**Financial Analyst**

We are currently seeking a **Financial Analyst**. This position is suitable for anyone who enjoys versatility in their workday.

**RESPONSIBILITIES INCLUDE**

1. Daily Day end processing in ERP (SAGE)

2. Assisting the team with analytical work/any adhoc tasks

3. Daily Deposit Reconciliation

4. Daily Wire Recording

5. Upload Inventory Feed

6. Record bank direct debit transactions/Record credit card deposits

7. Record NSF (Non sufficient recs) or Credit card charge backs in SAGE

8. Customer Accounts Receivable Reconciliation

9. Complete Bank Reconciliation

10. Processing and calculating Sales Rep commissions

11. Processing Accounts Payable invoices

13. Backup for Product costing & Complete Commission processing

**SKILLS REQUIRED**

* Proficient in Microsoft Office – Outlook/Excel (filtering, pivots/vlookups etc.)
* Strong technical/computer skills
* Good accounting skills
* Strong communication skills
* Excellent time management & multitasking ability
* High attention to detail
* Transactional and volume driven

**ROLE: FINANCIAL ANALYST**

**START DATE: ASAP**

**SALARY: $45K – Plus RRSP matching, health coverage**

**DURATION: Full time, permanent**

**TYPE: Hybrid (3 days work from home, 1-2 days in office)**

**Please email your resumes at** [**info@sandnrecruitment.com**](mailto:info@sandnrecruitment.com)