# Project Status Report

**Project Name: SAO Document Library Management System**

**Department: Student Organization Office**

**Focus Area:** Manila, Philippines

**Product/Process: Document Library Management System**

**Prepared By:**

| Document Owner(s) | Project/Organization Role |
|---|---|
| John Kenneth Ferrer | Project Manager |
| Chamber Jose | Project Developer |
| Rempson Dulitin | Project Developer |

**Project Status Report Version Control**

| Version | Date | Author | Change Description |
|---|---|---|---|
| 1.5 | 07/31/2016 | John Kenneth Ferrer Chamber Jose | Client Interview |
| 1.5 | 07/30/2016 | John Kenneth Ferrer Chamber Jose Rempson Dulitin | UML Diagrams |
| 1.5 | 07/30/2016 | John Kenneth Ferrer Chamber Jose Rempson Dulitin | Project Diagrams |

**Confidential**
Project Status Report week 6.docx
Last printed on 8/23/2016 10:44:00 PM

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# 1 PROJECT STATUS REPORT PURPOSE

The Project Status Report is a document that Project Managers may use as a means of formal regular reporting on the status of a project to key project stakeholders, including the Steering Committee, Project Sponsor, and Senior Manager.

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# 2 PROJECT STATUS REPORT TEMPLATE

## 2.1 Project Status Report Details

As we apply the process on different UML diagrams. We showed how the system will work and to able to do some of the UML diagram we set an appointment to know how long does the document take in to process. We revised the project diagrams; event table, activity diagrams and ERD.

## 2.2 Project Status Report Template

| Project Name | | |
|---|---|---|
| Prepared By:<br>John Kenneth Ferrer | Date:<br>August 01, 2016 | Reporting Period:<br>July 25, 2016 **to** August 01, 2016 |
| Project Overall Status:<br>The project diagrams are revised to make our system more efficient. The UML diagram are being create to identify the process in the event table. | | |
| Project Summary:<br>The project fell slightly behind schedule because of a delay in a milestone which was the use case and use case full description. The first version Event Table was created and to be revised in the future. The target milestones to be completed in the first week was achieved, although delayed. | | |
| **Milestone Deliverables performance reporting over last period** | | |

| Milestone Deliverables | Due Date | % Completed | Deliverable Status |
|---|---|---|---|
| Milestone 1 | | | |
| • Client Interview | 07/31/2016 | 92% | Ahead of Schedule |
| • UML Diagrams | 08/01/2016 | 100% | On Schedule |

| | | | |
|---|---|---|---|
| • Project Diagrams | 08/01/2016 | 88% | On Schedule |

**Project impact of milestone success or failure for project remainder**

| | |
|---|---|
| Used the framework cobolt for our system | To make our system and able to use in APC. We use the framework of Cobolt which all the system in APC was made. |

**Project Budget/Financial Status**

| Budget Item | Planned Budget | Actual Cost | Variance/Explanation |
|---|---|---|---|
| N/A | N/A | N/A | N/A |
| N/A | N/A | N/A | N/A |

**Project Risk Management Status**

| Risk and Description | Risk Chance | Risk Impact | Risk Priority | Change from Last Review |
|---|---|---|---|---|
| Client Availability | Medium | High | High | |

**Project Issue Management Status**

| Issue and Description | Project Impact | Target Due Date | Issue Status | Issue Resolution |
|---|---|---|---|---|
| Revisions of UML diagrams and project diagrams | High | 08/01/2016 | Open | Must finalize the UML diagrams and project diagrams |

**Project Recommendations**

We must revise all the UML diagrams and project diagrams to make our system more efficient and sustain the requirements of the organization

**Objectives for Next Project Status Review**

We should start building our database design for our system.

- N/A

**Related Project Information**

# 3    PROJECT STATUS REPORT APPROVALS

**Prepared by**  _____
John Kenneth H. Ferrer
**Project Manager**

**Approved by**  _____
Mr. Jacob Catayoc
**Project Advisor**


_____
Ms. Roselle Wednesday L. Gardon
**Project Consultant**


_____
Mr. JV Roig
**Project Consultant**

# 4    APPENDICES

## 4.1    Document Guidelines

## 4.2    Project Status Report Sections Omitted