

# **Project Status Report**

**Project Name: Housekeeping Time Monitoring** 

**Department: Information Technology** 

Focus Area:

**Product/Process:** 

## **Prepared By:**

Document Owner(s)	Project/Organization Role
Charles Crisostomo	Project Manager
Aldrian Benedicto	Project Analyst
Miggie Rodriguez	Project Developer
Justine De Guzman	Project Developer
Charles Baylon	Project Developer

#### **Project Status Report Version Control**

Version	Date	Author	Change Description
1.0	11/23/2017	Charles Crisostomo	Project Status Report 8 created
1.0	11/24/2017	Charles Crisostomo Aldrian Benedicto Miggie Rodriguez Charles Baylon	<ul> <li>Created new Application using SQLite as database</li> <li>Revised Activity Diagram</li> <li>Review Related Literature</li> </ul>

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#### 1 PROJECT STATUS REPORT PURPOSE

[Replace this text with a summary of the report's purpose in reference to your specific project needs, or use the sample text below.]

The Project Status Report is a document that Project Managers may use as a means of formal regular reporting on the status of a project to key project stakeholders, including the Steering Committee, Project Sponsor, and Senior Manager.

#### 2 PROJECT STATUS REPORT TEMPLATE

#### 2.1 Project Status Report Details

This status report focuses on the variations needed to be made to the documentation from the previous term of project based learning.

- Update Documentation, Developing application.
  - o For the group to create an automated time monitoring system, the group must know and understand the current housekeeping procedures. The main purpose of the proposed system is to provide the client a better and faster to accomplish task. Having said the proposed system of the group's project it would be efficient as well as the consuming of paper will be lessened. The housekeeping operatives will be able to login using a QR (Quick Response) code which is faster than before, and they can able to report to the manager and supervisor without a hassle.
    - o Create new application, Revise Activity Diagram, Review Related Literature.
    - Revision of document

### 2.2 Project Status Report Template

Project Name		
Prepared By: Charles Crisostomo	Date: 11/23/2017	Reporting Period: 11/20/2017 to 11/27/2017
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**Project Overall Status:** 

The documentation of the project is being changed by the new update of the client and prototype is still on development and several diagrams.

**Project Summary:** 

The team will revise all diagrams and the mobile application and documentation and for the project manager developing the application

Milestone Deliverables performance reporting over last period

Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			
Developing new application	12/21/2017	30%	[Behind Schedule]
Revise Activity Diagram	12/21/2017	50%	[Behind Schedule]
Review Related Literature	12/21/2017	60%	[Behind Schedule]
Milestone 2			
Application with SQLite     Database	12/21/2017	40%	[Behind Schedule]

#### Milestone Deliverables scheduled for completion over next period

Milestone Deliverables	Due Date	% Completed	Deliverable Status	
Milestone 1				
Advise from project     Adviser	11/24/2017	0%	[Behind Schedule]	

## Project impact of milestone success or failure for project remainder

SQLite has too many bugs and issues	The application that is being used to develop the app is android studio. Panelist want a table structure database for it to be readable for the client and the user. To achieve it, the team needs a database that has SQL in it.
	nas sql in it.

## **Project Budget/Financial Status**

Budget Item	Planned Budget	Actual Cost	Variance/Explanation
Printing	15	15	For printing of this document

#### **Project Recommendations**

- Budget report summary
- Subject record report
- Scope change report
- Project work plan

Prepared by Approved by	Project Advisor Client Sponsor	ORT APPROVALS SOSTOMO	£	
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- 3.1 Document Guidelines
- 3.2 Project Status Report Sections Omitted