Project Status Report

Field	Value
Project Name:	LSC – Learning Management System
Department:	School of Computing and Information Technology
Focus Area:	Learning Management System
Product/Process:	

Prepared by:

Document Owner(s)	Project/Organization Role
Jana Marie Gardon	Project Manager
Johanna Marisse Heramia	Project Developer
Jose Lorenzo Tadeo	Project Developer

Project Status Report Version Control

Version	Date	Author	Change Description
1.0	10/07/16	Jana Marie Gardon Johanna Marisse Heramia Jose Lorenzo Tadeo	• Consultation in database (with Doc Manny) with LSC 1
1.0	10/07/16	Jana Marie Gardon Johanna Marisse Heramia Jose Lorenzo Tadeo	• Database revision and combination with LSC 1
1.0	10/07/16	Jana Marie Gardon Johanna Marisse Heramia Jose Lorenzo Tadeo	• Start discussing the Project Vision and Scope document

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1 PROJECT STATUS REPORT PURPOSE

The Project Status Report is a document that Project Managers may use as a means of formal regular reporting on the status of a project to key project stakeholders, including the Steering Committee, Project Sponsor, and Senior Manager. Project Status reports can also use to provide a documented history of the project. This can be applied to strengthen lessons learned and to evaluate, review and learn from how the project succeeded and where it may have had difficulties.

Objectives of effective project status reporting include.

- Improve communication of information within the project and across the organization
- To create a record of the project progress
- Improve organizational support for the project
- To determine the improvement of the project
- Simplify the process of gathering and disseminating project information

2 PROJECT STATUS REPORT TEMPLATE

2.1 Project Status Report Details

This status report focuses on some minor changes with the database of the system of LSC. Also, the discussion of the Project Vision and Scope document

- Consultation
  - o Discussed about some minor changes in the database and why these changes are needed.

- Project Vision and Scope Documentation discussion
  - o Discuss in detail each part of the document.

2.2 Project Status Report Template

LSC Learning Management System		
Prepared by: Johanna Marisse Heramia	Date: **10/03/16**	Reporting Period: **10/03/16 – 10/08/16**
Project Overall Status: The LSC-LMS team already finalize the database of the system and started the Project Vision and Scope document.		

Milestone Deliverables performance reporting over last period

Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			
• Consultation	10/07/16	100%	On Schedule
• Database revision	10/07/16	100%	On Schedule
Milestone 2			
• Started discussing and creating the Project Vision and Scope Document	10/07/16	20%	On Schedule

Milestone Deliverables scheduled for completion over next period

Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 2			
• Continuing the Project Vision and Scope Document	10/11/16	50%	On Schedule
• Start designing project	10/15/16	40%	On Schedule

Project impact of milestone success or failure for project remainder

Milestone 1 focuses on the completion of the database and Milestone 2 is about the documents and the system design.	There are changes in schedule that is required due to the availability of the consultant.

Project Budget/Financial Status

Budget Item	Planned Budget	Actual Cost	Variance/Explanation
Print	P24.00	P247.00	Printing of Project Status Report

Project Risk Management Status

Risk and Description	Risk Chance	Risk Impact	Risk Priority	Change from Last Review
The problem encountered was the schedule of some consultant changes so the changes in the project also changes	50%	50%	50%	No changes

Project Issue Management Status

Issue and Description	Project Impact	Target Due Date	Issue Status	Issue Resolution
• N/A	N/A	N/A	N/A	N/A

Project Recommendations

Consultation with the adviser and consultant are important for guidance in the project and may resolve possible problems.

Objectives for Next Project Status Review

To be able to complete the project Vision and Scope document and to be able to start the project

Related Project Information

https://github.com/seans888/Project---LSC-2
https://trello.com/b/T1k28pps/mi141-lsc-lms
http://projects2.apc.edu.ph/wiki/index.php/Project_-_LSC_Group_2_-101

3   PROJECT STATUS REPORT APPROVALS

Prepared by _____

Johanna Marisse Heramia

Approved by _____

Ms. Roselle Wednesday Gardon