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| **Date:** | 06/09/2019 |
| **Time:** | 1600 - 1700 |
| **Venue:** | LKS Library Project Room 3.3 |
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| **Attendees:** | Chen Su Juan, Choo Zheng Yang, Maurice Lim Jun Xuan, Sebastian Hong Kai Xuan, Shi Zican |
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| **Agenda:** | 1. Discuss the use of CodeIgniter framework for the project. 2. Breaking down the project into individual features. 3. Planning of project general timeline. |
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|  |  |  | **Due Date** |
| 1 | Create Gantt Chart | Su Juan, Zican | 12 Sep |
| 2 | Create Site Map | Zheng Yang, Maurice, Sebastian |  |

The meeting was adjourned at 5:00 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Choo Zheng Yang

Vetted and edited by,

Sebastian Hong Kai Xuan