

## Quick Start Guide

Welcome to Your Online Tutoring Platform

We're delighted to have you on board! This guide will help you get started quickly and make the most of your learning experience.



### Access Your Account

You'll receive your login details by email. Sign in using the secure link provided and choose a strong password. If you need help, contact our support team — never share your password with anyone.



### Prepare for Your First Session

Check your internet connection, webcam, and microphone in advance. We recommend using a quiet space with minimal distractions. Test your access to any learning materials we've shared with you.



### Know Where to Find Resources

All lesson materials, practice sheets, and schedules are available on the student dashboard. Save the link as a bookmark so you're never searching for it.



### Stay Safe Online

Your safety is our priority. All tutoring takes place within the platform — please avoid sharing personal contact details or social media accounts. If you ever feel uncomfortable or unsure, contact us immediately.



### Communicate with Confidence

Your tutor is here to help. Use the built-in messaging feature to ask questions or request feedback. We encourage open discussion — no question is too small!



### Plan Your Learning Journey

Use the Study Planner to track your progress and schedule revision sessions. Consistent practice is the key to long-term success.

## Need Help?

Our support team is just a click away via the Help tab on your dashboard. We aim to respond within one working day.

Welcome aboard — let's make learning productive, safe, and enjoyable!