

Beaumont[®]

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| Subject | ACTION STATION "AMBER ALERT" PROCEDURES FOR MISSING INFANT OR CHILD | No. | II.A.33 | Page | 1 of 2 |
| Content Expert/Coordinating Department(s) | EMC | Prior Issue Date | 6/11 | Issue Date | 12/13 |

Policy

In the event of an Infant or Child abduction, the following procedures will be followed by hospital staff.

Procedure

In the event of an infant/child abduction, immediately dial **55** to have switchboard announce an "Action Station Amber Alert." Switchboard will announce "Action Station Amber Alert" Family Birth Center, "Action Station Amber Alert" Pediatrics, or "Action Station Amber Alert" Emergency Department, or any other department, depending on the location of abduction. Switchboard will also give a brief description of the expected abductor and the child.

Immediate response is required by the following departments to specific locations:

1. **Security :**
Post One officer to scene (if Family Birth Center stairwell alarm activated proceed up stairwell to area). Information to be relayed via radio to all other areas.
Post Two – immediate response to front lobby exterior. Officer will coordinate additional employees to stop and search individuals as they leave. Lobby doors may be locked down if not enough staff available to assist on exterior. If staffing allows, secure the campus parking exits.
2. **Emergency Center Staff** will immediately cover the E.C. entrance doors, along with registration staff and one Facilities staff member.
3. **Valet, E.S., Facilities and one Radiology** staff member will respond immediately to the lobby and assist security with checking individuals as they leave.
4. Switchboard is required (*after calling the Amber Alert*) to call the Police Department for immediate assistance (911). Notify the Administrator on call and the Security Management. When the incident has been resolved, "Action Station Amber Alert - ALL CLEAR" will be announced three times by Switchboard.
5. **Nursing/Staff at the Scene** – At least one staff member will attempt to follow the suspect and supply pertinent data to Security/Police. Nursing/Staff at the scene will work with Security/Police to preserve area where incident took place and supply information that will help in apprehension. Parents/Family should be provided a secure location to await the Police. Refer to your own department policies.
6. **All Other Departments :**
 - Upon hearing that an "Action Station Amber Alert" has been called, all employees are to immediately stop all non-critical work.
 - Guard all stairwell fire exits, interior stairwell doors, elevator areas and doors that exit to the exterior near your work area.
 - Employees who are outside their own department are to go to the nearest exit.
 - Immediately notify switchboard if suspect is seen.

Look for:

- Individuals carrying an infant/child, walking with a child, or a child by themselves
- Someone carrying a bundle that might contain an infant
- Someone attempting to conceal an infant/child or bundle
- Someone displaying suspicious behavior, fear or alarm
- Suspicious vehicles sitting outside of doors, someone at wheel, motor running.

If possible, record license numbers of any vehicles leaving the property

Attempt to detain suspicious persons and call security, *but never engage in a physical confrontation.*

Be able to provide the best description possible.

Profile of a typical Abductor (*Note: There is no guarantee that an infant/child abductor will fit this description.*)

- Female, age 15-44, often overweight
- Most likely emotionally immature and compulsive
- Frequently has lost a baby, or is incapable of having one
- Married or living with someone; companion's desire for child may be motivation
- Considers baby her own once abduction occurs
- Usually lives in community where abduction takes place
- Will visit nursery prior to abduction, asking questions

GROSSE POINTE – NURSING POLICY & PROCEDURE MANUAL

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| <p>7. Administrative coordinator will notify Public Relations and local hospitals. Nurse in charge will notify Risk Management and will act as a liaison between the unit and security/police department.</p> <p>8. When the incident has been resolved, "Action Station Amber Alert - ALL CLEAR" will be announced three times by Switchboard.</p> <p>9. All employees are to return to normal work duties.</p> <p>10. Protection of children is a pro-active responsibility for everyone in the facility.</p> <p>POPULATION SPECIFIC CONSIDERATIONS: Pertinent to Pediatrics</p> <p>REFERENCE: Refer to Emergency Management Policy EM-EC 4.10.1.a</p> | | |

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