

ASSOCIATE DETAILS

Associate Name	<input type="text"/>	Associate I.D.	<input type="text"/>
Designation	<input type="text"/>	Band & Level	<input type="text"/>
Department	<input type="text"/>	Department Head	<input type="text"/>
Date of Joining	<input type="text"/>	Date of Exit Survey	<input type="text"/>

The information obtained from the exit interviews is used as management tool in determining areas of potential concern. All responses are confidential and will not become part of the employee's personal file unless otherwise stated.

1.

What are the reasons for joining SecureCloud?

<input type="checkbox"/> Technology Enhancement	<input type="checkbox"/> Career Growth	<input type="checkbox"/> Higher Pay
<input type="checkbox"/> Work Life Balance	<input type="checkbox"/> Lack of Projects	<input type="checkbox"/> Relocation

❖ Comments

2.

What are the reasons for quitting this job?

<input type="checkbox"/> Lack of Technology Enhancement	<input type="checkbox"/> Lack of Career Growth	<input type="checkbox"/> Higher Pay
<input type="checkbox"/> Work Life Balance	<input type="checkbox"/> Health Issue	<input type="checkbox"/> Relocation
<input type="checkbox"/> Lack of Projects	<input type="checkbox"/> Internal Conflict	<input type="checkbox"/> Higher Education

❖ Comments

3. The Job Itself

Questions	Strongly Disagree	Disagree	Agree	Strongly Agree
Job was challenging and interesting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There were sufficient opportunities for advancement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workload was manageable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Your skills and abilities were effectively used	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
You were provided with adequate training programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Your colleagues listened and appreciated your suggestions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recognition for a job well done	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Your sense of achievement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

❖ **What do you think can be improved about the job?**

4. Supervisor / Line Manager

Questions	Strongly Disagree	Disagree	Agree	Strongly Agree
Was easy to approach when in need.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Was open to suggestions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is experienced in supervision.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Had sufficient knowledge of the job.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Offered & suggested ways to develop.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recognized & acknowledged achievements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provided constructive feedback.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clearly communicated management decisions and took your / team's suggestion to Management.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintained a professional relationship with you.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

❖ **What are your suggestions or improvements to your supervisor?**

5. The Company

Questions	Strongly Disagree	Disagree	Agree	Strongly Agree
Was the induction helpful & the information reasonably true	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Office Facility, Equipment, Safety	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Was a good & positive environment to work in.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Had adequate tools to do the work.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Got on well with other associates to cover the work.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Internal communication worked well.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There was no bullying or harassment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The business did not discriminate against any associate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

❖ **What do you think can be improved about the Department and Company?**

6 Remuneration & Benefits

Questions	Strongly Disagree	Disagree	Agree	Strongly Agree
Salary was adequate in relation to responsibilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Benefits were good	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work-Life balance was promoted and practiced	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Company supported you during Covid	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

❖ **What improvements, other benefits could the company offer?**

7. Management

Questions	Strongly Disagree	Disagree	Agree	Strongly Agree
Doors were open & easy to reach when in need.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gave fair & equal treatment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Was available to discuss job related issues.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Encouraged feedback and suggestions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintained consistent policies & practices	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provided recognition for achievements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gave opportunities to train and develop.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provided constructive feedback.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Opportunity to make complaints	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

❖ **What are your suggestions or improvements to management?**

8. To be filled by Team H.R. - Remarks

Name

Date