

Read all about it

A Fantastic Opportunity!

- 6 Group these words and phrases under the following headings:

store salesperson communication skills
cook shop fluent Portuguese manager
restaurant experienced enthusiastic attitude
travel agent

Job	Skills & Qualities	Workplace
salesperson	communication skills	store
.....
.....
.....

- 7 Now read the advertisements quickly and match the jobs from Exercise 6 with the correct advertisements.

- A
B
C
D

A Brandon Electronics is one of the country's major electronics stores. We are seeking a hard-working, efficient salesperson with great communication skills. Good basic salary and excellent commission scheme.
Mon-Fri. Full time. Call: 0181 556 2478

B Brazil Travel

Are you an expert on Brazil? Would you like to share your knowledge and experience with others? Brazil Travel is looking for a qualified, full-time travel agent with a minimum of three years' experience.

You will need good organisational and communication skills, fluent English and Portuguese, but most important of all, you must love Brazil! Good salary. Benefits include commissions and plenty of travel to Brazil!

Mon-Sat. Full time.

Call Paula on: 0117 342 8890 to find out more.

C Rick's Place is a busy, lively restaurant which serves Modern Oriental food. We're looking for an experienced cook to work part-time, 20-25 hours per week. If you are an imaginative and creative cook, who can add some real flavour to your food, we'd like to hear from you.
Apply to: Rick's Place, 25 Hanover Yard, Edinburgh
or fax to: 0131 624 5448

- 8 Now read the advertisements again carefully and complete the table.

Job	Full time or Part time	Benefits	Qualities & Skills
salesperson			hard-working, efficient, communication skills
	full-time	commission, travel to Brazil	
cook			
			friendly & enthusiastic attitude

- 9 Write an advertisement, containing the following information.

Receptionist for Comedy Club.
Organise bookings of comedians & sale of tickets
Sense of humour, genuine interest in comedy, well-organised
Fun, exciting job
Part-time: Monday – Thursday, 10 a.m. – 4 p.m.
Benefits: free tickets to all the shows
Fax: Judy on 0151 654 9988

D

We are setting up a new chain of furniture shops in London, Bristol, Manchester and Brighton. We need several full-time Managers. This is an amazing opportunity to build a career with a growing and exciting furniture retailer. Experience is not necessary, but a friendly and enthusiastic attitude are essential. Company car, private health insurance and other benefits.

Apply in writing by fax to: 0870 554 0022
Or send to: FPS Ltd, PO Box 175, London W5 3TP