

# Beaumont

## HEALTH

Title <b>Safety Event Reporting - RL Solutions</b>	Location <b>ALL Beaumont Health</b>	Functional Area <b>Administration, Clinical</b>
Policy Owner <b>Sr Vice President &amp; Chief Quality Officer</b>	Document Type <b>Policy</b>	Effective Date <b>03/10/2016</b>

### I. CORPORATE AUTHORITY

Beaumont Health ("BH") as the corporate parent to William Beaumont Hospital, Botsford General Hospital, and Oakwood Healthcare Inc., ("Subsidiary Hospitals") establishes the standards for all policies related to the clinical, administrative and financial operations of the Subsidiary Hospitals. The Subsidiary Hospitals, which hold all health facility and agency licenses according to Michigan law, are the covered entities and the providers of health care services under the corporate direction of BH. The Subsidiary Hospitals' workforces are collectively designated as BH workforce throughout BH policies.

### II. PURPOSE AND OBJECTIVE: Continuous improvement of patient safety is our guiding principle in achieving quality and reducing morbidity and mortality.

Reported occurrences will be, analyzed, trended and utilized through review processes to continually improve systems, processes, education and training to reduce/avoid their occurrence. The focus will be on the causes that underlie the event, and on making changes in the organization's systems and processes to reduce the probability of such an event in the future.

### III. POLICY STATEMENT: All employees and practitioners are responsible for fully cooperating in efforts to improve patient safety, reduce risks and minimize occurrences. This includes the reporting of occurrences that result in actual or potential injury to a patient. Reporting may include communication of the event to the employee manager, to the corporate compliance line, and/or documenting in the RL Solutions automated system upon discovery of the event.

### IV. REFERENCES: RL Solutions instruction guide [RL Solutions Quality/Safety Report Instructions](#)