* 1) Vendor Leads
* [Web / App]
* Name:
* Address
* Contact
* Website
* Vendor Type
* Message
* 2) Superadmin [Web]
* vendor team
* customer service team
* tech team
* admin / audit
* superadmin
* 3) Vendor team will receive vendor leads
* Vendor Lead / Direct call lead (may lead to direct register.[Best]) >> [Call >> Communication ] 🡪 Each user in vendor team can view all others communication going as well.
* >>(Interested) Call me again| Not interested | Registered >>
* Q. What registered means exactly?
* A. For first phase we have 5+1 types of vendors **VENDOR FORM** A) Banquet B) Caterer C) Decorator[NOT NOW @Dharam] D) Photographer[NOT NOW @Dharam] E) Hair and make up. F) Others[Not Now @Dharam].
* A) Banquet
* For each type vendor team will register the vendor.
* **Excel : Venue Empanelment 🡪 Vendor Questionaire**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| * **Basic Info** |  |  | * **Price** |  |  |  |  | * **Facilities** |  |  | * **Menu** |  |  |  |  | * **Tie- Ups** |  |  |
| * Name |  |  | * Minimum Billing |  |  |  |  | * Venue Type | * Hotel, Banquette Hall, Party Lawn, Farm House | | * Lunch |  |  |  |  | * **Decorators** | * Name | * Contact |
| * Address |  |  | * Hall Rental (If Any) |  |  |  |  | * AC | * Yes/No |  | * Veg Package 1 | | * Number | * Examples |  | * Other Allowed | * Yes/No |  |
| * Phone |  |  | * **Lunch** |  | * **Quoted** | * **Minimum** |  | * Power Back Up | * Yes/No |  |  |  |  |  |  | * **Caterers** | * Name | * Contact |
| * Neighbourhood | |  | * Veg Package 1 |  |  |  |  | * Restrooms | * Yes/No |  |  | * Welcome Drink | |  |  | * Other Allowed | * Yes/No |  |
| * GPS Co-Ordinates | |  | * Veg Package 2 |  |  |  |  | * Shower | * Yes/No |  |  | * Starters |  |  |  | * **Florists** | * Name | * Contact |
| * Capacity (floating) | |  | * Veg Package 3 |  |  |  |  | * Bridal Room | * Yes/No |  |  | * Salads |  |  |  | * Other Allowed | * Yes/No |  |
| * Veg |  |  | * Non Veg Package 1 |  |  |  |  | * Elevator | * Yes/No |  |  | * Soup |  |  |  |  |  |  |
| * Jain |  |  | * Non Veg Package 2 |  |  |  |  | * Ramp | * Yes/No |  |  | * Breads |  |  |  |  |  |  |
| * Non-Veg |  |  | * Non Veg Package 3 |  |  |  |  | * Wheelchair | * Yes/No |  |  | * Main Courses | |  |  |  |  |  |
| * Alcohol |  |  |  |  |  |  |  | * Chairs | * Number |  |  | * Dal |  |  |  |  |  |  |
| * Parking Spots | |  | * **Dinner** |  | * **Quoted** | * **Minimum** |  | * Chair Covers | * Yes/No |  |  | * Rice |  |  |  |  |  |  |
| * AC/Non-Ac | |  | * Veg Package 1 |  |  |  |  | * Table | * Number |  |  | * Raita |  |  |  |  |  |  |
| * Speciliaty Cuisine | |  | * Veg Package 2 |  |  |  |  | * Table Covers | * Yes/No |  |  | * Desert |  |  |  |  |  |  |
| * Venu Type |  |  | * Veg Package 3 |  |  |  |  | * Pool Side | * Yes/No |  |  | * Live Stations | |  |  |  |  |  |
| * Outside Catering | |  | * Non Veg Package 1 |  |  |  |  | * Overnight Rooms | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  | * Non Veg Package 2 |  |  |  |  | * **Food & Drinks** |  |  | * *Same as above for all Lunch & Dinner Packages* | | | | |  |  |  |
|  |  |  | * Non Veg Package 3 |  |  |  |  | * Jain Preperation | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * Non Veg | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  | * **Other/Extras (Only if applicable)** | |  |  |  | * Outside General Catering | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  | * Valet Service |  |  |  |  | * Outside Specialty Catering | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  | * Projector |  |  |  |  | * Foreign Alcohol Permit | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  | * Sound System |  |  |  |  | * Outside Alcohol | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  | * Mike |  |  |  |  | * **Safety** |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * First Aid Kit | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  | * **Cancellation Policy** |  |  |  |  | * Fire Fighting | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * Sprinkler | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  | * **Payment Terms** |  |  |  |  | * On Call Doctor | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  | * Book Advance | * % of total billing | |  |  | * **Capacity** |  |  |  |  |  |  |  |  |  |  |
|  |  |  | * 2nd Payment | * X days before event | |  |  | * Floating | * Number |  |  |  |  |  |  |  |  |  |
|  |  |  | * Last Payment | * X days before event | |  |  | * U Shape | * Number |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * Cluster | * Number |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * Theater | * Number |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * Class | * Number |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * Car Park | * Number |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * Bike Park | * Number |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * Valet Parking | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * **AV/Music** |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * Music System | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * DJ Setup | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * Party Lights | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * Mike | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * Projector | * Yes/No |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | * License Liasion | * Yes/No |  |  |  |  |  |  |  |  |  |

* **Excel : Venue Empanelment 🡪 Staff Questions**

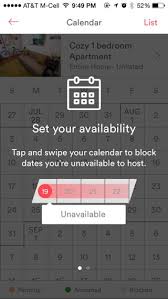
|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| * **KEY STAFF CONTACT DETAIL** | | | | | |
|  |  |  |  |  |  |
| * **No.** | * **Name** |  | * **Mobile Phone no.** | * **e-mail address** | * **Skype** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

* B) Caterer
* **Excel : Caterer Empanelment 🡪 Package Options**

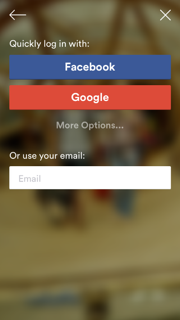
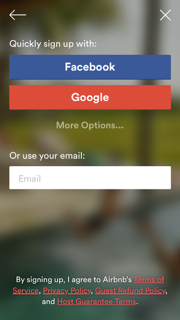
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | * **Basic Info** |  |  | * **Price** |  |  |  |  | * **Menu** |  |  |  |
|  | * Name |  |  | * Minimum Billing | |  |  |  | * Lunch |  |  |  |
|  | * Address |  |  |  |  |  |  |  | * Veg Package 1 | | * Number | * Examples |
|  | * Phone |  |  | * **Lunch** |  | * **Quoted** | * **Minimum** |  |  |  |  |  |
|  | * Catering Capacity | |  | * Veg Package 1 | |  |  |  |  | * Welcome Drink | |  |
|  | * Veg |  |  | * Veg Package 2 | |  |  |  |  | * Starters |  |  |
|  | * Jain |  |  | * Veg Package 3 | |  |  |  |  | * Salads |  |  |
|  | * Non-Veg |  |  | * Non Veg Package 1 | |  |  |  |  | * Soup |  |  |
|  | * Speciliaty Cuisine | |  | * Non Veg Package 2 | |  |  |  |  | * Breads |  |  |
|  | * Alchohol |  |  | * Non Veg Package 3 | |  |  |  |  | * Main Courses | |  |
|  | * Years in Business | |  |  |  |  |  |  |  | * Dal |  |  |
|  |  |  |  | * **Dinner** |  | * **Quoted** | * **Minimum** |  |  | * Rice |  |  |
|  |  |  |  | * Veg Package 1 | |  |  |  |  | * Raita |  |  |
|  |  |  |  | * Veg Package 2 | |  |  |  |  | * Desert |  |  |
|  |  |  |  | * Veg Package 3 | |  |  |  |  | * Live Stations | |  |
|  |  |  |  | * Non Veg Package 1 | |  |  |  |  |  |  |  |
|  |  |  |  | * Non Veg Package 2 | |  |  |  | * *Same as above for all Lunch & Dinner Packages* | | | |
|  |  |  |  | * Non Veg Package 3 | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  | * Other Specialities | |  |  |
|  |  |  |  | * **Cancellation Policy** | |  |  |  | * Juice Bar |  |  |  |
|  |  |  |  |  |  |  |  |  | * Imported Fruit Counter | | |  |
|  |  |  |  | * **Payment Terms** | |  |  |  | * Dryfruit Counters | |  |  |
|  |  |  |  | * Book Advance | * % of total billing | |  |  | * Specila Kid Menus | |  |  |
|  |  |  |  | * 2nd Payment | * X days before event | |  |  |  |  |  |  |
|  |  |  |  | * Last Payment | * X days before event | |  |  |  |  |  |  |

* **Like Venue Empanelment 🡪 Staff Questions, needed for caterer as well.**
* C) Decorator[NOT NOW @Dharam] D) Photographer[NOT NOW @Dharam] F) Others[Not Now @Dharam].
* E) Hair and make up.
* **Excel:** Hair Makeup Mehandi Empanelment.xls **🡪 Make up Hair**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | * **BASIC INFO** |  |  |  | * **PACKAGES** |  |  |
|  |  |  |  |  | * **Bridal Packages** | * Starts From | * Inclusions |
|  | * Name |  |  |  | * Package 1 |  |  |
|  | * Phone |  |  |  | * Package 2 |  |  |
|  | * Years in Business |  |  |  | * Package 3 |  |  |
|  | * Hair & Makeup | * Yes/No |  |  |  |  |  |
|  |  |  |  |  | * **Group Deals** | * Starts From | * Inclusions |
|  |  |  |  |  | * Package 1 |  |  |
|  | * **FAQ** |  |  |  | * Package 2 |  |  |
|  |  |  |  |  | * Package 3 |  |  |
|  | * Speciality | * Traditional/Modern/Light/Matt/Liquid/Shiny | | | |  |  |
|  | * Brand of Products Used | * MAC/Chambor/L'Oreal | | | * **Payment** |  |  |
|  | * Size of Team |  |  |  | * Advance | * x% |  |
|  | * Does Drapping | * Yes/No |  |  | * Balance Payment | * day of event |  |
|  | * Trial Run before wedding | * Yes/No |  |  |  |  |  |
|  | * Do you work on location | * Yes/No |  |  | * **Cancellation Policies** |  |  |
|  | * Work on groups | * Yes/No |  |  |  |  |  |
|  | * Exclusions from package |  |  |  |  |  |  |

* **VENDOR FORM** can be filled either by Vendor team.
* Vendor team should have Capability to send above form to vendor, which they can fill and send back and vendor team will approve.
* Also Vendor team should be able to block service provider.
* Their should be an audit log, where admin can see which vendor team member activity for above , log for each and every activity should be maintained.
* After vendor team creates account will send a link to the vendor to create password.
* Good to have feature (last/next phase if complex, Registration data should be auto saved on regular interval)
* Set UP Part 2 = Availability (Must)+ Discount (Optional) will be in APP.
* 5+1 screens for setup of availability, This will be a pop up which will be shown to vendor after login if he has not filled his availability.
* @DHRUV :FOR NOW START COPYING AIR BNB FOR LAYOUT.
* 
* ======Now data is ready for customer, and lets see how he will navigate through App----
* **Customer Journey**
* **Start up screen**, inspiration housing.com, Dharam will provide gif for that.
* Question to Rishi: In housing is it gif image?
* The home page will one image scroll vertical, showing 6 categories.

|  |  |
| --- | --- |
|  | * **For all app:** * 1. Battery images will be shown. * 2.Menu will be on bottom right. * 3.At bottom options will be a) message b) B&B c) Vendors d) Favorites e) Menu Except detail page. * 4. Apart of login, registration, home and detail page, listing of search results pages will have a dropdown on top to switch the search criteria to other vendor. * **For current page:** * 1. Search not relevant, remove it. User has to click one of the categories (Banquet, Caterer etc.) than the search option will be available showing the selected category on top which he can change. * The options on detail page will be according to selected category and will be * 1.Schedule site visit for banquet for any other vendor Schedule meet. [Offline, Rotating wheel option for DD:MM:YYYY HH:MM] LATER DISCUSS WITH DHARAM * 2. Messages [Rotating wheel option for DD:MM:YYYY HH:MM, ] LATER DISCUSS WITH DHARAM * 3. Bid and Book LATER DISCUSS WITH DHARAM |

* **Search result page for Banquet,**
* **DP**
* Customer is not allowed to do any interaction without registration.
* Bride name + groom name + Wedding date + Phone number (All mandatory)
* Login through facebook and gmail and normal. [Name of person]
* How ever he can search and navigate through the site.
* So on following we will pop up user for register.
* Detail Page (Bid | Message | Schedule Visit)
* 
* Take exact inspiration from airbnb.
* Add Grooom details etc.