

**SEBASTIAN OCHOA ALVAREZ**

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July 30th, 2025

Hiring Manager

Redtech

**SUBJECT:** Application for Junior Business Project Manager – Data Insights at Redtech

Dear Hiring Manager,

I am writing to express my keen interest in the Junior Business Project Manager – Data Insights role, as advertised on LinkedIn. With over 10 years of experience in project management, I have developed a strong expertise in budget management, fiscal planning, and delivering actionable insights through comprehensive data analysis and reporting, which aligns perfectly with the requirements of this position.

Throughout my career, I have successfully managed project financials, created detailed forecasts, and reported on key performance indicators (KPIs) and OKRs to C-level executives. My experience includes creating and maintaining dashboards for business visibility—similar to Power BI—and utilizing advanced Excel for budget tracking. I have a strong technical acumen in cloud environments, including AWS and GCP, and can quickly adapt my skills to the Azure-focused responsibilities of this role.

My adaptive approach to project management, combined with a deep understanding of data-driven decision-making, has enabled me to consistently support strategic objectives and improve operational efficiency. I am confident that my ability to translate complex data into clear, actionable insights would make me a valuable asset to your team and client.

Thank you for considering my application. I am eager to discuss how my background in project management and data analytics can contribute to your success.

Sincerely,

Sebastian Ochoa Alvarez