

**Project Status Report**



**Project Name:** Ligtas Sakay Mobile Application

**Department:** SOCIT

**Focus Area:**

**Product/Process:** Mobile Application



**Prepared By:**

|  |  |
| --- | --- |
| **Document Owner(s)** | **Project/Organization Role** |
| Dan Patrick R. Dizon | System Analyst |
| Lorina P. Maraya | System Analyst |
| Dwight Stephen Paolo C. Pilares | Project Manager |

**Project Status Report Version Control**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Date** | **Author** | **Change Description** |
| 1.0 | 06/25/16 | Ligtas Sakay Mobile Application Team | No changes done yet |
|  |  |  |  |
|  |  |  |  |

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# PROJECT STATUS REPORT PURPOSE

Planning and Analysis phase of the existing system of the client was done. For the next month we are focusing to finish the document needed for the system proposed. As agreed with the client we will not replace their existing mobile application which is the IP Web Cam, instead our proposed system will be an addition to their organization for the advocacy of safety commuting.



# PROJECT STATUS REPORT TEMPLATE

## Project Status Report Details

We already have scheduled activities for the succeeding months. We target to finish all the needed requirements for the proposed system by end of August. Draft for the Event table and Use Case Diagram is ongoing. We are now coordinating with the client for our second project meeting.

## Project Status Report Template

|  |  |  |
| --- | --- | --- |
| Ligtas Sakay Mobile Application | | |
| Prepared By:  Ligtas Sakay Mobile Application Team | Date:  06/24/2016 | Reporting Period:  06/13/16 to 06/24/16 |
| Project Overall Status:  Done with Project Planning and Analysis for the system proposed | | |
| Project Summary: | | |
| **Milestone Deliverables performance reporting over last period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Completion of Planning Phase (Existing System) | | | | | * Create Project Team and Project Schedule | 01/27/16 | 100% | On Schedule | | * Project Scope and Project Charter | 02/08/16 | 100% | On Schedule | | * Project Plan | 02/16/16 | 100% | On Schedule | | Completion of Analysis Phase (Existing System) | | | | | * Requirements Gathering, Conduct Interviews, Analyze Interviews. | 02/29/16 | 100% | On Schedule | | * Draft Event Table, Use Case Diagram, ERD, DD, CFD, DFD | 03/10/16 | 100% | On Schedule | | * Finalize Event Table, Use Case Diagram, ERD, DD, CFD, DFD | 04/19/16 | 100% | On Schedule | | | |
| **Milestone Deliverables scheduled for completion over next period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Completion of Planning Phase (Proposed System) | | | | | * Create Project Schedule | 06/10/16 | 100% | On Schedule | | * Project Scope and Project Charter | 06/17/16 | 100% | On Schedule | | * Project Plan | 06/17/16 | 100% | On Schedule | | Completion of Analysis Phase (Proposed System) | | | | | * Requirements Gathering, Conduct Interviews, Analyze Interviews | 06/30/16 | 50% | On Schedule | | * Draft Event Table, Use Case Diagram, ERD, DD, CFD, DFD | 07/15/16 | 20% | Ahead of Schedule | | * Finalize Event Table, Use Case Diagram, ERD, DD, CFD, DFD | 08/26/16 | 0% | On Schedule | | | |
| **Project impact of milestone success or failure for project remainder**   |  |  | | --- | --- | |  |  | | | |
| **Project** **Budget/Financial Status**   |  |  |  |  | | --- | --- | --- | --- | | **Budget Item** | **Planned Budget** | **Actual Cost** | **Variance/Explanation** | |  |  |  |  | |  |  |  |  | | | |
| **Project Risk Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Risk and Description** | **Risk Chance** | **Risk Impact** | **Risk Priority** | **Change from Last Review** | |  |  |  |  |  | |  |  |  |  |  | | | |
| **Project Issue Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Issue and Description** | **Project Impact** | **Target Due Date** | **Issue Status** | **Issue Resolution** | |  |  |  |  |  | |  |  |  |  |  | | | |
| **Project Recommendations**   |  | | --- | |  | | | |
| **Objectives for Next Project Status Review**   |  | | --- | | Possible Project Risk will be determined | | | |
| **Related Project Information**   |  | | --- | |  | | | |



# PROJECT STATUS REPORT APPROVALS

**Prepared by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Manager

**Approved by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Advisor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Client Sponsor



# APPENDICES

## Document Guidelines

## Project Status Report Sections Omitted

