

**SEBASTIAN OCHOA ALVAREZ**

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August 1st, 2025

Hiring Manager

Citrin Cooperman

**SUBJECT:** Application for Technical Project Manager at Citrin Cooperman

Dear Hiring Manager,

I am writing to express my strong interest in the Technical Project Manager position at Citrin Cooperman, as advertised on LinkedIn. With over 10 years of experience managing complex IT projects from conception to successful delivery, my background aligns perfectly with the responsibilities and qualifications outlined in your job description.

Throughout my career, I have been responsible for delivering a wide range of technical projects—including software development, cloud infrastructure, system integrations, and data management—on time and within budget. I excel at developing detailed project plans, managing change, and anticipating technical risks to devise effective mitigation strategies. My ability to communicate complex technical details to both technical teams and non-technical stakeholders ensures alignment and removes blockers, keeping projects on track.

I am an expert in multiple SDLC methodologies, including SAFe, Scrum, Kanban, and Waterfall, and am highly proficient with tools like Jira. My technical foundation, which includes a strong SQL skillset, allows me to identify dependencies and potential gaps that others might overlook, ensuring a smooth implementation process. I am confident that my adaptive and results-oriented approach would be a valuable asset to your PMO team.

Thank you for considering my application. I am eager to discuss how my experience in delivering high-quality IT projects can contribute to the success of Citrin Cooperman.

Sincerely,

Sebastian Ochoa Alvarez