



# Project Status Report

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**Project Name:** Tapsibog Inventory  
**Department:** Bachelor of Science and Computing and Information Technology  
**Focus Area:** Tapsibog  
**Product/Process:**

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**Prepared By:**

Document Owner(s)	Project/Organization Role
Owen Ylaya	Team Leader
Kenneth Romero	Member
Ron Legaspi	Member

**Project Status Report Version Control**

Version	Date	Author	Change Description
1.0	NA	NA	NA

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**Confidential**

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## 1 PROJECT STATUS REPORT PURPOSE

Learned the inventory system of current client

The Project Status Report is a document that Project Managers may use as a means of formal regular reporting on the status of a project to key project stakeholders, including the Steering Committee, Project Sponsor, and Senior Manager.

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## 2 PROJECT STATUS REPORT TEMPLATE

### 2.1 Project Status Report Details

Diagram making

- Inventory Management System
  - Inventory management software is a computer-based system for tracking inventory levels, orders, sales and deliveries. It can also be used in the manufacturing industry to create a work order, bill of materials and other production-related documents.
  - Create and inventory system for the client
- Documentation expenses and some transportation expenses
- Error's in the inventory management results that might affect money and cause chaos
- Create prototypes and always have a communication with the client

### 2.2 Project Status Report Template

Project Name		
Prepared By: Ylaya, Romero, Legaspi	Date: 08/23/2016	Reporting Period: <b>08/23/2016 to 10/18/2016</b>
Project Overall Status: Making Diagrams, Working on prototype		
Project Summary: <ul style="list-style-type: none"><li>• <a href="#">Inventory control</a> - improve tracking and control over inventory activities and stock movements</li><li>• <a href="#">Inventory optimization</a> - anticipate demand and receive reorder alerts in time so you'll never experience stockouts again</li></ul>		
Milestone Deliverables performance reporting over last period		

Milestone Deliverables	Due Date	% Completed	Deliverable Status
Make Diagrams			
• Class Diagrams	Dec 2016	93%	[On Schedule]
• Use case diagram	Dec 2016	88%	[On Schedule]
• Prototype	Dec 2016	55%	[Behind Schedule]

  

<b>Milestone Deliverables scheduled for completion over next period</b>			
Milestone Deliverables	Due Date	% Completed	Deliverable Status
Existing System			
• Use Case Diagram	March 2016	100%	[On Schedule]
• Activity Diagram	March 2016	100%	[Ahead of Schedule]
• Event Table	March 2016	100%	[Behind Schedule]

  

<b>Project impact of milestone success or failure for project remainder</b>	
By helping each other we were able to finish some ideas in limited time	It's a success because we are able to present our prototype well. A lot more tweaks to go.

  

<b>Project Budget/Financial Status</b>			
Budget Item	Planned Budget	Actual Cost	Variance/Explanation
Fare (estimated per day)	P 100.00	P 80.00	Fare expenses during meeting.
Printing	P 500.00	P 350.00	Expenses for the documents during defense or need to submit.

  

<b>Project Risk Management Status</b>				
Risk and Description	Risk Chance	Risk Impact	Risk Priority	Change from Last Review
Code Errors <ul style="list-style-type: none"> <li>Syntax Errors</li> <li>Logical Errors</li> </ul>	Medium	High	High	

Difficulty in analyzing the Professor's expectation.	High	High	High	
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<b>Project Issue Management Status</b>				
Issue and Description	Project Impact	Target Due Date	Issue Status	Issue Resolution
Time Management	High	Dec 2016	Open	The task must be divided individually
<ul style="list-style-type: none"> <li>Time Conflict</li> </ul>	Low	Dec 2016	Open	Have a schedule

  

<b>Project Recommendations</b>
<ul style="list-style-type: none"> <li>Will the project be completed on time and on budget? Yes</li> <li>Will the project deliverables be completed within acceptable quality levels? Yes</li> <li>Are scope change requests being managed successfully? Yes</li> <li>Are project issues and risks being addressed successfully and mitigated? Yes</li> <li>Are all customer concerns being addressed successfully? Yes</li> </ul>

  

<b>Objectives for Next Project Status Review</b>
If we work together simultaneously, the outcome will be produced earlier. We expect to finish the requirements ahead of schedule to have more time to work with our other projects.

### 3 PROJECT STATUS REPORT APPROVALS

Prepared by Owen Yllaya  
Project Manager

  
**Approved by Mr. Jayvee Cabardo**  
Project Advisor

**Approved by** \_\_\_\_\_ Jayvee Cabardo \_\_\_\_\_  
Project Advisor

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Client Sponsor

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## **4 APPENDICES**

### **4.1 Document Guidelines**

### **4.2 Project Status Report Sections Omitted**

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