Project Status Report

Project Name: RDC-DMS

Department: School of Computing and Information Technologies

Focus Area: Database Management System

Product/Process:

Prepared By:

Document Owner(s)	Project/Organization Role
Edric Jon Cleon B. Caranto	Project Manager
Michael John S. Buan	Project Developer
Christian Aleck S. Carlos	Project Developer

Project Status Report Version Control

Version	Date	Author	Change Description
4.0	10/03/16	Michael Buan Christian Carlos Edric Caranto	• Project Vision and Scope

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1   PROJECT STATUS REPORT PURPOSE

The Project Status Report is a document that Project Managers may use as a means of formal regular reporting on the status of a project to key project stakeholders, including the Steering Committee, Project Sponsor, and Senior Manager.

2   PROJECT STATUS REPORT TEMPLATE

2.1 Project Status Report Details

- Stakeholder processes collected
  o Project vision and scope document created
- No budget expenditure so far.
- There will be a network and security risks since other documents are classified.
- Some users are not computer literate which is a challenge for the developers to create an interface that should be easily understood by all users.
- Regular consultation from professors and clients.

2.2 Project Status Report Template

Project Name		
Prepared by: Christian Carlos	Date: 10/14/16	Reporting Period: **10/14/16 – 10/17/16**

Project Overall Status: Project Vision and Scope Statement of Work

Project Summary: The Professor instructed to add all the project vision and scope, which includes the business requirements, vision of the solution, scope and limitation and business context of the project.

Milestone Deliverables performance reporting over last period

Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 1			
• Project Vision and Scope	10/17/16	80%	On Schedule

Milestone Deliverables scheduled for completion over next period

Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 2			
• Statement of Work	10/17/16	40%	On Schedule

Milestone Deliverables scheduled for completion over next period

Milestone Deliverables	Due Date	% Completed	Deliverable Status
Milestone 3			

Project impact of milestone success or failure for project remainder

Project Vision and Scope	Project schedule pace may be faster because of corrections

Project Budget/Financial Status

Budget Item	Planned Budget	Actual Cost	Variance/Explanation
N/A	N/A	N/A	N/A

Project Risk Management Status

Risk and Description	Risk Chance	Risk Impact	Risk Priority	Change from Last Review
• Technical Feasibility	High	High	High	Connections for the proposed system must be ensured.
• Security	High	High	High	Encryption should be enabled for all documents

Project Issue Management Status

Issue and Description	Project Impact	Target Due Date	Issue Status	Issue Resolution
○				

Project Recommendations

The group should consult to their adviser and professor more often to ensure everything is on the right track. Also, to consult issues to the advisers for possible resolutions of issues.

Objectives for Next Project Status Review

• Project Vision and Scope must be finished

Related Project Information

• Here are related project information for this project
    ○ Screenshots for the proposed system
    ○ Site
    ○ Project Charter
http://projects2.apc.edu.ph/wiki/index.php/Project_-_Graphical_Restaurant_Reservation_System

3   PROJECT STATUS REPORT APPROVALS

Prepared by   Edric Jon Cleon B. Caranto
                   Project Manager

Approved by   Mr. Jacob Catayoc
                   Project Advisor

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Client Sponsor

4 APPENDICES

4.1 Document Guidelines

4.2 Project Status Report Sections Omitted