



# Project Status Report

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**Project Name:** MDDCI-WBS (Makati Dialysis Diagnostic Clinic Inc. Web-Based System)

**Department:** School of Computing and Information Technology (SoCIT)

**Focus Area:** CSPROJ

**Product/Process:**

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## Prepared By:

Document Owner(s)	Project/Organization Role
Verano, Ruy Josel	Project Manager
Ventura, Gillian	Project Developer
Mercado, Gavriel	Project Developer

## Project Status Report Version Control

Version	Date	Author	Change Description
1.0	06/15/17	Ruy Josel Verano	Document created
2.0	06/24/17	Gillian Ventura	Milestones Updated
3.0	07/01/17	Gavriel Mercado	Milestones Updated

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**Confidential**

Project Status Report Week 3

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## 1 PROJECT STATUS REPORT PURPOSE

This status report contains the requirements recently created and updated by the team and serves as a guide to monitor the progress of the project currently at hand. The MDDCI-WBS is an online clinic reservation and record management system that is focused on aiding the current and incoming patients of Makati Dialysis and Diagnostic Clinic, Inc.

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## 2 PROJECT STATUS REPORT TEMPLATE

### 2.1 Project Status Report Details

- Task Updates

The development of the project has started last February 15, 2017. The following are the most recent activities and requirements done by the team:

- Client Meet Ups and Interviews
- Continuation of the Development of the System

- Budget Report – N/A

- Risk Management Report

Requirements Submission – Low Risk

System Development - High Risk

The requirements we already presented only needs minor revisions. The development of the system, however, must be sped up and prioritize to make it responsive and presentable for the midterms.

- Issues Report

The team needs to speed up the development of the system and must consistently interview the client to further understand the current problems the client is facing.

## 2.2 Project Status Report Template

<b>Project Name</b>			
Prepared By: Gavriel Mercado	Date: 07/01/017	Reporting Period:	
<b>Project Overall Status:</b> The development of the system has already started and must be prioritized. The diagrams and documents only need minor revisions.			
<b>Project Summary:</b> The documents and diagrams are already made but still needs revision. The system development has already started and is top priority.			
<b>Milestone Deliverables performance reporting over last period</b>			
<b>Milestone Deliverables</b>	<b>Due Date</b>	<b>% Completed</b>	<b>Deliverable Status</b>
Milestone 1			
• Revise Diagrams	06/29/17	100%	On Schedule
• Create System Sub Modules	06/28/17	50%	On Schedule
Milestone 2			
• Revise Vision and Scope	06/30/17	100%	On Schedule
<b>Milestone Deliverables scheduled for completion over next period</b>			
<b>Milestone Deliverables</b>	<b>Due Date</b>	<b>% Completed</b>	<b>Deliverable Status</b>
Milestone 1			
• Progress Report 3	07/01/17	100%	On Schedule
<b>Project impact of milestone success or failure for project remainder</b>			
Based on our current milestones, the team is currently on schedule.			
<b>Project Budget/Financial Status</b>			
<b>Budget Item</b>	<b>Planned Budget</b>	<b>Actual Cost</b>	<b>Variance/Explanation</b>
N/A	N/A	N/A	N/A

#### Project Risk Management Status

Risk and Description	Risk Chance	Risk Impact	Risk Priority	Change from Last Review
System Development	High	High	High	The development of the system must be prioritized

#### Project Issue Management Status

Issue and Description	Project Impact	Target Due Date	Issue Status	Issue Resolution
System Development	High	08/16/17	Open	Development must be finished on or before August 18, 2017

#### Project Recommendations

- Will the project be completed on time and on budget?  
The project is still currently being developed and more interviews with the client must be done.
- Will the project deliverables be completed within acceptable quality levels?  
The team will check closely and try to scrutinize the deliverable before turning them over.
- Are scope change requests being managed successfully?  
The changes created will be discussed to the adviser thoroughly and frequently.
- Are project issues and risks being addressed successfully and mitigated?  
Yes. The priority of the team is to finish each deliverable without further issue and concern.
- Are all customer concerns being addressed successfully? N/A

#### Objectives for Next Project Status Review

- To prioritize system development

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### 3 PROJECT STATUS REPORT APPROVALS

**Prepared by**

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Ruy Josel G. Verano  
Project Manager

**Approved by**

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Mr. Ernesto Boogie Boydon  
Project Advisor

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## **4 APPENDICES**

### **4.1 Document Guidelines**

### **4.2 Project Status Report Sections Omitted**

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