



Project Status Report

Project Name: MDDCI-WBS (Makati Dialysis Diagnostic Clinic Inc. Web-Based System)

Department: School of Computing and Information Technology (SoCIT)

Focus Area: CSPROJ

Product/Process:

Prepared By:

Document Owner(s)	Project/Organization Role
Verano, Ruy Josel	Project Manager
Ventura, Gillian	Database Administrator
Mercado, Gavriel	Project Developer

Project Status Report Version Control

Version	Date	Author	Change Description
1.0	06/15/17	Ruy Josel Verano	Document created
2.0	06/24/17	Gillian Ventura	Milestones Updated
3.0	07/01/17	Gavriel Mercado	Milestones Updated
4.0	07/08/17	Ruy Josel Verano	Milestones Updated

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Project Status Report Week 4

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1 PROJECT STATUS REPORT PURPOSE

This status report contains the requirements recently created and updated by the team and serves as a guide to monitor the progress of the project currently at hand. The MDDCI-WBS is an online clinic reservation and record management system that is focused on aiding the current and incoming patients of Makati Dialysis and Diagnostic Clinic, Inc.

2 PROJECT STATUS REPORT TEMPLATE

2.1 Project Status Report Details

- Task Updates

The development of the project has started last February 15, 2017. The following are the most recent activities and requirements done by the team:

- Client Meet Ups and Interviews
- Continuation of the Development of the System
- Finalization of Drafts and incorporating documents in wiki

- Budget Report – N/A

- Risk Management Report

Update Documents/Drafts – High Risk

System Development - High Risk

The requirements we already presented only needs to be minor revised for there were new comments given to the team and their paper. The development of the system, however, must be sped up and prioritize to make it responsive and presentable for the midterms.

- Issues Report

The team needs to speed up the development of the system and finish the final drafts of the documents.

2.2 Project Status Report Template

Project Name			
Prepared By: Ruy Josel Verano	Date: 07/08/017	Reporting Period:	
Project Overall Status: The development of the system has already started and must be prioritized. The finalization of documents is also a concern but it is already being taken care of.			
Project Summary: The documents and diagrams are already made but still needs revision. The system development has already started and is top priority.			
Milestone Deliverables performance reporting over last period			
Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			
• Finalize Documents	07/11/17	80%	Behind Schedule
• Incorporate Documents in wiki	07/12/17	0%	Behind Schedule
Milestone 2			
• Create System Sub Modules	07/12/17	80%	On Schedule
Milestone Deliverables scheduled for completion over next period			
Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			
• Progress Report 4	07/12/17	100%	On Schedule
• Finalized Documents	07/12/17	80%	Behind Schedule
Project impact of milestone success or failure for project remainder			
Based on our current milestones, the team is currently behind schedule.			
Project Budget/Financial Status			
Budget Item	Planned Budget	Actual Cost	Variance/Explanation
N/A	N/A	N/A	N/A

Project Risk Management Status

Risk and Description	Risk Chance	Risk Impact	Risk Priority	Change from Last Review
System Development	High	High	High	The development of the system must be prioritized
Finalization of Documents	High	Medium	High	The finalization of documents must be done so that the team will focus on system development in the following weeks

Project Issue Management Status

Issue and Description	Project Impact	Target Due Date	Issue Status	Issue Resolution
System Development	High	08/16/17	Open	Development must be finished on or before August 18, 2017
Finalization of Documents	High	07/12/17	Open	Finalization of Documents must be finished on or before July 7, 2017

Project Recommendations

- Will the project be completed on time and on budget?
The project is still currently being developed and more interviews with the client must be done.
- Will the project deliverables be completed within acceptable quality levels?
The team will check closely and try to scrutinize the deliverable before turning them over.
- Are scope change requests being managed successfully?
The changes created will be discussed to the adviser thoroughly and frequently.
- Are project issues and risks being addressed successfully and mitigated?
Yes. The priority of the team is to finish each deliverable without further issue and concern.
- Are all customer concerns being addressed successfully? N/A

Objectives for Next Project Status Review

- To prioritize system development
- To distribute tasks for documentation and system development

3 PROJECT STATUS REPORT APPROVALS

Prepared by

Ruy Josel G. Verano
Project Manager

Approved by

Mr. Ernesto Boogie Boydon
Project Advisor

4 APPENDICES

4.1 Document Guidelines

4.2 Project Status Report Sections Omitted
