



Project Status Report

Project Name: Hotel Spa Reservation System

Department: School of Computing and Information Technology

Focus Area: Creation of Formal Documents and Prototype

Product/Process: Hotel Spa Reservation System & a Web-based Application

Prepared By:

| Document Owner(s) | Project/Organization Role |
|--------------------------|---------------------------|
| Orosco, Caryl Johanan C. | Project Manager |

Project Status Report Version Control

| Version | Date | Author | Change Description |
|---------|----------|------------------|---|
| 1.0 | 09/05/17 | All team members | Final Paper for Term 1 |
| 1.1 | 09/09/17 | Orosco, Caryl | <ul style="list-style-type: none"> Revised the Objectives Revised the Project Context Revised the Gap Analysis |
| 1.2 | 09/24/17 | Orosco, Caryl | <ul style="list-style-type: none"> Created Object Diagram Created Class Diagram Created Communication Diagram Revised DFDs |
| 1.3 | 10/01/17 | Orosco, Caryl | <ul style="list-style-type: none"> Created Deployment Diagram Created Component Diagram Created Timing Diagram Created Package Diagram Created Composite Structure Diagram |
| 1.4 | 10/08/17 | Orosco, Caryl | <ul style="list-style-type: none"> Created Vision and Scope Document Client Questions Prototype Improvements |

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Last printed on 12/04/2017 4:34:00 PM

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|-----|----------|---------------|---|
| 1.5 | 10/15/17 | Orosco, Caryl | <ul style="list-style-type: none">• Created Software Requirement Specification Document• Revision of Diagrams |
| 1.6 | 10/22/17 | Orosco, Caryl | <ul style="list-style-type: none">• Created Activity List• Created Gantt Chart• Created Work Breakdown Schedule• Revision of Diagrams• Prototype Improvements |
| 1.7 | 10/29/17 | Orosco, Caryl | <ul style="list-style-type: none">• Prototype Improvements• Midterm Paper |
| 1.8 | 11/05/17 | Orosco, Caryl | <ul style="list-style-type: none">• Prototype Improvements• Revision of Diagrams |
| 1.9 | 11/12/17 | Orosco, Caryl | <ul style="list-style-type: none">• Prototype Improvements• Revision of Diagrams• Incorporating Panel Recommendations |
| 2.0 | 11/26/17 | Orosco, Caryl | <ul style="list-style-type: none">• Prototype Improvements• Revision of Diagrams |
| 2.1 | 12/03/17 | Orosco, Caryl | <ul style="list-style-type: none">• Prototype Improvements• Revision of Diagrams• Quality Plan• Risk Management Plan• Change Management Plan |

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1 PROJECT STATUS REPORT PURPOSE

The Project Status Report is a document that Project Managers may use as a means of formal regular reporting on the status of a project to key project stakeholders, including the Steering Committee, Project Sponsor, and Senior Manager.

2 PROJECT STATUS REPORT TEMPLATE

2.1 Project Status Report Details

Currently, the prototype is being created from scratch and the team will be using pure PHP for the new product because the framework that was currently used is limiting the project to other features.

- **Project Status:** Under Revisions
 - **Project Description:**
 - **Milestone Deliverables for the Last Period:**
 - Prototype Improvements
 - Revision of Diagrams
 - Quality Plan
 - Risk Management Plan
 - Change Management Plan

2.2 Project Status Report Template

| | | | |
|---|-------------------|---|--|
| Project Name: Hotel Spa Reservation System | | | |
| Prepared By: Orosco, Caryl | Date: 12/04/17 | Reporting Period: 11/27/17 to 12/03/17 | |
| Project Overall Status: Project documents and prototype is under revision. | | | |
| Project Summary: Currently, the prototype is being created from scratch and the team will be using pure PHP because the framework that was currently used is limiting the project to other features. | | | |
| Milestone Deliverables performance reporting over last period | | | |
| Milestone Deliverables | Due Date | % Completed | Deliverable Status |
| Milestone 1 | | | |
| • Improvements on Working Prototype | 12/04/17 | 60% | |
| • Revision of Diagrams | 12/04/17 | 100% | On Schedule |
| Milestone 2 | | | |
| • Change Management Plan | 12/04/17 | 90% | On Schedule (Completed but not proofread) |
| • Risk Management Plan | 12/04/17 | | |
| • Quality Plan | 12/04/17 | | |
| Milestone Deliverables scheduled for completion over next period | | | |
| Milestone Deliverables | Due Date | % Completed | Deliverable Status |
| Milestone 1 | | | |
| • Improvements on Working Prototype | 12/11/17 | 100% | |
| • Revision of Diagrams | 12/11/17 | 75% | |

3 PROJECT STATUS REPORT APPROVALS

Prepared by 
Caryl Johanan C. Orosco
Project Manager

Approved by 
Jose Eugenio Quesada
Project Advisor

4 APPENDICES

4.1 Document Guidelines

4.2 Project Status Report Sections Omitted

- o Project Budget/Financial Status
 - o Project Risk Management Status
 - o Project Issue Management Status
 - o Project Recommendations
 - o Related Project Information
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