**Deceased Details**

Deceased Name: FGDSFG

Deceased Address:

Date of birth:

Date of death: 2021-05-19

Marital status:

Date of Will (if applicable):

**Executors Details**

Name: DFSGFD

Address:

Relationship:

Contact Number: DSFGFDSG

Natwest

DFSGFD

Our Ref: GDSFGFDS

Your Ref: GDFSGDFS

24 May 2021

Dear Sirs

Estate of GDFSGDFS Deceased.

Late of FGDSFG

We act in the administration of the estate of the late FGDSFG who died on the 2021-05-19. We enclose a death certificate **for noting in your records and to return to us.**

We understand that the deceased held the following account with your organisation: -

**Account Number**

**DFSGD**

We should be grateful if you would let us know the balance of the above account at the date of death together with accrued interest as at that date, indicating whether the interest is gross or net of tax. Please also let us have:

* details of interest credited, and tax paid for the year from 6th April 20 to the date of death.
* a list of standing orders and direct debits

Any standing orders or direct debits should be cancelled with immediate effect.

When replying, please let us have appropriate form to enable the account to be closed in due course. Please also confirm whether any other account is held with yourselves in the sole name of the deceased or jointly with any other person and the balance on any such account.

We look forward to hearing from you.

Yours faithfully,

Sebastian