



Project Status Report

Project Name: MDDCI-WBS (Makati Dialysis Diagnostic Clinic Inc. Web-Based System)

Department: School of Computing and Information Technology (SoCIT)

Focus Area: CSPROJ

Product/Process:

Prepared By:

Document Owner(s)	Project/Organization Role
Verano, Ruy Josel	Project Manager
Ventura, Gillian	Project Developer
Mercado, Gavriel	Project Developer

Project Status Report Version Control

Version	Date	Author	Change Description
1.0	06/15/17	Ruy Josel Verano	Document created
2.0	06/24/17	Gillian Ventura	Milestones updated

Confidential

Project Status Report Week 2

Last printed on 6/27/2017 2:11:00 PM

TABLE OF CONTENTS

1	PROJECT STATUS REPORT PURPOSE	3
2	PROJECT STATUS REPORT TEMPLATE	3
2.1	Project Status Report Details	3
2.2	Project Status Report Template	4
3	PROJECT STATUS REPORT APPROVALS	6
4	APPENDICES	7
4.1	Document Guidelines	7
4.2	Project Status Report Sections Omitted	7

1 PROJECT STATUS REPORT PURPOSE

This status report contains the requirements recently created by the team and serves as a guide to monitor the progress of the project at hand. The MDDCI-WBS is an online reservation system that is focused on aiding the current and incoming patients of Makati Dialysis and Diagnostic Clinic Inc.

2 PROJECT STATUS REPORT TEMPLATE

2.1 Project Status Report Details

- Task Updates

The development of the project has started last February 15, 2017. The following are the most recent activities and requirements done by the team:

- Client Meet Ups and Interviews
- Initialization of System Development
- Drafting of Project Plan

The team is proposing to develop an online registration and reservation for the company Makati Dialysis and Diagnostic Clinic Inc. Currently, the company is having difficulties in organization of patient records and the reservation of slots for the dialyzer machines due to their small and limited operational space. The team came up with the idea of creating a system that aims to lessen the tedious manual work done by the company's employees and their patients as well.

- Budget Report – N/A

- Risk Management Report

Requirements Submission – High Risk

System Development – Medium Risk

Since this system is a new project, the creation of all the needed requirements must be sped up and made top priority. The development of the system must also be prioritized to be able to hand over the project on time.

- Issues Report

The team needs to speed up the project development and must interview the client more frequently to understand thoroughly their real problems and concerns revolving around their company.

2.2 Project Status Report Template

Project Name: MDDCI-WBS			
Prepared By: Gillian Ventura	Date: 06/24/17	Reporting Period:	
Project Overall Status: The whole project development already started three months ago and is continued by the start of June. The diagrams and most documents are already finished.			
Project Summary: The documents and diagrams are already created but still needs revision.			
Milestone Deliverables performance reporting over last period			
Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			
• Finish Project Plan	06/27/17	100%	On Schedule
• Initialization of Development	06/21/17	75%	Ahead of Schedule
Milestone 2			
• Finish Gantt Chart	06/21/17	100%	On Schedule
• Finish WBS	06/21/17	100%	On Schedule
Milestone Deliverables scheduled for completion over next period			
Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			
• Progress Report 2	06/28/17	100%	On Schedule
Project impact of milestone success or failure for project remainder			
Based on our project milestone, the team is currently on schedule.		N/A	
Project Budget/Financial Status			
Budget Item	Planned Budget	Actual Cost	Variance/Explanation
N/A	N/A	N/A	N/A

Project Risk Management Status

Risk and Description	Risk Chance	Risk Impact	Risk Priority	Change from Last Review
Revisions	Low	High	Medium	Revise wrong requirements especially the diagrams
Documents	Medium	Medium	High	The project documents must be finished on time
System Development	High	High	High	The development of the system must be prioritized

Project Issue Management Status

Issue and Description	Project Impact	Target Due Date	Issue Status	Issue Resolution
System Development	High	08/16/17	Open	Development must be finished on or before August 16, 2017

Project Recommendations

- Will the project be completed on time and on budget?
The project is still being currently developed and more revisions must be done to its requirements.
- Will the project deliverables be completed within acceptable quality levels?
The team will check closely and try to scrutinize the deliverable before turning them over.
- Are scope change requests being managed successfully?
The changes created will be discussed to the adviser thoroughly and frequently.
- Are project issues and risks being addressed successfully and mitigated?
Yes. The priority of the team is to finish each deliverable without further issue and concern,
- Are all customer concerns being addressed successfully? N/A

Objectives for Next Project Status Review

- To prioritize system development
- To consult to the adviser about what's happening in the project

3 PROJECT STATUS REPORT APPROVALS

Prepared by

Ruy Josel Verano
Project Manager

Approved by

Mr. Ernesto Boogie Boydon
Project Advisor

4 APPENDICES

4.1 Document Guidelines

4.2 Project Status Report Sections Omitted
