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July 30th, 2025
Hiring Manager
ICON Clinical Research

SUBJECT: Application for Clinical Trial Project Planner at ICON Clinical Research

Dear Hiring Manager,

I am writing to express my enthusiastic interest in the Clinical Trial Project Planner position at ICON Clinical Research, which I discovered on LinkedIn. ICON's mission to advance healthcare outcomes through world-class clinical research deeply resonates with my professional background in managing complex, technology-driven projects within the healthcare sector.

In my previous roles, I faced the challenge of aligning diverse, cross-functional teams around complex project timelines with significant budget and resource constraints. I took action by implementing robust project planning frameworks, utilizing tools like Jira and Asana for detailed scheduling, critical path analysis, and resource forecasting. At Globant, I led planning for multiple digital transformation programs, including a 40% performance improvement for an e-commerce platform by optimizing the project roadmap and mitigating schedule risks proactively, ensuring all milestones were met on time.

My experience is directly applicable to the regulated healthcare environment. At Mango-Soft, I was responsible for planning and delivering critical healthcare IT solutions. A key project involved integrating medical imaging systems (DICOM) and patient data records (HL7 V2) for several hospitals. By developing meticulous project and resource management plans, I ensured the project was delivered on schedule and in compliance with stringent data privacy standards, directly enabling better diagnostic capabilities for clinicians.

I am confident that my 10+ years of experience in project planning, risk management, and resource optimization, combined with my specific background in healthcare technology, align perfectly with the requirements of this role. I am eager to contribute my skills to ICON's vital work in advancing healthcare intelligence.

Sincerely,

Sebastian Ochoa Alvarez