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**SEDOS BOX OFFICE - SHOW SETUP FORM**

Show Name:

Show Dates:

|  |  |  |
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| **Question** | **Answer** | **Notes** |
| Venue |  |  |
| No. of seats available? |  | Bridewell: Normally this is **128**, taking out 2 x FOH and 4 x House Seats. Note: If you have mic racks or followspots in the seating area you’ll need to reduce this further. |
| Evening start time? |  | This is usually 7.30pm |
| Is there a matinee - if so on what date(s) |  | This is usually 2.30pm or 3pm |
| Matinee start time? |  | This is usually 2.30pm or 3pm |
| Running time (estimate) |  |  |
| Ticket price – normal |  |  |
| Ticket price – member |  |  |
| Ticket price – concessions |  |  |
| Is there a Charity Night - if so on what date(s) |  | Note: Charity night ticket prices are usually the same as a normal night. If different, please indicate. |
| Is there a Gala Night - if so on what date(s) |  |  |
| Gala Ticket price – normal |  |  |
| Gala Ticket price – member |  |  |
| Gala Ticket price – concessions |  |  |
| Have you supplied artwork? |  |  |
| Any other information? |  |  |