

**From:**  
**To:**  
**Cc:** [REDACTED] [Burns, Anna](#)  
**Subject:** Comms Principles & SEEN  
**Date:** 01 November 2022 09:07:30  
**Attachments:** [image001.png](#)  
[DRAFT PRINCIPLES Defra group EA.docx](#)  
[DRAFT PRINCIPLES CS Defra .docx](#)  
[DRAFT PRINCIPLES Defra group NE.docx](#)

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Hi [REDACTED],

I'm sure you've seen these, but I thought I'd share them just in case its relevant to the SEEN stuff.

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED] and so wants me to stay close to what is happening and to brief him regularly on any updates (or any of you can do so if easier). In that respect, do any of you know whether the go/no-go decision on the launch of this network has happened yet, or at least where we are with that process?

[REDACTED]  
[REDACTED] are conducive to having open and respectful conversations, and are run by him first. He also wanted to know whether Nicky L and Lucy H had been made aware of this issue yet, and to ensure they are also kept in the loop.

Also, you may well be aware of this, but in the bi-weekly comms call yesterday with and other Defra external comms colleagues this issue was raised and the team said that Defra had recently experienced something very similar, which [REDACTED] and [REDACTED] were actively involved in. I'm not sure what the outcome of that was, but if you're not already linked in with them it might be good to chat to those involved to learn lessons from what they did or didn't do. [REDACTED] would probably be the best person to go to in the first instance.

Thanks all,

| [REDACTED] **Sir James Bevan, Chief Executive**

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**Environment Agency** | Horizon House, Deanery Road, Bristol, BS1 5TL  
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**From:** Burns, Anna <anna.burns@environment-agency.gov.uk>

**Sent:** 31 October 2022 17:27

**To:** @environment-agency.gov.uk>

**Cc:** @environment-agency.gov.uk>;

< [REDACTED] @environment-agency.gov.uk>;

[REDACTED] @environment-agency.gov.uk>

**Subject:** Fwd: Defra Group Communication principles

Hi [REDACTED]

You have been working with DEFRA and colleagues in the EDI team to refresh the communication principles for jammer.

[REDACTED] raised this at EXCO and then shared the drafts principles which I attach.

You will note from James' email that he supports in principle the approach but wants to ensure they are EA focussed. Can you work with colleagues to do the following:

1. Provide some reassurance that we have been involved in shaping the principles
2. I wouldn't want to create additional work but is there the option to make them more

personal to the EA.  
I welcome your advice  
Thanks  
Anna

Sent from my iPad

Begin forwarded message:

**From:** "Bevan, James" <[James.Bevan@environment-agency.gov.uk](mailto:James.Bevan@environment-agency.gov.uk)>  
**Date:** 26 October 2022 at 07:58:41 BST  
**To:** "Burns, Anna" <[anna.burns@environment-agency.gov.uk](mailto:anna.burns@environment-agency.gov.uk)>  
**Cc:** "[@environment-agency.gov.uk](mailto:@environment-agency.gov.uk)",  
"[@environment-agency.gov.uk](mailto:@environment-agency.gov.uk)"  
**Subject:** FW: Defra Group Communication principles

we spoke. Please consider and advise. [REDACTED]

*James*

**Sir James Bevan KCMG**

Chief Executive

**Environment Agency** | 3rd floor, Seacole Building, 2 Marsham Street, London SW1P 4DF

[James.Bevan@environment-agency.gov.uk](mailto:James.Bevan@environment-agency.gov.uk)

Pronouns: [REDACTED] ([why is this here?](#))

Office: [Chief.Executive@environment-agency.gov.uk](mailto:Chief.Executive@environment-agency.gov.uk) | [REDACTED]

At the Environment Agency we work flexibly, so whilst it suits me to email you now, I do not expect a response or action outside normal working hours.

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**From:** [@defra.gov.uk](mailto:@defra.gov.uk) > **On Behalf Of**

**Sent:** 26 October 2022 07:22

**To:** Secretary, Permanent <[PermanentSecretary@defra.gov.uk](mailto:PermanentSecretary@defra.gov.uk)>;  
[@defra.gov.uk](mailto:@defra.gov.uk)>; [@defra.gov.uk](mailto:@defra.gov.uk)>;  
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[@defra.gov.uk](mailto:@defra.gov.uk)>;  
[@defra.gov.uk](mailto:@defra.gov.uk)>; Bevan, James <[James.Bevan@environment-agency.gov.uk](mailto:James.Bevan@environment-agency.gov.uk)>;  
[@defra.gov.uk](mailto:@defra.gov.uk)>

**Subject:** Defra Group Communication principles

Good morning ExCo

referred to the attached principles at ExCo yesterday and wanted you to be sighted, she would be interested in your comments but please do not share at this stage.

With regards

[REDACTED], DG Chief Operating Officer,  
Department for Environment, Food and Rural Affairs | Group Corporate Services | Defra  
Email: [@defra.gov.uk](mailto:@defra.gov.uk) | Work mobile:

([why is this here?](#))

If you receive this email late at night, early in the morning, or at the weekend, it means I

am working flexibly. Flexibility works for me, but I don't expect you to respond outside your own normal working hours.