

# Electronic Information Resource Contract

technologies are modifying the ways that information may be accessed, communicated, and transferred. Those changes may also alter instructional student learning. EDUHSD offers students access to technologies that may include electronic mail, Internet connections, and equipment such as computers and multimedia hardware in the technology labs, video production, library and classrooms.

Along with access to computers and people all over the world comes the availability of materials that may not be considered appropriate in the classroom. However, on a global network it is impossible to control all materials. Ultimately, the school staff, parents and guardians of minors are responsible for setting and conveying the standards that students should follow when using media and information sources. EDUHSD supports and respects each family's right to decide whether or not to allow their student access to any part of these technologies.

## Technology Use Rules and Responsibilities

School code of conduct, district rules and regulations along with policies and procedures, and local, state and federal laws govern access to and use of media technology. Students will be held accountable for any misuse or abuse of any school material.

Access to technologies provided are for students to conduct research, enrich educational experiences, and communicate with others in relation to school work. Access to technological services is given to students who agree to act in a considerate and responsible manner. Parent permission is required. *Access is a privilege, not a right.* Therefore, based upon the acceptable use guidelines outlined in this document, the system administrators will deem what is appropriate use and their decisions are final. The administration, faculty, and staff of each school may deny, revoke, or suspend specific user privileges.

Individual users are responsible for their use of technologies. The use of these tools must be in support of education and research and must be consistent with the academic expectations of the school. Use of other organizations/ networks or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of U.S. or state regulations including copyrighted, threatening, or obscene materials is prohibited. Use of technology for commercial activities by for-profit organizations, product promotion, political lobbying, or illegal activities is strictly prohibited.

The district may establish Web Sites. The school principal will designate an individual to be responsible for managing the school Web site and will establish a process and criteria for the posting of material on the school and class Web pages. Images/pictures of students or individual student work will not be posted on the district, school, or class Web sites only after obtaining parent permission.

Each user is expected to abide by the following rules of etiquette:

- Be polite. Do not write or send abusive messages.
- Use appropriate language. Do not swear, use vulgarities or any other inappropriate language.
- Transmission of obscene materials is prohibited. Sending or receiving offensive messages or pictures from any source will result in law enforcement notification and immediate suspension of privileges.
- Do not reveal the personal address or phone number of yourself or other students.
- Do not communicate any credit card number, bank account number, or any other financial information.
- Electronic mail is not guaranteed to be private. People who operate the system do have access to all mail. Inappropriate messages can result in suspension of privileges.
- Do not use the network in a way that would disrupt the use of the network by other users.
- Vandalism—any malicious attempt to harm or destroy data or equipment—will not be tolerated. Any questionable action will result in the cancellation of user privileges.
- Use of personal data or equipment will not be allowed without prior approval.
- Report any misuse of the network to the system administrator.

Violation of any of the above mentioned rules and responsibilities may result in a loss of access and may result in other disciplinary or legal actions.

Disciplinary consequences will be assigned for violation of this agreement. Computer access may be restricted.

4675 Missouri Flat Road, Placerville, CA 95667

P.O. Box 1450, Diamond Springs, CA 95619

	Name: _____
	Graduation Year: _____

## EDUHSD User Agreement and Parent Permission Form

After reading the *Technology Use Rules and Responsibilities*, please complete this form to indicate that you agree with the terms and conditions outlined. The signatures of both the student and parent/guardian are mandatory before access may be granted to the technologies available. This document, which incorporates the Use Procedure, reflects the entire agreement and understanding of all parties.

As a user of EDUHSD technologies, I have read and hereby agree to comply with the Use Procedure.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Name (*Please Print*): \_\_\_\_\_ Student Number: \_\_\_\_\_

Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

As a parent/guardian of the student signing above, I grant permission for my child to have access to the technologies available. I have read and agree to the Use Procedure, and I understand that I may be held responsible for damage done by or the results of misuse by my child. I understand the expected behaviors; therefore I agree to accept responsibility for guiding my child, and conveying to her/him appropriate standards for selecting, sharing and/or exploring information and media.

Please check the box below that you wish to pertain to your child:

☐ Please grant my child access to the Internet. ☐ Please refuse my child access to the Internet.

☐ I permit the school to post images or work of my child on district, school, or class web pages. ☐ I refuse to permit the school to post images or work of my child on district, school, or class web pages.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name (*Please Print*): \_\_\_\_\_

Street Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Daytime Telephone: \_\_\_\_\_

Complete and return this form with the other registration material. This form is part of the registration process. It will remain in effect until your student leaves the school.

### STAFF/ADULT

I have read, understand and agree to abide by the district technology User Procedure and Agreement Rules. I understand that the district policies, procedures, rules, and regulation which apply to students also apply to me as an adult user of district technology.

Signature: \_\_\_\_\_