

# Sarah E Hoffer

Boston, MA  
781-548-9664  
sehoffer@gmail.com

## EDUCATION

Wakefield Memorial High School, Wakefield, MA, 01880  
High School Diploma, June 2010  
Massachusetts College of Art and Design, Boston, MA, 02115  
Graphic Design Candidate, currently attending

## WORK EXPERIENCE

Silver Clay, 39 Albion Street Wakefield, MA, 01880  
Store Assistant, October 2007 - November 2007  
Responsibilities:  
Unpack and take inventory of incoming merchandise.  
Keep display cases and clean and sweep the floor.  
Greet customers, help them find what they are looking for, and work the cash register.

dELiA's, Burlington Mall, 75 Middlesex Turnpike Burlington, MA 01803  
Sales Associate, June 2012 - August 2012  
Responsibilities:  
Main Ringer  
Sales Floor  
Dressing Room

Symmons Industries, Braintree, MA  
Graphic Design Internship, Summer 2013  
Responsibilities:  
Internal and external flyers  
Sell Sheet re-design  
Home Depot End-Cap design  
Promotional material

## EXTRACURRICULAR ACTIVITIES

Wakefield Warrior Marching band and Color guard, 2006-2010  
Art Club, 2006-2010  
President, 2009-2010  
Math Team, 2006-2008  
Gay Straight Alliance, 2008-2010  
MassArt Quidditch Team, 2010-Present  
Co-Founder, 2010  
Co-Captain, 2010-Present

## REFERENCES

Marcia Boston, previous employer  
Work: 781-587-1308  
Silverclaygifts.com

Lynn Faitelson, professor at MassArt  
Cell: 617-686-2246  
lynnfaitelson@gmail.com

Mike Daikubara, Design Manager at Symmons Industries  
mdaikubara@symmons.com

## ADDITIONAL SKILLS

Proficient in Keynote, Photoshop, Illustrator, InDesign, HTML, and CSS.  
Working knowledge of After Effects  
Cash register.