

BEAUMONT GROSSE POINTE INFUSION SERVICES

ORIENTATION COMPETENCY CHECKLIST

NAME: Sandra ModesDATE: 10/23/15

Performance Criteria	NEEDS ASSESSMENT			SKILLS COMPETENCY
	Experienced	Needs Assistance	Inexperienced	Validated
1. Management Of Continuous Quality Improvement In Clinical Practice				
A. Coordinates infusion services transitioning of the patient from referral source to suite.	✓			GRS 11/16/15
B. Arranges appointment specific to patient needs.	✓			GRS 11/16/15
C. Provides education necessary for patients to participate in infusion therapy.	✓			GRS 11/5/15
D. Provides IV therapy services including:				
(1) Peripheral IV catheter placement	✓			RK 11/5/15
(2) Central venous catheter dressing change	✓			RK 11/16/15
(3) Blood specimen collection	✓			GRS 11/23/15
(4) Mediport accessing	✓			11/16/15 RK
(5) Infusion pumps	✓			11/5/15 GRS
(6) Chemo/Biotherapy Administration *	✓	✓		
(7) Blood/Blood Product Administration	✓			N/A
(8) Drug administration protocols	✓			GRS 11/6/15
(9) Pain Management	✓			GRS 11/6/15
E. Completes appropriate documentation of infusion services.	✓			GRS 11/5/15 EPR, T. P. L. M. M. L.
F. Communicates infusion activities with appropriate internal/external departments	✓			GRS 11/5/15
G. Demonstrates use of universal precautions.	✓			GRS 11/5/15
H. Demonstrates appropriate knowledge of CDC Guidelines and INS Standards of Care.	✓			GRS 11/5/15
2. Resource Management				
A. Maintains appropriate inventory	✓			12/3/15 RK
B. Collaborates with referral source to meet patient's needs while optimizing reimbursement.	✓			2 registration
C. Demonstrates a knowledge of CQI process and utilizes same in the development of infusion services.	✓			GRS
D. Demonstrates a knowledge of governing agencies' rules and regulations and complies with same.	✓			GRS

* ONS CHEMO/BIO THERAPY COURSE
IN PROGRESS

NAME:

Sandra Marks

DATE:

10/23/15

Performance Criteria	NEEDS ASSESSMENT			SKILLS COMPETENCY
	Experienced	Needs Assistance	Inexperienced	Validated
3. Strategic Planning				
A. Participates in infusion services planning process	✓			GRB
B. Acts as a change agent	N/A	N/A		GRB
C. Participates in assigned committees and task forces	✓			GRB
4. Collaborative Relationships/Communication				
A. Supports and promotes patient rights	✓			GRB
B. Promotes and reports patient/customer satisfaction, internal and external	✓			GRB
C. Facilitates open communication	✓			GRB
5. Professional Development				
A. Current licensure - copy in personnel file upon renewal.	✓			GRB 9/28/15
B. Continuing education related to licensure and recertification: BLS, ACLS, OCN, CRNI	✓			10/23/15 → 10/2017 BLS CARD
C. Maintains membership in appropriate professional associations: INS, GLCINS, ONS	✓			GRB