

Chapter 3

Understanding Windows 7

New words

1. Interface
2. Icons
3. Recycle Bin
4. Folders
5. Accessories
6. Control Panel
7. Background
8. Personalise
9. Preview
10. Ripping
11. Burning
12. Extract
13. Video
14. Shortcut Icon

Short Answer Questions

1. What is MS Windows?
Windows is an operating system introduced by Microsoft.
2. What is the control panel used for?
The control panel gives various tools, which helps in formatting the working or appearance of the window.