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July 30th, 2025

Anna Gordeeva

Go Offer

SUBJECT: Application for Project Manager at Go Offer

Dear Anna Gordeeva,

I am writing to express my strong interest in the Project Manager position at Go Offer, which I discovered on LinkedIn. With over 10 years of experience managing the full lifecycle of complex IT, SaaS, and product development projects for global organizations, I am confident that my skills align perfectly with the requirements of this role.

In previous roles, I addressed the challenge of delivering large-scale international projects with distributed teams and evolving requirements. I took action by implementing adaptive Agile (Scrum, SAFe) methodologies, defining clear project scopes, budgets, and timelines, and establishing robust KPI tracking. For a retail client, this approach resulted in a 40% improvement in e-commerce platform performance and ensured consistent on-time, on-budget delivery for other multi-million dollar initiatives.

My experience directly involves coordinating cross-functional teams, managing stakeholder communications from engineers to C-level executives, and proactively identifying and mitigating risks. I have a strong background in defining project goals and deliverables for international projects and driving process improvements that enhance efficiency and collaboration. My proficiency with tools like Jira and Asana has been central to monitoring progress and ensuring objectives are met.

The opportunity to contribute to international projects with real business impact at Go Offer is particularly exciting. I am eager to bring my background in project management, my understanding of budgeting and resource allocation, and my passion for leading collaborative teams to your organization. Thank you for your time and consideration. I look forward to discussing how my experience can benefit Go Offer.

Sincerely,

Sebastian Ochoa Alvarez