SEBASTIAN OCHOA ALVAREZ

Orlando, FL · (786) 475-0772

 $sebastian.ochoa.alvarez@gmail.com \cdot www.linkedin.com/in/sebastianochoaalvarez\\$

July 11, 2025 Sitek Hiring Team Sitek

SUBJECT: Application for PMO Project Manager role at Cabinet of Health and Family Service

Dear Sitek Hiring Team,

I am writing to express my keen interest in the PMO Project Manager position for the Cabinet of Health and Family Service, as advertised on LinkedIn. With over 10 years of experience in establishing project management methodologies, mentoring teams, and driving governance across complex programs, my background aligns perfectly with the requirements of this role.

In my role as Chief Scrum Master at Globant for Banco de Chile, I was directly responsible for creating a Scrum of Scrums framework, mentoring a team of five Scrum Masters, and defining the KPIs and reporting dashboards for a program involving over 100 engineers. This experience is directly transferable to establishing and enforcing the CHFS OATS methodology, training project managers, and ensuring program standards are met.

Furthermore, my experience at TIPI involved leading projects for the Colombian Police, where I managed the entire lifecycle under strict government contract regulations. This has equipped me with a deep understanding of compliance, auditing, and delivering results within a public sector context.

My expertise lies in blending Agile and traditional methodologies to fit organizational needs, enhancing PMO maturity, and using data analytics to drive continuous process improvement. I am confident that my skills in leadership, process definition, and executive communication will allow me to make a significant contribution to your team.

Thank you for your time and consideration. I have attached my CV for your review and welcome the opportunity to discuss my qualifications further.

Sincerely,

[Your Name]