



# Project Status Report

**Project Name:** Hotel Spa Reservation System

**Department:** School of Computing and Information Technology

**Focus Area:** Creation of Formal Documents and Prototype

**Product/Process:** Hotel Spa Reservation System & a Web-based Application

**Prepared By:**

Document Owner(s)	Project/Organization Role
Orosco, Caryl Johanan C.	Project Manager

## Project Status Report Version Control

Version	Date	Author	Change Description
1.0	09/05/17	All team members	Final Paper for Term 1
1.1	09/09/17	Orosco, Caryl	<ul style="list-style-type: none"><li>• Revised the Objectives</li><li>• Revised the Project Context</li><li>• Revised the Gap Analysis</li></ul>
1.2	09/24/17	Orosco, Caryl	<ul style="list-style-type: none"><li>• Created Object Diagram</li><li>• Created Class Diagram</li><li>• Created Communication Diagram</li><li>• Revised DFDs</li></ul>
1.3	10/01/17	Orosco, Caryl	<ul style="list-style-type: none"><li>• Created Deployment Diagram</li><li>• Created Component Diagram</li><li>• Created Timing Diagram</li><li>• Created Package Diagram</li><li>• Created Composite Structure Diagram</li></ul>
1.4	10/08/17	Orosco, Caryl	<ul style="list-style-type: none"><li>• Created Vision and Scope Document</li><li>• Client Questions</li><li>• Prototype Improvements</li></ul>

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1.5	10/15/17	Orosco, Caryl	<ul style="list-style-type: none"><li>• Created Software Requirement Specification Document</li><li>• Revision of Diagrams</li></ul>
1.6	10/22/17	Orosco, Caryl	<ul style="list-style-type: none"><li>• Created Activity List</li><li>• Created Gantt Chart</li><li>• Created Work Breakdown Schedule</li><li>• Revision of Diagrams</li><li>• Prototype Improvements</li></ul>
1.7	10/29/17	Orosco, Caryl	<ul style="list-style-type: none"><li>• Finished Prototype for Midterm Defense</li><li>• Revision of Diagrams</li><li>• Finished Final paper</li></ul>

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## 1 PROJECT STATUS REPORT PURPOSE

The Project Status Report is a document that Project Managers may use as a means of formal regular reporting on the status of a project to key project stakeholders, including the Steering Committee, Project Sponsor, and Senior Manager.

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## 2 PROJECT STATUS REPORT TEMPLATE

### 2.1 Project Status Report Details

Currently, the prototype is being created from scratch and the team will be using pure PHP for the new product because the framework that was currently used is limiting the project to other features.


- **Project Status:** Project Development
  - o **Project Description:**
  - o **Milestone Deliverables for the Last Period:**
    - Finished final paper
    - Finishing of prototype for midterm defense
    - Revision of Diagrams

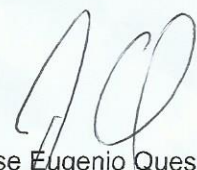
## 2.2 Project Status Report Template

<b>Project Name:</b> Hotel Spa Reservation System			
Prepared By: Orosco, Caryl	Date: 10/30/17	Reporting Period: 10/23/17 to 10/29/17	
Project Overall Status: Project documents and prototype is under revision.			
Project Summary: Currently, the prototype is being created from scratch and the team will be using pure PHP because the framework that was currently used is limiting the project to other features.			
<b>Milestone Deliverables performance reporting over last period</b>			
<b>Milestone Deliverables</b>	<b>Due Date</b>	<b>% Completed</b>	<b>Deliverable Status</b>
Milestone 1			
• Revision of Diagrams	10/30/17	100%	On schedule
Milestone 2			
• Improvements on Working Prototype	10/30/17	65%	On schedule
• Finished final paper	10/30/17	100%	On schedule
<b>Milestone Deliverables scheduled for completion over next period</b>			
<b>Milestone Deliverables</b>	<b>Due Date</b>	<b>% Completed</b>	<b>Deliverable Status</b>
Milestone 1			
<b>Project impact of milestone success or failure for project remainder</b>			
Milestone/s listed were the new formal documents required by our instructor and some updates for the prototype			



### 3 PROJECT STATUS REPORT APPROVALS

Prepared by   
Caryl Johanan C. Orosco  
Project Manager

Approved by   
Jose Eugenio Quesada  
Project Advisor

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## **4 APPENDICES**

### **4.1 Document Guidelines**

### **4.2 Project Status Report Sections Omitted**

- o Project Budget/Financial Status
  - o Project Risk Management Status
  - o Project Issue Management Status
  - o Project Recommendations
  - o Related Project Information
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