Project Budget/Financial Status</b></p> <table border="1"> <tr> <th>Budget Item</th> <th>Planned Budget</th> <th>Actual Cost</th> <th>Variance/Explanation</th> </tr> <tr> <td>Print</td> <td>P30.00</td> <td>P27.00</td> <td>Printing of Adviser and Consultants Request forms</td> </tr> </table>				Budget Item	Planned Budget	Actual Cost	Variance/Explanation	Print	P30.00	P27.00	Printing of Adviser and Consultants Request forms		
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<p><b>Project Risk Management Status</b></p> <table border="1"> <tr> <th>Risk and Description</th> <th>Risk Chance</th> <th>Risk Impact</th> <th>Risk Priority</th> <th>Change from Last Review</th> </tr> <tr> <td>The problem encountered was the requirement of the client were not clear due to lack of consultation to them</td> <td>50%</td> <td>50%</td> <td>100%</td> <td>No changes</td> </tr> </table>				Risk and Description	Risk Chance	Risk Impact	Risk Priority	Change from Last Review	The problem encountered was the requirement of the client were not clear due to lack of consultation to them	50%	50%	100%	No changes
Risk and Description	Risk Chance	Risk Impact	Risk Priority	Change from Last Review									
The problem encountered was the requirement of the client were not clear due to lack of consultation to them	50%	50%	100%	No changes									

**Project Issue Management Status**

Issue and Description	Project Impact	Target Due Date	Issue Status	Issue Resolution
<ul style="list-style-type: none"> <li>N/A</li> </ul>	N/A	N/A	N/A	N/A

**Project Recommendations**

Consultation with the adviser and consultant are important for guidance in the project and may resolve possible problems. Meet with client before starting the system again so that you know what you will do and no major changes happens while in the middle of creating the system.

**Objectives for Next Project Status Review**

To be able to complete the database and combine it with the LSC Enrolment System and to be able to do the views of the student's profile, the course and subject modules.


**Related Project Information**

<https://github.com/seans888/Project---LSC-2>  
<https://trello.com/b/T1k28pps/mi141-lsc-lms>  
[http://projects2.apc.edu.ph/wiki/index.php/Project - LSC Group 2 -101](http://projects2.apc.edu.ph/wiki/index.php/Project_-_LSC_Group_2_-101)

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### 3 PROJECT STATUS REPORT APPROVALS

  
**Prepared by** Jana Marie Gardon  
Project Manager

  
**Approved by** Ms. Roselle Wednesday Gardon  
Project Adviser

Ms. Johanna Joy Limus  
Client Sponsor

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