Project Status Report

Project Name: MDDCI-WBS (Makati Dialysis Diagnostic Clinic Inc. Web-Based System)

Department: School of Computing and Information Technology (SoCIT)

Focus Area: CSPROJ

Product/Process:

Prepared By:

Document Owner(s)	Project/Organization Role
Verano, Ruy Josel	Project Manager
Ventura, Gillian	Project Developer
Mercado, Gavriel	System Designer

Project Status Report Version Control

Version	Date	Author	Change Description
1.0	06/15/17	Ruy Josel Verano	Document created

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1   PROJECT STATUS REPORT PURPOSE

This status report contains the requirements recently created by the team and serves as a guide to monitor the progress of the project at hand. The MDDCI-WBS is an online reservation system that is focused on aiding the current and incoming patients of Makati Dialysis and Diagnostic Clinic Inc.

2   PROJECT STATUS REPORT TEMPLATE

2.1   Project Status Report Details

- Task Updates

  The development of the project has started last February 15, 2017. The following are the most recent activities and requirements done by the team:

    o   Client Meet Ups and Interviews

    o   Data Gathering

    o   UML Diagrams (including: Use Case Diagram, FDD Diagram, Context Diagram, State Transition Diagram, DFD, ERD, Activity Diagram, Class Diagram and Organizational Chart)

    o   Vision and Scope

    o   Organization of Files

    o   Setup of Cloud Services

    o   Procurement of Different Software (including: phpMyAdmin, Adobe DreamWeaver and Sublime Text)

  The team is proposing to develop an online registration and reservation for the company Makati Dialysis and Diagnostic Clinic Inc. Currently, the company is having difficulties in organization of patient records and the reservation of slots for the dialyzer machines due to their small and limited operational space. The team came up with the idea of creating a system that aims to lessen the tedious manual work done by the company's employees and their patients as well.

- Budget Report – N/A

- Risk Management Report

  Requirements Submission – High Risk

  Since this system is a new project, the creation of all the needed requirements must be sped up and made top priority.

- Issues Report

    > The team needs to speed up the project development and must interview the client more frequently to understand thoroughly their real problems and concerns revolving around their company.

2.2 Project Status Report Template

Project Name		
Prepared By: Ruy Josel Verano	Date: 06/15/17	Reporting Period:
Project Overall Status: The whole project development already started three months ago and is continued last week. The diagrams and most documents are already finished.		
Project Summary: The documents and diagrams are already created but still needs revision.		

Milestone Deliverables performance reporting over last period

Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			
• Update Use Case Diagram	06/21/17	95%	On Schedule
• Update State Transition Diagram	06/21/17	95%	On Schedule
• Update ERD	06/21/17	95%	On Schedule
Milestone 2			
• Update Vision and Scope	06/14/17	100%	Ahead of Schedule
• Update Project Plan	06/14/17	100%	Ahead of Schedule
• Pass Signed Adviser Request Form	06/14/17	100%	On Schedule

Milestone Deliverables scheduled for completion over next period

Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			
• Create Gantt Chart	06/21/17	0%	On Schedule
• Create WBS	06/21/17	0%	On Schedule

Project impact of milestone success or failure for project remainder	
Based on our project milestone, the team is currently on schedule.	N/A

Project Budget/Financial Status

Budget Item	Planned Budget	Actual Cost	Variance/Explanation
N/A	N/A	N/A	N/A

Project Risk Management Status

Risk and Description	Risk Chance	Risk Impact	Risk Priority	Change from Last Review
Revisions	Low	High	Medium	Revise wrong requirements especially the diagrams
Documents	Medium	Medium	High	The project documents must be finished on time

Project Issue Management Status

Issue and Description	Project Impact	Target Due Date	Issue Status	Issue Resolution
Revisions	High	06/21/17	Open	Revisions must be made on or before June 21, 2017
Documents	Medium	06/21/17	Open	Documents must be done on or before June 21, 2017

Project Recommendations

- Will the project be completed on time and on budget?

The project is still being currently developed and more revisions must be done to its requirements.

- Will the project deliverables be completed within acceptable quality levels?

The team will check closely and try to scrutinize the deliverable before turning them over.

- Are scope change requests being managed successfully?

The changes created will be discussed to the adviser thoroughly and frequently.

- Are project issues and risks being addressed successfully and mitigated?

Yes. The priority of the team is to finish each deliverable without further issue and concern,

- Are all customer concerns being addressed successfully? N/A

Objectives for Next Project Status Review

- To finish the documents and revisions
- To consult to the adviser about what's happening in the project

3 PROJECT STATUS REPORT APPROVALS

Prepared by _____

Ruy Josel Verano
Project Manager

Approved by _____

Mr. Ernesto Boogie Boydon
Project Advisor

4   APPENDICES

4.1   Document Guidelines

4.2   Project Status Report Sections Omitted