

## Manage Users

- In wordpress, you can manage different users
- Every user must have one role
  - Go to Users -> All Users
  - What role does your user have?

The screenshot shows the WordPress dashboard's 'Users' section. On the left sidebar, the 'Users' menu item is circled in red. Below it, the 'All Users' link is also circled in red. The main content area displays a list of users. The first user, 'admin', is circled in red, and their role, 'Administrator', is also circled in red. The table has columns for Username, Name, E-mail, Role, and Posts.

- To create a new user, click on "Add User"

The screenshot shows the 'Add New User' form. The 'Help' link in the top right corner is circled in red. The form includes fields for Username (required), E-mail (required), First Name, Last Name, Website (containing 'admin'), and Password (twice, required). There is a strength indicator and a hint for the password. At the bottom, there is a checkbox for 'Send Password?' and a dropdown for 'Role' (set to 'Subscriber'). The 'Add New User' button is at the bottom left.

- Fill out all the fields

- **Important:** chose the right role for the user
  - A role is always connected with different permissions
  - This means, what a user can do or not
  - The Administrator role can always do everything
- If you want to learn more about the Roles, click on the “Help” link on the top left

Exercises 1
<ul style="list-style-type: none"><li>- Create a new User with the Role “Author”</li><li>- Logout, and login again with the new created user</li><li>- Create a new Post</li><li>- Compare that Post with the other Posts - what is the difference?</li></ul>