

Safeguarding Agreement

Date: 19 August 2025

Jurisdiction: United Kingdom (UK GDPR + Data Protection Act 2018)

Scope

Protect children, young people, vulnerable adults, and maintain professional standards across all service delivery modalities (online, face-to-face, home-based, company-based) for learners from GCSE through professional levels.

Universal Conduct Standards

- Professional language and behavior at all times
- Approved communication channels only
- No sharing of personal contact details outside platform
- Prompt reporting of any safeguarding concerns
- Respect for privacy and confidentiality
- Maintenance of appropriate professional boundaries

Service-Specific Safeguarding Measures

Online Services:

- Secure platform access only
- Session recording for safeguarding purposes
- Appropriate display names and profile images
- Screen sharing monitoring and content filtering
- Virtual background requirements where appropriate

Home-based Services:

- Enhanced DBS checks for all educators
- Pre-visit safety assessments

- Clear arrival/departure protocols
- Emergency contact procedures
- Appropriate supervision requirements for minors
- Safe working environment standards

Company-based Services:

- Corporate safeguarding policy alignment
- Workplace safety compliance
- Professional conduct in corporate environments
- Confidentiality and business ethics adherence
- Reporting structures within corporate hierarchy

Age and Level-Specific Protections

GCSE Students (typically 14-16):

- Enhanced supervision requirements
- Parental involvement in progress monitoring
- Age-appropriate content and communication
- Limited session duration guidelines

A-Level Students (typically 16-18):

- Transitional independence with oversight
- Career guidance safeguarding
- University preparation safety protocols
- Work experience placement protections

University Students (18+):

- Vulnerable adult protections where applicable
- Mental health and wellbeing monitoring
- Academic pressure support systems
- Financial safety education

Professional Learners:

- Workplace harassment prevention
- Professional boundary maintenance
- Confidentiality and ethical standards
- Career development safety considerations

Online Safety Measures

- Secure session links with waiting rooms
- Platform-specific safety features enabled
- Content filtering and monitoring systems
- Digital footprint education
- Cybersecurity awareness training

Reporting Procedures

Immediate Danger: 999 Emergency Services

Non-Emergency Safeguarding: safeguarding@yourdomain.example

24-Hour Safeguarding Hotline: [phone number]

Anonymous Reporting: Available via secure online portal

Service-Specific Reporting:

- **Home-based:** Additional local authority notification procedures
- **Company-based:** Corporate HR/compliance reporting requirements
- **Professional:** Industry-specific regulatory reporting where applicable

Multi-Agency Cooperation

We work closely with local authorities, educational institutions, employers, and other agencies to ensure comprehensive safeguarding coverage across all service modalities.

Regular Review and Training

- Annual policy review and updates
- Quarterly staff training and refreshers
- Service-specific safety protocol updates
- Emergency procedure practice sessions

Sanctions and Consequences

Policy breaches may result in:

- Immediate session suspension
 - Service restriction or termination
 - Reporting to relevant authorities
 - Corporate client notification (where applicable)
 - Legal action where necessary
-

Acknowledgment

By using any of our services, you agree to follow this comprehensive safeguarding policy and understand that **safeguarding is everyone's responsibility**.

Signature: _____ Date: _____

Name (Print): _____