Name						Name					
Date						Date					
Date needed by						Date needed by					
Block needed by	1	2	3	4	E of D	Block needed by	1	2	3	4	E of D
# of copies						# of copies					
collated						collated					
uncollated						uncollated					
stapled						stapled					
back to back						back to back					
single sided						single sided					
hole punched						hole punched					
as is						as is					
other						other					
			T	han	k you!					Tha	nk you!
Name						Name					
Date						Date					
Date needed by						Date needed by					
Block needed by	1	2	3	4	E of D	Block needed by	1	2	3	4	E of D
# of copies						# of copies					
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