

**Project Status Report**



**Project Name:** Improving Customer Service

**Department:** School of Computing and Information Technologies

**Focus Area:** BS Computer Science – Systems Software

**Product/Process:** Research Paper



**Prepared By:**

|  |  |
| --- | --- |
| **Document Owner(s)** | **Project/Organization Role** |
| Brugada, Jesus Jr. P. | Project Manager |
| Oribiana, Denzel | Project Analyst |
| Serrano, Victor Manuel | Project Designer |

**TABLE OF CONTENTS**

[1 PROJECT STATUS REPORT PURPOSE 3](#_Toc77392557)

[2 PROJECT STATUS REPORT TEMPLATE 3](#_Toc77392558)

[2.1 Project Status Report Details 3](#_Toc77392559)

[2.2 Project Status Report Template 3](#_Toc77392560)

[3 PROJECT STATUS REPORT APPROVALS 4](#_Toc77392561)

[4 APPENDICES 5](#_Toc77392562)

[4.1 Document Guidelines 5](#_Toc77392563)

[4.2 Project Status Report Sections Omitted 5](#_Toc77392564)

# PROJECT STATUS REPORT PURPOSE

The purpose of this status report is to inform certain stakeholders on the development of our proposed project and what is its status as of the date of release.



# PROJECT STATUS REPORT TEMPLATE

## Project Status Report Details

* Status of the Project
  + The projects aims to research about the most appropriate mobile POS Android Application that will suit the needs of our client.
  + The scope of the projects will only focus on the needs of the restaurants as it is only the one the researchers had studied. With that being said, everything about the problem will be regarded to the main problem of our client.
  + Our main deliverable for the term is to the research paper, failure to complete the required milestone will result into the failure of the whole project.
* Risk Management Report
* The team’s unfamiliarity with the specifications of the best Mobile POS Apps is a major risk for the development of our research paper.
* Issues Report
* The main issue the team is experiencing right now is the lack of time in developing the research paper. Initially, the team needs to come up with a prototype but lately, Mr. Quesada, our SYSADD2 professor require the team to come up with a research instead.
* Project Recommendations
* The team learned to work under pressure because it will help the team to handle the stress the project is providing, and will be helpful for managing ourselves in the future.

## Project Status Report Template

|  |  |  |
| --- | --- | --- |
| Project Name | | |
| Prepared By:  Brugada, Jesus  Oribiana, Denzel  Serrano, Victor Manuel | Date:  8/9/16 | Reporting Period:  8/3/16 to 8/8/16 |
| Project Overall Status: Under Development | | |
| Project Summary:  The project had changed to a research one, because it is more of a study of software and applications than system development | | |
| **Milestone Deliverables performance reporting over last period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Study of Related Softwares | | | | | * Document | 8/7/16 | 100% | Ahead of Schedule | | Status Report | | | | | * Paper | 8/9/16 | 100% | On Schedule | | | |
| **Milestone Deliverables scheduled for completion over next period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Research about Related Softwares | | | | | * Research Paper | 8/23/16 | 50% | Ahead of Schedule | | | |
| **Project impact of milestone success or failure for project remainder**   |  |  | | --- | --- | | The team will consider a job done if the team will come up with new information about related software in Android POS, and be able to compare them. | After those are done, the team will must now compile to become a well-made research paper. | | | |



# PROJECT STATUS REPORT APPROVALS

**Prepared by** Brugada, Jesus Jr. P.

Project Manager

**Approved by** Ms. Roselle Wednesday Gardon

Project Advisor



# APPENDICES

## Document Guidelines

## Project Status Report Sections Omitted

1. Project Budget Report
2. Risk Management Report
3. Version Control

