

**SEBASTIAN OCHOA ALVAREZ**

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July 30th, 2025  
Hiring Manager  
Circular Action Alliance

**SUBJECT:** Application for Technical IT Project Manager at Circular Action Alliance

Dear Hiring Manager,

I am writing to express my strong interest in the Technical IT Project Manager position at Circular Action Alliance, as advertised on LinkedIn. With over 10 years of experience leading complex, enterprise-level IT initiatives, I have a comprehensive background in bridging business needs with technical execution, precisely as your role requires.

My experience includes managing the development of cloud-based solutions and data pipelines on platforms like Azure, GCP, and AWS, and I have direct experience leading projects involving Salesforce CRM integrations. I am adept at translating complex operational and regulatory requirements into detailed user stories, process flows, and technical specifications to ensure alignment between stakeholders and engineering teams.

As a certified Scrum Master (A-CSM, CSM) and SAFe Agilist, I excel at facilitating agile ceremonies, managing project roadmaps in Jira and Confluence, and fostering a culture of continuous improvement. I am confident that my skills in agile project delivery, technical analysis, and cross-functional stakeholder collaboration make me an excellent candidate to contribute to your team's success.

Thank you for considering my application. I am eager to discuss how my experience can support the mission of Circular Action Alliance.

Sincerely,

Sebastian Ochoa Alvarez