

HOLA ESTUDIANTES! ESPERO ESTEN BIEN! LES DEJO OTRA ACTIVIDAD PARA CONTINUAR INTRODUCIÉNDONOS EN EL MUNDO DE LA BÚSQUEDA DE EMPLEO FORMAL. AVANZAMOS CON OTRAS TAREAS SENCILLAS SOBRE CURRICULUM VITAE. CUALQUIER DUDA O LO QUE NECESITEN ME CONTACTAN AL 11 6543 8811. ABRAZOS SONIA BISTOLFI PROFESORA DE INGLES.

ACTIVITY N°1: READ AND ORDER KATE'S RESUME.

Kate wants to apply for a job at a café. Read the information about Kate and insert it into the correct place on her resume.

kate_k1997@gmail.com
 06 2412 9172

A.

Starbucks (2014 - 2015)

- Served coffee and cake to customers
- Operated the cash register
- Cleaned the coffee machine

Volunteer English Tutor (2015 - 2016)

- Helped Mathayom 1 students with their English homework

B.

48 Oriental Avenue, Bangkok, Thailand

C.

English Language Award

- First place in Mathayom 6

D.

Thai, English

E.

Kate Smith

F.

Grace International School,
 Bangkok, Thailand (2010 - 2016)

G.

Jenny June, Manager of Starbucks,
 Bangkok CBD Branch tel. 09 2411 9672

H.

Name	F.
Address	
E-mail	
Mobile number	
Education	
Work and volunteer experience	
Achievements	
Languages	
Referees	

ACTIVITY N°2: READ AND TRANSLATE INTO SPANISH THE APPLICATION LETTER THAT IS BELOW.

Dear Sir/Madam,

This letter is in reference to the advertisement published in ABC news for the post of a teacher for intermediate level. I would like to work as a teacher for the intermediate level with your organization.

Although I do not have any previous experience of professional teaching yet, I do have prior experience of interacting with the students and understanding their basic problems and finding solution of the same. During my professional courses, I was taught to interact with the students in the way which makes it interesting to learn and I follow the same procedure while teaching. With a degree in education and the proper ways of teaching, I aim towards understanding the needs of the student and their fears and problems so that I can help them overcome them. Also, my teaching process is lucid enough enabling the students to thoroughly understand the concepts.

Thus, it is my earnest request to you to please consider my candidature for the post of teacher in the intermediate level. Please find my **resume** attached with my cover letter for your kind perusal. Please let me know when I can expect a call to discuss the issue.

Thanking you,

With regards

(name of the applicant)