

# WILLIAM BEAUMONT HOSPITAL WJQ JOB OVERVIEW

**Position Title** Clinical Nurse II

**H.R. Organization** Nursing Grosse Pointe

**DIV. #:** 0103 **R/C #:** IV Team **DATE:** June 27, 2015

**COMPLETED BY:** Anne Stewart Chief Nursing Officer  
NAME TITLE

**REPORTS TO POSITION TITLE:** Nurse Management Team

**Briefly describe the purpose of the job.** The Clinical Nurse II has two or more years experience as a registered nurse, utilizing the nursing process with depth and understanding.

**A. LIST THE ESSENTIAL RESPONSIBILITIES.** (If this is a supervisory/managerial position please include duties such as interviewing, hiring, evaluating performance, budget preparation, etc., if applicable.) Please specify the percentage of time (e.g., 50%, 10%, etc.) spent on each duty.

- |   |    |   |
|---|----|---|
| 1. Nursing Process: develop & implement plan of care for patient's based on scientific research rationale.  | 40 | % |
| 2. Communication: Communicates patient outcomes & changes to multidisciplinary team members. Proficient in the use of the electronic medical record for documentation.  | 15 | % |
| 3. Leader/manager: Delegates assignments/tasks with appropriate follow-up. Contributes to achievement of unit objectives.   | 15 | % |
| 4. Educator: Develop, collaborate and communicate teaching strategies for patient/family. Serves as mentor/resource for members of health care team. Promote and provide a safe environment for patients, visitors and coworkers. | 15 | % |
| 5. Professional Development: Maintains current knowledge in area of clinical practice. Participates in unit-based activities, educational offerings, staff meetings & committees.   | 15 | % |

**B. LIST SUPPLEMENTAL/NON-ESSENTIAL RESPONSIBILITIES.** Please specify the percentage of time (e.g., 50%, 10%, etc.) spent on each duty. Total(s) for this section and section A should equal 100% of the job's working time.

- |  |     |   |
|--|-----|---|
| 1. Consistently demonstrates Beaumont customer service standards | 100 | % |
| 2.   |     | % |
| 3.   |     | % |

**Total number of subordinate staff, if applicable:** \_\_\_\_\_ **(F.T.E.s)**

**Indicate any registration, licensure or certification required for the job. Please note whether it is required by law, by hospital policy or preferable but not formally required.**

Active, valid Michigan registered nurse license.

Current AHA BLS for Healthcare Providers certification and other certifications as required by department.

Critical Care: ACLS within 6 months of hire/transfer

Family Birth Center: NRP and fetal monitoring certification within 6 months of hire/transfer

2S: Chemotherapy/biotherapy provider within 6 months of hire/transfer

**Indicate any formal academic education/training required to perform the job.**

Diploma, A.D.N. or B.S.N.

**Indicate any special skills/talent (e.g., artistic, craft, writing skills, word processing skills, etc.) required to perform the job.**

Ability to demonstrate Beaumont customer service standards and behaviors in all aspects of job performance.

Reinforces hospital customer service recovery program and identifies customer service recovery opportunities

Refer to essential skills checklist; Refer to individual unit addendum

**Indicate if there is anything unique or specialized about the job.**

2 years of nursing experience

**List internal/external contacts required of the job.**

Contact

Purpose of Contact

1. Patient /significant other	Provide care purposes
2. Health care personnel	Collaboration of care purposes
3. Physicians	Collaboration of care purposes
4. Nursing management team	Collaboration of care purposes

EXTERNAL

Contact

Purpose of Contact

1. Students	Staff development purposes
2. Other health care professionals	Networking/information gathering
3. Vendors	Gathering new information, evaluating products
4. Extended care facilities	Coordination of care purposes
5. Transport personnel	Coordination of care purposes

For HR Use Only

Organization: \_\_\_\_\_

Job: \_\_\_\_\_

Position: \_\_\_\_\_

Paygrade: NN7

Form 525 #: \_\_\_\_\_

HRPRC Review Date: \_\_\_\_\_

### IV Team (Job Description)

Using the current standards of Practice the IV nurse will establish venous access for the patients on an individual basis, appropriate to the patients needs. Maintain dressings and care for all CVC lines according to policy and procedure; Including any ordered lab draws, routine dressing changes, removal of lines and administration of TPA. The IV team is responsible for assessment of the patients for PICC lines according to the hospital algorithm and notification of IR for scheduling of line insertion. Bedside ultrasound assessment and placement of midline (extended dwell) catheters when appropriate. Resource and Education of staff, family and patients regarding any access device. The team provides a resource to outpatient ancillary departments for difficult IV access. Upholds Beaumont customer service standards and competencies.

Requirements: Two ore more years of RN experience. Active, valid Michigan RN license. Basic Life Support (BLS) from the American Heart Association as required by hospital policy.

Excellent IV skills necessary. Preferred experience with central lines (CVC, PICC, MEDIPOINTS).

NN7