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July 3, 2025

Kyle Sims

Rise Technical

SUBJECT: Application for Project Manager

Dear Kyle Sims,

I am writing to express my strong interest in the Project Manager position I found on LinkedIn. While my background is in technology project management, I have extensive experience leading high-value projects within the healthcare sector, which I believe aligns closely with the requirements of this role.

My career includes directing complex system integrations and workflow improvement projects for multiple hospitals and clinics. In these roles, I was responsible for the end-to-end project lifecycle—from initial planning and resource allocation to budget management and final delivery—much like the responsibilities outlined in your job description. I have a strong record of managing documentation, scheduling, and ensuring compliance within highly regulated environments.

The opportunity to help build and lead a new division is particularly exciting. I have successfully staffed and launched new initiatives and teams of over 100 professionals, establishing the roadmaps and performance metrics to drive their success. My adaptive approach to managing both internal teams and third-party vendors to achieve project goals parallels the need to coordinate with superintendents and subcontractors.

I am confident that my skills in client relationship management, financial oversight, and delivering complex projects make me a strong candidate to contribute to your company's growth. Thank you for your time and consideration. I look forward to discussing how my experience can benefit your team.

Sincerely,

Andres Murcia