

# Committee Meeting Agenda

Postgraduate Physics Students' Society

14.00, Tuesday 15th March, 2016

## **1 Attendance**

### **1.1 Opening**

Braden was elected Chair

### **1.2 Attendance to be taken**

Daniel, Braden, Shanette, Cate, Innes, Tristan and Sri were in attendance

### **1.3 Apologies**

Apologies were received from Stephi

### **1.4 Committee Membership**

Daniel welcomed the new committee

## **2 Advertising for Physical Systems**

Melbourne will be running a Physical Systems course next semester; it's a premier subject

Will cover wave optics, classical mechanics, solving differential systems as physical systems

(A little bit of) Overlap with some math subjects (DEs, Mathematical Methods of Physics) (but not so much that there's anti-requisites)

2nd year subject; 3rd years can take it (good for them, as they have context)

Put up posters to advertise? Yes

Advertising cannot be on LMS - we should get it on the PSS

Braden will correspond with PSS re: everything

### **3 Mentoring**

Braden presented the idea (based on a discussion with a Neuroscience Postgraduate executive)

Tristan will bring this up with Andrew Melatos at the next Knowledge Engagement committee meeting

### **4 Funds and Assets**

The most costly events for the year will likely be: post-Completion talk food, Easter, Pool, Trivia

The question of whether we need a TV on Level 7 was discussed (following on from last year's discussion of Tristan having a spare TV). The committee decided: probably not

Level 7 needs some items (especially for GOSS preparation and serving): platters, IKEA stuff, cutting board, knife, cheese knife

We will use GOSS funds to source some knives and forks

Braden brought up the idea of using GSA/UMSU funds set aside for assets. The committee decided that were some assets we should obtain: board games (a small amount), PPSS banner, pull-down screen (note: this is something the School of Physics could/should do)

## **5 Semester event plan**

### **5.1 Other events**

Multiple event ideas were put forward:

- Cate proposed running one more “bigger” event (e.g. Pool Comp, Trivia Night) this semester. The committee agreed.
- Snooker - running in semester opposite the pool competition (Sem 2)
- A talent show? It was considered logisitically difficult
- Karaoke night
- Australia’s Biggest Morning Tea

The committee agreed running another Australia’s Biggest Morning Tea (following on from last year) would be successful. No concensus was reached on what extra “large” event to run this semester; Cate will put out a poll to the membership to gauge interest.

Committee think the “mentoring” sessions for 1st years (where graduates come in to tutes and talk for 10 minutes) are not effective

### **5.2 Pool Competition**

Several logisitical issues were agreed upon:

- As Activites Officer, Cate will organise much of the event
- Running the week of Monday 4th April
- Final on Friday 8th April
- Signups close Monday 4th April
- Cate will make and post posters
- Prizes: alcohol (two different bottles), names engraved on trophy

### **5.3 Diversity Fair/Event**

Daniel has been in discussion with some other graduate science groups, including Chemistry. There has been not nearly enough collaboration between STEM groups; a Diversity Fair/Event is currently being discussed with several groups (Chemistry, Physics; possibility to expand to Optical Students Association, WISE, WIP group in the School of Physics; considering Geology, Biology).

For such an event, there will be a lot of money available by pooling resources.

Daniel will continue conversing with these other groups.

## **6 Reports**

### **6.1 Academic Staff Committee**

After being invited, Cate was asked to leave (/kicked out of) the most recent meeting, as the topic of discussion was the EPP leadership position.

### **6.2 Academic Progress Committee**

Innes attended the most recent meeting.

**See attached report for full notes**

### **6.3 Knowledge Engagement**

Tristan attended the most recent meeting.

**See attached report for full notes**

### **6.4 Research and Research Training**

No-one attended

## **6.5 Occupational Health and Safety**

No-one attended

## **7 Matters Arising from Previous Minutes**

This was our first meeting, so there were no previous minutes.

## **8 General Business**

### **8.1 Further business**

No further business

### **8.2 Next meeting**

Cate suggested fortnightly meetings; the committee agrees.

Next meeting: 5th April, 2pm (unless times clear up; currently Innes is unable to attend this time)

## **9 Meeting close**

3:05pm

## Action List

1. Daniel - organise posters for Physical Systems advertising
2. Braden - talk to PSS re: advertising Physical Systems on their page
3. Tristan - talk to Melatos about Mentoring
4. Shanette + other - buy PPSS GOSS stuff from IKEA
5. Innes/George - buy knives and forks for GOSS (with GOSS funds)
6. Innes - notify people of banner comp (via email + Facebook) (note: there will be a "silly prize")
7. Braden - buy some PPSS board games as assets
8. Daniel - talk to Ray/someone re: pull-down screen in Level 7 Common Room
9. Cate - create poll for PPSS members to voting on new events
10. Cate - to take care of Pool Competition
11. Daniel - continue conversing with other graduate group executives people about diversity event
12. Others - let Daniel know about other graduate groups which could get involved in a diversity event