

SEBASTIAN OCHOA ALVAREZ

Orlando, FL · (786) 475-0772

sebastian.ochoa.alvarez@gmail.com · www.linkedin.com/in/sebastianochaalvarez

July 15, 2025

Hiring Team

ServiceMaster Recovery Management - North America

SUBJECT: Application for Senior Commercial Restoration Project Manager at ServiceMaster Recovery Management - North America

Dear ServiceMaster Hiring Team,

I am writing to express my strong interest in the Senior Commercial Restoration Project Manager position. Your "Play to Win" culture and focus on achieving big goals resonate deeply with my professional drive to lead high-impact projects and build lasting value.

With over 10 years of experience managing the full lifecycle of complex, multi-million dollar projects, I have a strong record of delivering results. My background has equipped me with an expert ability to develop a clear scope of loss, create detailed project plans, and manage budgets, schedules, and resources to meet client needs and business objectives. I excel at leading and mentoring large, cross-functional teams of over 100 individuals and managing all third-party vendors and subcontractors to ensure quality and accountability.

My expertise includes:

- End-to-end management of projects exceeding \$1M, from initial proposal and contract negotiation to final delivery.
- Developing and implementing critical path plans and managing change orders to keep projects on track and within budget.
- Serving as the primary point of contact for clients, C-level executives, and external stakeholders, ensuring clear communication and alignment.
- Leading and training project teams to foster a culture of high performance and continuous improvement.

I am a builder who thrives on taking on ambitious challenges and seeing a plan through to successful execution. I am confident that my adaptive project management skills and leadership experience align perfectly with your goal to dominate the market. I am eager to discuss how I can contribute to the ServiceMaster team.

Thank you for your time and consideration.

Sincerely,

[Your Name]